

1988 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting: January 22, 1989
 1:00 PM
 Fellowship Hall

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The Second Congregational Church of Stafford
Established in 1764
West Stafford, Connecticut

481 West Stafford Road
Stafford Springs, Conn. 06076
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 8, 1989

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 22, 1989, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Kenneth H. May
Church Clerk

Petitions

None presented.

Agenda

1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 1986 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
 - A. Pastor's Report
 - B. Clerk
 - C. Church Council
 - D. Trustees
 - E. Diaconate
 - F. Pastoral Relations Committee
 - G. Christian Education Committee
 - 1. CE Committee
 - 2. Sunday School
 - 3. Youth Group
 - H. Music Committee
 - I. Delegates
 - J. Stewardship Committee
 - K. Financial Secretary
 - L. Missionary Secretary
 - M. Auditors
 - N. Treasurer
 - O. Building Committee
 - P. Historian
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 1987 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

- XII. New Business
 - A. New Business from the floor (discussion and/or initiation)
- XIII. Closing Worship

Adjournment

Rules Of Procedure

"Robert's Rules of Order shall prevail at the Annual Meeting."
 --Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

From "Robert's Rules of Order":

Following the Agenda: "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."

Conducting Business: "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."

Debate: "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."

The Previous Question: "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."

General Consent: "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."

Voting by Ballot: "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."

Acceptance of Reports: "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion for its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."

Recommended by the Conference Parliamentarian:

Amendments in Writing: Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

Minutes of 1988 Annual Meeting

Annual Meeting
 Second Congregational Church of Stafford at West Stafford
 January 24, 1988

- I. Call the Meeting to Order
 The meeting was called to order at 1:02 PM, January 24, 1988 by Moderator John Richens.
- II. Reading of the Call
 The call to the meeting was read by Church Clerk Kenneth May.
- III. Determination of Quorum
 A quorum was established with 40 of 199 members in attendance.
- IV. Opening Worship
 Rev. Howard Cramer conducted a brief opening worship with help from two members of the Confirmation Class.
- V. Determination of Voting Procedure
 It having been moved and seconded, approval was given to a motion that all votes be taken by show of hands, unless a specific request be made for secret ballot for a particular motion.
- VI. Adoption of Minutes of the 1987 Annual Meeting
 A motion was made and seconded to approve the 1987 Annual Meeting minutes without their being read or printed. Approved.
- VII. Adoption of Agenda and Rules of Procedure
 A motion was made and seconded to adopt the Agenda and Rules of Procedure as printed. Approved
- VIII. Presentation of Annual Reports
 - A. Pastor - As printed
 - B. Clerk - As printed
 - C. Church Council - As printed
 - D. Trustees - Ch. David Salsbury explained the investment of church funds in the Keystone investment account as a long-term investment. The trustees expect to recover the decline in value listed in the 1987 annual report.
 - E. Diaconate - removed four names from the list of members to be transferred to inactive status.
 - F. Pastoral Relations - Ross Kerr held the annual discussion of the Pastoral Performance Evaluation carried out by the committee.
 - G. Christian Education - As printed
 - H. Sunday School - As printed
 - I. Youth Group - As printed
 - J. Music Committee/Organist - corrected typographical errors
 - K. Delegates - As printed
 - L. Stewardship/Missions Committee - 74 pledges (\$27,133.00 - \$5,880.60 - \$5,643.00)
 - M. Financial Secretary - As printed
 - N. Missionary Treasurer - As printed
 - O. Ways and Means Committee - As printed
 - P. Auditors - Verbal report given. Reported that all figures in the Treasurers Report are correct. Budget presented by Trustees is correct. Requested changes be made to the method of representing transfer of monies from one account/fund to another in annual report.
 - Q. Building Committee - Ch. David Salsbury gave verbal report explaining the committees activities concerning acquisition of additional property. He asked the members to be ready to participate when the committee organizes other activities in this endeavor.
- IX. Nominating Committee Report
 Ch. Ken May listed the additional candidates obtained by the Committee since publication of the report. Nominations from the floor succeeded in filling the slate.

- X. Election of Officers, Boards and Committees
A motion was made and seconded to accept the slate as presented. Approved.
- XI. Adoption of the 1988 Budget
A motion was made and seconded to accept the Pastor's Salary package as presented for 1988. Approved
A motion was made and seconded to accept the remainder of the proposed budget as presented. Approved.
- XII. Old Business
None
- XIII. New Business
During the recess Carol Dwyer was elected to Chair the Diaconate, and Jerry Soukup Jr. was elected to Chair the Trustees.
1. Since no motion was made from the floor concerning action on the formation of a 225th Anniversary Committee, Moderator Jack Richens instructed the Church Council to form a committee and report back to the congregation no later than April 30. There was no objection from the floor to this decision.
 2. Upon further discussion, one additional name was withdrawn from the list provided by the Diaconate. Members to remain active are Edwin Converse, Karen Milam, Suki Milam, Mary England, and David England Jr. A motion was made and seconded to remove the remaining nineteen members to inactive status. Approved.
 3. Discussion and action upon the item concerning the protection of the Town Constable on Sunday Mornings consisted of general approval. Since funds had already been approved in the budget for this, no further action was taken.
 4. Ross Kerr requested the Church once again give consideration and thought to changing the worship hour to provide a separate time for Sunday School and the Worship Service. Gordon Myott explained that the member survey by the Stewardship Committee indicated that the majority did not favor such a change. Ross again requested that the reasoning for such a change again be explained, and another poll be taken. This will be referred to Council.
- XIV. Closing Worship
Rev. Howard Cramer led a brief closing worship.
- Adjournment
The 1988 Annual Meeting of the Second Congregational Church of Stafford at West Stafford was adjourned at 3:30 PM.

Respectfully submitted,
Kenneth May
Church Clerk

Pastor's Report

No Report

Church Clerk

The Church Clerk's report for 1988 is as follows:

Total Membership January 1, 1988	199
A. Additions during the year:	
1. Confirmation	5
2. Confession	0
3. Re-affirmation & Transfer	<u>3</u>
	8

Church Clerk (Con't)

B.	Losses during the year:	
1.	Death	2
2.	Transfer	1
3.	Other	<u>19</u>
		22

Total Membership December 31, 1988 185

As a result of the vote at the Annual Meeting upon the recommendation of the Diaconate nineteen members were transferred from active status to inactive status. All members are reminded that any member can be returned to active membership status simply by requesting such action from the clerk or pastor.

In the year 1988 we bid "good-bye" to Charles Bradway and Rev. Howard F. Cramer, who passed into the next life. We will remember both with fondness.

Respectfully submitted,
Kenneth H. May, Clerk

Church Council

There were thirteen council meetings held during the year 1988. There was generally good attendance at most of the meetings. With the passing of Reverend Cramer the task of the Church Council became ever more important. All represented committees, boards and church membership did a very credible job of rising to the needs.

A Pulpit Search committee has been selected and council would like to wish them God's blessing in their most significant endeavor.

I would like to thank all the boards, committees and members for their hard work and express appreciation for that has been accomplished in these trying times.

Respectfully submitted,
Bruce Ekenbarger, Moderator

Trustees

The Trustees meet at ten regular meetings as required by our constitution. Attendance was average for the year. Our duties are outlined in the Church Constitution, but I find, as the church continues to grow, the duties and responsibilities of the Trustees have increased likewise. Therefore becoming a member of the Trustees is becoming more challenging and complex as the years go by.

Major Issues This Year

1. Fluorescent lights and fixtures have been installed in the two rear Sunday School rooms.
2. Parsonage water heater purchased, instead of renting from C.L. & P. at a reduced rate.
3. The question of turning the basement of the Parish House into two usable rooms was raised, the idea was then forwarded to the Building Committee for further study.
4. The CD at Stafford Savings Bank (acct #84002759) matured on April 8, 1988. Monies were placed in the Money Market Account (acct # 47000344) pending needs of the church on the expansion project.
5. Initiating work days on May 7 and October 22, 1988.
6. Transferred Keystone Fund from Dean-Witter to Prudential-Bache securities.
7. Arranged for the appraisal of the Kowalyshyn property.
8. Constitution of the Church is up for review. Trustees portion to remain the same as stated in the current Constitution.

Trustees (Con't)

9. Copytex service contract renewed at the most economical balance between contract requirements and charge for extra copies.
10. Church painted in spring from previous years contract.
11. Lawn mower purchased for the Parsonage.
12. Insurance forms completed for Workman's Compensation rates on church employees.
13. Bequeath - The church has been included in a will of the late Clarence Benton, property in Gulfport, FL.
14. Contract drawn up for Interim minister, Rev. David Eusden.
15. Obtaining Food Service Permit 'Renewal'.
16. Overseeing lawn care and snow removal
17. Fire door for the furnace room.
18. Overseeing the current budget.
19. Preparing proposed budget for 1989

The May 7th workday was a success, but not all that was planned could be completed at this time. However, the turnout for the October 22nd workday was very disappointing. In our life, we as a congregation have to weigh our priorities. I hope next years work day will be number one on everyone's list of high priorities.

The Trustees would like to the congregation to be aware of the major projects accomplished during 1988. The church received an excellent paint job, two new Sunday School rooms were completed in the basement of the Parish House, and the chair lift was installed on the steps leading to the sanctuary. In 1989 a fire escape from the sanctuary to the parking lot will be installed, and a wheel chair ramp and entrance to the narthex constructed.

As of January 1989, David Salsbury and myself, Jerry Soukup, end our three year term on the Board of Trustees. I would like to thank David for his wisdom, which was greatly appreciated over the years. Also his help during the trying time the church faced with the passing of the late Rev. Howard Cramer. A special thanks to Nancy Tripoli, our Trustee's secretary, for precise, typewritten reports.

Respectfully submitted,
Board of Trustees

Walter Brazalovich	David Salsbury
Cliff Fontaine	Jerry Soukup Jr.
Cindy Lingley	Nancy Tripoli

Diaconate

We held eleven meetings with an average attendance of seven members present. This year started with what I thought was a past pace, only looking back it was rather mild compared to the last four months. We prepared for Lent and Easter. The Diaconate put on the traditional Easter Breakfast. We served 106 people. The profits in addition to monies from the Deacon's Fund helped six children and two adults attend camp.

In May the Diaconate reviewed the confirmation class and voted unanimously that they be confirmed and received into membership. Also in May there was a pulpit exchange with the Rev. Roger Nickelson (Interim pastor in Somers) who spoke on the Heifer Project that the Sunday School supported.

While Rev. Cramer was on vacation the Rev. Russell Camp was with us on July 17th and 24th. The Rev. David Taylor was with us on July 31st.

In August, the Sun Valley service was held on August 7th. With the death of Howard on August 28th, this left us needing to fill the pulpit. The Diaconate did the service on August 29th with the help of David Salsbury.

Rev. Paul Bowman did the service on September 4th with just a few days of notice., and the Rev. Russell Camp filled in for the next two Sundays, helping with the service of dedication for Sunday School teachers.

Diaconate (Con't)

The Diaconate held three emergency meetings. The Rev. Kenneth Taylor of the Connecticut Conference attended the first meeting bringing with him profiles for interim pastors for us to review. After going over them, we chose three, but were turned down by two, the third being the Rev. David Eusden. Conference called and asked if Rev. Eusden could use our church as a neutral pulpit. We said yes. When talking to David I found out that he was available at least until January 1st. The Diaconate voted to ask David Eusden to serve as interim pastor, and he agreed.

With Rev. Eusden serving as interim pastor we had a stable October and November. In November we participated in the ecumenical Thanksgiving service with Rev. Eusden sharing the service with the other Stafford ministers. In Advent the Sunday services included the lighting of the Advent Wreath and hanging the Sunday School banners. There was a Christmas Eve service and a service on Sunday, December 25th.

The Diaconate held a breakfast for the congregation on Sunday December 18th - it was attended by sixty-six people.

I wish to thank all that helped me and the other members of the Diaconate, especially the spouses and parents of the members. Special thanks go to those who helped out while Priscilla Fontaine was unable to perform her duties following her fall.

DEACON'S FUND

Balance December 14, 1987		\$600.16
Contributions	283.77	
Interest	25.83	
Disbursements	480.00	
Balance December 31, 1988		\$569.45

Respectfully submitted,
Diaconate

Sadie Bartholomew	Ed Hunt
Carol Dwyer	Nancy Kerr
Peg Ekenbarger	Stephanie Lingley
Cliff Fontaine	Ruth Talamini
Priscilla Fontaine	

Pastoral Relations Committee

No Report

Emerson Davis	Ross Kerr, Chairperson
Joe Demars	Dave Salisbury
Janice Gowdy	

Christian Education Committee

The committee is made up of four active members. Rev. Eusden has also been attending. We meet on the third Tuesday each month. As in past years the Christian Education Committee plans four special Sundays a year. This gives the dedicated teaching staff a morning to attend the Church Service.

The Christmas pageant was presented December 11th. Many thanks to Nancy Tripoli for putting it on. Also thank you to Sue Tupper and the choir for taking part.

The children's mission for the year is going to be different that it has been in the past. Instead of giving to missions far away we are going to give to our own community. Two worth while causes are the Stafford Volunteer Ambulance and the Shelter for the homeless.

Another project the Christian Education Committee would like to accomplish is to buy a VCR for the Sunday School. We will have some kind of fund-raiser, probably in the

Christian Education Committee (Con't)

early Spring. We feel this is a good asset for the Sunday School and it can be made available for all church groups to use.

Ross Kerr Lori Potter
Kathy Ladr Ruthanne Talamini, Chairperson

Sunday School Report

A very active year for the Sunday School has been completed. The teachers have met approximately nine times to discuss curriculum, attendance, problems and programs. All classes are using the "Witness" program this year. We again contributed to Heifer Project International for our mission project this year. \$500 was given to purchase a heifer for a family in Maine. An additional \$500 was given to the building fund for use in the new Sunday School rooms. The rooms were completed at year end.

Sunday School Savings Account
SSB # 12002469

Beginning Balance 1/1/88		\$798.63
Plus:	Deposits	\$885.55
	Interest	41.25
Less:	Withdrawals	<1000.00>
	Net	<73.20>
Ending Balance 12/31/88		\$725.43

Note: Withdrawals

\$500 for building fund
\$500 for Heifer Project International

An additional \$115.00 was collected for UNICEF and a cashiers check in that amount forwarded to the UNICEF organization in November 1988.

Respectfully submitted,
Ross Kerr, Sunday School Superintendent

Youth Group

The youth group met about three times a month with an average attendance of seven. We enjoyed good fellowship through ice skating, bowling, an indoor beach party, a youth group exchange with the Fairfield youth group, a progressive supper and service, a weekend camping trip, a hike up Soapstone Mountain followed by a pizza party, a supper for our families, a Halloween Party and Christmas Party.

Once a month we visited the Enfield Nursing Home. The youth were greeters during Lent. They made care baskets for the shut-ins which were given out during the caroling.

We covered various topics of discussion such as death, fear, families, cliques, teen problems, AIDS, decision-making and friendship.

Our fund-raisers were a bake sale, a grinder sale, a car wash, leaf raking and running a booth on July 4th.

Nicole Baraw	Stephanie Lingley	Sheila Sprague
Tommy Hine	Glen McFall	Bobby Tupper
Warren Hunter	Brendan McNerney	
Chris Kelleem	Paul McNerney	Judy DelBene
Billy Kerr	Bryce Potter	Linda May, Leaders
Nancy Kerr	Ruth Sanger	

Music Committee/Organist

The Music Committee would like to thank Susan Tupper, our organist and all the members of our choirs for a year well-sung. They participated in many ecumenical services in the town and continue to enhance our own services with joy and song.

We do have a serious need however. Our choir robes are showing their age and use and need replacement. We would like to get new ones in time for our 225th Anniversary Celebration this October. If you are asked to donate to this, we hope that you will respond graciously to make a joyful (looking!) noise. Thank you.

Ruth Scott Nancy M. Tripoli
Sue Tupper

The choir has celebrated a year filled with generous contributions from faithful volunteers each Sunday morning. It is a privilege to work with so many people who are willing to work, struggle and be bound together by the music of our worship service in order to glorify our Lord and God.

Volunteers from within our congregation gave gifts of music during the summer so that the choir could share a well deserved rest and be part of the congregation. We are all very fortunate to have capable and willing musicians in Mildred Calchera and Jim Tripoli who take their place at the organ when I am away. I particularly want to thank them for their help.

Making music here at the West Stafford Congregational Church is truly a pleasure because the music is offered up to the Glory of God.

Peace to you all in Christ.

Respectfully submitted,
Sue Tupper, Organist

Delegates

We attended the Ecclesiastical Councils and the Ordination of Rev. Susan Prichard. She has a special calling to the interim ministry.

We attended the Tolland Association Annual Meeting held May 1, 1988.

In October we attended the Ordination of Rev. Eric Anderson.

On October 14th we attended the Annual Meeting of the Connecticut Conference of the United Church of Christ held in Milford, CT.

In November we attended the fall meeting of the Tolland Association, and on December 1 we attended the installation of the Rev. Jerry Hazard at the Staffordville Church.

Respectfully submitted,
Carol Dwyer
Jerry Dwyer, Delegates

Stewardship and Missions Committee

The 1988 Stewardship program was conducted in November and December by the use of mailings to the congregation. A letter was sent to the membership outlining the churches accomplishment in 1988 and presenting the proposed 1989 budget.

To date (January 4) 48 pledges have been received. The amount pledged to the local church totals \$ 21,764.00. The total amount pledged for missions is \$ 5,269.00 and the amount pledged to the building fund is \$ 2,998.20. This compares to a goal of \$ 30,000.00 in pledges for local support and \$ 8,820.00 for missions support.

Committee activities during 1988 include the study of the feasibility of a chair lift into the Sanctuary, which was installed in November, and the study and planning for a rear fire exit from the Sanctuary and a handicapped ramp into the Narthex. These last two items are still under investigation by the committee.

Discussion of supporting local community missions focused on the community food bank, the local soup kitchen and the shelter for homeless men in Stafford Springs. More

Stewardship and Missions Committee (Con't)

specific goals for support of these organizations will be developed in 1989.

To further emphasize the local community food bank, a shopping cart was introduced into the monthly food offering. The shopping cart has increased participation in the food program.

Respectfully submitted,
Stewardship and Missions Committee

Jerry Dwyer Jack Richens
Roger Gratto Don Sanger
Eva Landry
Financial Secretary

During the year we accomplished the following:

Pledges	73	Paid in full	7
		overpaid	16
		underpaid	50
Other	18		
Building Fund	39	Paid in Full	4
		Overpaid	6
		underpaid	29

Respectfully submitted,
Margaret Salisbury, Financial Secretary

Missionary Secretary

Mission Pledges Received in 1988

1st Quarter	\$1,261.05	2nd Quarter	\$1,258.55
3rd Quarter	1,294.35	4th Quarter	1,276.92
		Total Pledges	\$5,090.87

Special Offerings

One Great Hour of Sharing	\$170.82		
Neighbors In Need	103.69		
Veterans of the Cross	250.35		
10 Cents of Love	<u>243.71</u>		
		Total Special Offerings	\$768.57
		1988 Total Missions	\$5,859.44

Respectfully submitted,
Robin Davis, Missionary Secretary

Ways and Means Committee

This year has been very busy for our committee. Almost every month we sponsored a fund-raiser. We are always called on to make up the difference where pledges fall short. It's a difficult committee to be on because we're always asking for help and money. We appreciate the hard work of all the members of our team, all the faithful volunteers, Linda and Walter's cooking and our special "Gofer" Scottie MacKenzie.

Ways and Means Committee (Con't)

Gross numbers from our events are:

Feb	Dinner Dance	\$3410.00	
Mar	Craft Auction	504.00	
Apr/Oct	Tag/Food/Rummage Sales	1601.00	
May	Plant/Food Sale	768.00	
June	Travel Voucher Raffle	3380.00	
July	Summerfest	852.00	
Oct	Product Sale	703.00	
Nov	Bazaar	<u>2573.00</u>	
	Year to date	13791.00	
	Expenses	4300.00	
	Net		\$9,491.00

Our Goal for 1988 was twice this amount to balance our budget.

We are open to any suggestions for fund-raisers but we also need your help to meet our goal.

Respectfully submitted,

Walter Brazalovich
Ava Landry
Alastair MacKenzie
Cindy Lingley

Alice Robinson
Andy Robinson
Margaret Salisbury

TreasurerReceipts

R10	Miscellaneous:		
	Discrepancy	\$0.60	
	Keeping In Touch	85.00	
	A. A.	210.00	
	Alanon	150.00	
	Donation for Use of Facilities	335.00	
	Parsonage Telephone	50.00	
	Aerial Photos	60.00	
	Church Directory	32.00	
	Insurance Refund	97.00	
	New Coffee Maker	35.00	
	Chairlift	<u>113.00</u>	<u>1,167.60</u>
R12A	Sunday School		89.25
R13A	Summer Conference		167.75
R16	Maintenance		175.00
R18	Fund Raising:		
	Tag Sales (2)	1,601.50	
	Plant Sale	286.90	
	Fall Fair	3,267.70	
	Product Sale	987.50	
	Dinner Dance	3,465.00	
	Craft Auction	504.00	
	Luncheon	23.00	
	Hop Dance	10.00	
	Raffle	3,380.00	
	July 4th Summerfest	<u>851.37</u>	<u>14,376.97</u>

Treasurer (Con't)

R19	Free Will		1,927.60
R20A	Holding Account:		
	Acct #47000227 closed	48.39	
	Transfer from Money Market Acct	<u>21,000.00</u>	21,048.39
R22	Youth Group		439.11
R26	Lighting of the Cross		425.00
R28	Pledges		24,803.35
R28A	Contributions		1,075.00
R29	Missions (Basic Support)		5,090.87
R30	Missions:		
	One Great Hour of Sharing	170.82	
	Neighbors in Need	103.69	
	Hunger Fund	243.71	
	Veterans of the Cross	<u>250.35</u>	768.57
R31	Special Offerings:		
	Initial		51.00
R32A	Living Endowment		135.00
R34	Building Fund		5812.30
R34A	Memorial Donations:		
	Chairlift		730.00
R38	Checking Account Interest		237.09
	Total Receipts.....		\$78,519.85

Disbursements

D1	Minister's Salary		\$13,274.36
D2	Minister's Travel Allowance		1,635.12
D2A	Minister's Business Expense		740.17
D3	Minister's Annuity & Family Protection		1,947.58
D3A	Social Security		236.90
D4	Minister's Health & Life Insurance		2,908.00
D5	Custodians		1,102.00
D5A	Secretary:		747.05
D6	Church Utilities:		
	C. H. Moore	1,412.61	
	C. L. & P.	681.83	

Treasurer (Con't)

	SNET	<u>141.49</u>	2,235.93
D6A	Parish House Utilities:		
	C. H. Moore	842.67	
	C. L. & P.	218.20	
	SNET	<u>209.07</u>	1,269.94
D7	Parsonage Utilities		
	C. H. Moore	412.60	
	C. L. & P.	514.39	
	SNET	345.16	
	Howard Cramer	<u>580.58</u>	1,852.73
D8	Church Insurance:		
	UCC Ins. Adv. Bd - Church	1,539.00	
	UCC Ins. Adv. Bd - Workman Comp	521.00	
	Aetna Casualty - Parsonage Homeowners	<u>108.00</u>	2,168.00
D9	Organist:		
	Susan B. Tupper	2,655.00	
	Mildred Calchera	300.00	
	James Tripoli	<u>200.00</u>	3,155.00
D10	Miscellaneous:		
	Chairlift	4,895.00	
	Communion Cups	17.85	
	Doris Cramer	3,000.00	
	Keeping In Touch	75.00	
	Thompson Church	200.00	
	Envelopes	218.40	
	Checks	49.88	
	Petty Cash (Minister)	50.00	
	Pictorial Directory	11.00	
	Stafford Paper	51.05	
	West Stafford Cemetery Assoc.	5.00	
	Narnia Catering	75.00	
	These Days	<u>125.00</u>	8,773.18
D11	Per Capita Dues:		
	Missionary Society of Conn.	500.00	
	Tolland Association	<u>28.62</u>	528.62
D12A	Sunday School:		
	Augsburg Publishing	235.74	
	Judy DelBene	106.58	
	Fortress Church Supply	341.84	
	Linda Demars	102.00	
	Melton Books	170.48	
	Gail Fisher (Cake)	25.00	
	Ross Kerr	323.07	
	FCU Films	<u>82.90</u>	1,387.61
D13	Conference - Official:		
	Carol & Jerry Dwyer		96.76
D13A	Conference (Summer):		
	Sadie Bartholomew	120.00	
	Susan Tupper (Bob & Tara's Camp)	<u>85.00</u>	205.00

Treasurer (Con't)

D14	Office Supplies:		
	Stafford Stationary	17.95	
	Copytex - Toner	154.18	
	Copytex - Excess Copies	127.48	
	Copytex - Developer	34.50	
	Ernest Meyer - copy paper	125.00	
	Narnia Caterers - cups	42.50	
	Stafford Paper Co.	27.52	
	Alyce Abrahamson - cleaning supplies	<u>10.66</u>	834.79
D14A	Postage:		147.00
D15	Stewardship - Postage		20.00
D16	Maintenance:		
	Erik Abrahamson - (supplies)	14.87	
	Snow Removal	15.00	
	Moulton - new steps	282.10	
	D'Amico Electric - new lights	378.59	
	Howard Cramer - window shades	23.38	
	Frances Allard - church painting	10,000.00	
	C. H. Moore	33.04	
	Ed Hunt - parish window shades	9.99	
	Parsonage Lawn Mower	104.00	
	Lawn mowing - Nancy Kerr	100.00	
	Aqua Pump	33.75	
	B. A. Muzio	9.95	
	Don Lingley - light bulbs	36.12	
	C. H. Moore - parsonage furnace	53.50	
	Outdoor equipment - lawnmower repair	37.70	
	C. H. Moore - furnace repair	122.50	
	Dadalt Paint & wallpaper	<u>83.70</u>	11,338.19
D17	Music:		
	Blodgetts Musical Inst.	79.00	
	Piano & Organ Warehouse	<u>48.50</u>	127.50
D18	Fund Raising:		
	Linda Meacham	200.00	
	Narnia Catering	1,200.00	
	K. of C. Building Assoc.	325.00	
	Second Time Around	450.00	
	Stafford Paper	8.88	
	Stafford Ginger Ale	45.00	
	Cindy Lingley	35.50	
	Alastair MacKenzie	23.00	
	Reminder Press	64.06	
	Lord Somers Travel	1,500.00	
	Yankee Fund Raising	493.50	
	Country Printing	<u>17.50</u>	4,362.44
D20A	Invested Funds:		
	transfer from holding acct to savings		48.39
D22	Youth Group:		
	Narnia Catering - grinder sale	64.00	
	Linda May	233.95	
	Judy DelBene	<u>76.95</u>	374.90

Treasurer (Con't)

D23	Pulpit Supplies: (Diaconate)		
	Fortress Church Supply	161.06	
	Whittemores - bulletins	43.38	
	Moorehouse - certificates	6.72	
	Carol Dwyer - communion cups	17.85	
	Rev. Russell Camp - guest minister	261.00	
	Rev. David Taylor - guest minister	25.00	
	Rev. Paul Bowman - guest minister	65.00	
	Carol Dwyer	<u>5.90</u>	612.41
D27	Seminarian Fund:		
	Hartford Seminary - Steve Tupper		100.00
D29	Missions Pledges - Basic Support		5,090.87
D30	Missions - Other:		
	One Great Hour of Sharing	170.82	
	Hunger Fund	243.71	
	Neighbors In Need	103.69	
	Veterans of the Cross	<u>250.35</u>	768.57
D32A	Living Endowment transfer to savings:		
	Charles Bradway	10.00	
	Rev. Howard F. Cramer	<u>10.00</u>	20.00
D34	Building Fund:		
	Discount Rental - VCR & TV	260.00	
	Morra Associates - land appraisal	250.00	
	Ross Kerr - paint, Sunday School	70.51	
	David Salsbury - paint, Sunday School	30.44	
	Moulton Bros - Sunday School Rooms	6,433.39	
	Della Bella - flooring, Sunday School	<u>550.00</u>	7,594.34
D37	Parsonage Mortgage - Stafford Savings Bank		1,937.16
D40	Town Constable:		
	Treasurer - Town of Stafford		1,622.22
	Total Disbursements.....		\$79,262.73

Summary

Total Receipts	\$57,519.25
Total Disbursements	<79,262.73>
Net Operating Gain/<Loss>	<\$21,743.48>

Checkbook Summary:

Balance on Hand - January 1, 1988	\$1,423.19
Plus - Receipts	78,519.85
Less - Disbursements	<79,262.73>
Balance on Hand - December 31, 1988	\$680.31

Outstanding:

Parsonage Mortgage Balance	18,174.75
Seminarian Fund	100.00
Parsonage Utilities	<u>227.85</u>
Total Outstanding	\$18,502.60

Treasurer Con't)

Parsonage Mortgage Summary:

Balance 12/31/87	\$18,674.57
Total 1988 Payments	<1,937.16>
Total 1988 Interest	<u>1,437.34</u>
Mortgage Balance	\$18,174.75

Money Market Savings Account - Living Endowment - SSB #47000226

Note: Only 90% of the interest may be disbursed. Principle and remaining interest must be reinvested.

Opened Nov. 7, 1986

Principle Amount	\$7,948.94
Balance 12/31/87	8,455.68
Deposits	0.00
Withdrawals	0.00
Total Interest	<u>571.89</u>
Balance 12/31/88	\$9,026.89

Money Market Passbook Account SSB #47000344

Note: There are no restrictions on the disbursement of this money.

Opened April 9, 1988

Principal April 9, 1988	\$73,349.57
Balance 4/9/88	\$73,349.57
Deposits	0.00
Withdrawals	0.00
Interest 1988	<u>3,303.67</u>
Balance 12/31/88	\$76,653.24

Savings Account SSB #12-002440

Note: Only 90% of the interest earned may be disbursed. Principle and remaining interest must be reinvested.

When a church member dies, \$10 must be added to this account from the general fund.

Balance 1/1/88	\$471.91
Deposits	20.00
Withdrawals	0.00
Interest earned 1988	<u>79.35</u>
Balance 12/31/88	\$571.26

Money Market Account SSB #463113010

Note: This is a checking account with fluctuating interest rates. It has no restrictions.

Balance 1/1/88	\$49,304.28
Transferred to checking	<21,000.00>
Interest earned 1988	<u>2,275.95</u>
Balance 12/31/88	\$30,580.23

Keystone Acct #45-1001344565

C/o Prudential-Bache Securities

Interest may be disbursed

Original Investment 3/3/87	\$55,361.57
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Shares owned 10/3/88 - 3,263.512

Price per share 10/3/88 - \$17.89

Dollar Value 10/3/88	\$58,384.23
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Account has Rear End Load in first four years

Proposed 1989 Budget

<u>Expenditures</u>	'88 Proposed	'88 Actual	'89 Proposed	Change
Minister's Salary	\$16,535.00	\$13,274.36	\$17,527.00	\$+992.00
Health & Life Insurance	3,900.00	2,908.00	3,900.00	0.00
Travel Allowance	2,200.00	1,635.12	2,200.00	0.00
Annuity & Family Protection	3,653.00	1,947.58	3,787.00	+134.00
Utilities	1,500.00	1,852.73	1,500.00	0.00
Business Expense	1,100.00	740.17	1,100.00	0.00
Social Security	315.00	236.90	941.00	+626.00
Renters Insurance				
	General Budget		General Budget	
Sub-Total	29,203.00	22,594.86	30,955.00	1,752.00
Secretary	1,102.00	747.05	1,168.00	+66.00
Custodian	1,102.00	1,102.00	1,168.00	+66.00
Church Utilities	2,860.00	2,235.93	2,800.00	-60.00
Parish House Utilities	1,900.00	1,269.94	1,900.00	0.00
Mortgage	2,000.00	1,937.16	2,000.00	0.00
Insurance	1,700.00	2,168.00	2,400.00	+700.00
Organist Salary	3,200.00	3,155.00	3,392.00	+192.00
Youth Group	100.00	374.90	100.00	0.00
Miscellaneous	600.00	8,773.18	600.00	0.00
Per Capita Dues (Conf. & Tolland Assoc.)	600.00	528.62	600.00	0.00
Christian Education & Sunday School	1,500.00	1,387.61	1,500.00	0.00
Summer Conferences	100.00	205.00	200.00	+100.00
Conference Delegate Expenses	100.00	96.76	200.00	+100.00
Supplies	550.00	834.79	600.00	+50.00
Postage	200.00	147.00	200.00	0.00
Stewardship	75.00	20.00	75.00	0.00
Pulpit Search Committee	0.00	0.00	2,000.00	+2,000.00
Maintenance	3,200.00	11,338.19	3,200.00	0.00
Music	780.00	127.50	850.00	+70.00
Fund Raising	3,200.00	4,362.44	5,000.00	+1,800.00
Invested Funds	0.00	48.39	0.00	0.00
Pulpit Supplies (Diaconate)	530.00	612.41	580.00	+50.00
Living Endowment	0.00	20.00	0.00	0.00
Building Fund	0.00	7,594.34	0.00	0.00
Seminarian Fund	200.00	100.00	200.00	0.00
Constable	<u>1,850.00</u>	<u>1,622.22</u>	<u>1,900.00</u>	<u>+50.00</u>
Total Expenditures	\$56,652.00	\$73,403.29	\$63,648.00	\$+5,184.00
<u>Receipts</u>				
Pledges	\$28,620.00	24,803.35	\$30,000.00	\$+1,380.00
Freewill	3,180.00	1,927.60	2,500.00	-680.00
Contributions	1,272.00	1,075.00	2,500.00	+1,228.00
Fund Raising	14,140.00	14,376.97	14,000.00	-140.00
Building Fund	0.00	5,812.30	0.00	0.00
Miscellaneous	1,378.00	3,616.80	1,000.00	-378.00
Invested Funds	<u>8,064.00</u>	<u>21,048.39</u>	<u>13,648.00</u>	<u>+7,515.67</u>
Totals	\$56,652.00	\$72,660.41	\$63,648.00	\$+8,925.67

Proposed 1989 Benevolence Budget

Basic Support	\$6,000.00	5,090.87	\$6,820.00	\$+820.00
Special Offerings	1,000.00	768.57	1,000.00	0.00

Building Committee

The committee began its work immediately after the April 12, 1987 workshop conducted by Ken Taylor. This workshop was attended by forty-one church members who discussed the following problems: parking, Sunday School space, handicap access, financial support, and community outreach. The building committee began addressing these problems by first having the church property surveyed at a cost of \$2500 to ascertain if any land was available for expansion. The survey showed that the seven-tenths of one acre that the church owns is being totally utilized. Our next project was to attempt the acquisition of the abutting property owned by John and Eleanor Kowalyshyn. Our first step was to determine if the property was for sale; it was, but the owners would not quote us a firm asking price. We then went to the expense of having the property appraised at a cost of \$250. After several meetings with the Kowalyshyn's our two legitimate offers were declined. We felt that any further negotiations at this time would be fruitless, although a line of communications has been left open with them.

Parking is inconvenient, but with the presence of the Town Constable, the state owned property across the street is being used safely and shall be utilized by the able-bodied members of the congregation.

Additional Sunday School space has been provided by the addition of two rooms in the basement of the Parish House at a cost of \$7000. This will eliminate the need to use Fellowship Hall for Sunday School.

Handicap access has been addressed by the Stewardship Committee by have the chairlift installed at a cost of \$5000. Further plans call for the installation of a fire escape from the sanctuary to the parking lot and a wheelchair ramp and entrance from the parking lot to narthex.

Financial support is still an area of concern. The balancing of the Church's local budget relies on monies generated by fund-raising and interest on invested funds.

On two occasions the Building Committee sponsored pot-luck suppers with informative film showings relative to church growth, so we would get some idea of what percentage of the congregation would support a major expansion program. Both were poorly attended based on the actual number of members in the congregation.

At this time we do not see a strong commitment which would allow us to suggest placing the Church into a long term financial obligation for major construction or renovations. The Sanctuary is of adequate size at present and over crowding occurs only two or three times per year at worst.

Our recommendations at this time are to make do with the current facilities, perform appropriate improvements to the buildings as the monies become available, strive to increase pledging, invest the church's funds wisely, wait for the opportunity to acquire land adjacent to the Church's boundaries, and see what direction our new minister's leadership will take us.

Furthermore, we recommend that the responsibilities now the province of this committee be transferred to the Trustees, and that this committee be dissolved until it is again required to perform major planning or building tasks.

Dan Irish	Andy Robinson
Ross Kerr	Dave Salsbury
Ken May	Jerry Soukup Jr.

Nominating Committee

<u>Position</u>	<u>Qty</u>	<u>Term Expires</u>	<u>Candidates</u>
Moderator	1	Jan 1990	<u>David Salsbury</u>
Clerk	1	Jan 1990	<u>Kenneth May</u>
Ass't Clerk	1	Jan 1990	<u>Robert Anderson</u>
Treasurer	1	Jan 1990	<u>David Salsbury, Interim</u>
Ass't Treasurer	1	Jan 1990	<u>David Salsbury</u>
Financial Secretary	1	Jan 1990	<u>Claire Richens</u>
Ass't Fin Secretary	1	Jan 1990	<u>Margaret Salsbury</u>
Missionary Secretary	1	Jan 1990	<u>Robin Davis</u>

Nominating Committee (Con't)

Delegates	2	<u>Carol Dwyer</u>	[Jan 1990]
		<u>Jerry Dwyer</u>	[Jan 1990]
Alternate Delegates	2	<u>Jerry Soukup</u>	[Jan 1990]
		<u>Jerry Soukup Sr.</u>	[Jan 1990]
Historian	1	<u>Myron Davis</u>	[Jan 1990]
Church Council	4	<u>Alma Tetro</u>	[Jan 1990]
		<u>Vi Irish</u>	[Jan 1990]
		<u>L. Brazalovich</u>	[Jan 1990]
		<u>Jack Richens</u>	[Jan 1990]