

# 1991 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting:      January 26, 1992  
                                 1:00 PM  
                                 Fellowship Hall

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*The Second Congregational Church of Stafford*  
Established in 1764  
West Stafford, Connecticut

481 West Stafford Road  
Stafford Springs, Conn. 06076  
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 12, 1992

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 26, 1992, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Kenneth H. May  
Church Clerk

**Petitions**

None presented.

## Agenda

1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 1991 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
  - A. Pastor's Report
  - B. Church Council
  - C. Clerk
  - D. Trustees
  - E. Diaconate
  - F. Christian Education
    1. Christian Education
    2. Sunday School
    3. Youth Group
  - G. Stewardship Committee
  - H. Missions Committee
  - I. Ways & Means Committee
  - J. Pastoral Relations Committee
  - K. Music Committee
  - L. Organist
  - M. Delegates
  - N. Historian
  - O. Auditors
  - P. Financial Secretary
  - Q. Missionary Secretary
  - R. Treasurer
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 1992 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

- XII. New Business
  - A. Action on proposed list of members to be placed on inactive status.
  - B. Action on proposal to pay off Parsonage mortgage.
  - C. Action of formation of Pastoral Search Committee.
  - D. Action on proposal to authorize the Trustees to purchase Computer equipment for the Church.
  - E. Discussion and action upon evaluation of need to continue use of Crossing Guard on Sunday mornings.
  - F. Discussion concerning desirability of selling the Parsonage and offering the next pastor a housing allowance in its stead.
  - G. New Business from the floor (discussion and/or initiation).
- XIII. Closing Worship

Adjournment

Rules Of Procedure

"Robert's Rules of Order shall prevail at the Annual Meeting."  
--Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

From "Robert's Rules of Order":

- Following the Agenda: "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business: "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate: "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question: "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent: "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- oting by Ballot: "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports: "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion for its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action: (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

Recommended by the Conference Parliamentarian:

- Amendments in Writing: Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

**Minutes of 1991 Annual Meeting**

Annual Meeting  
 Second Congregational Church of Stafford at West Stafford  
 January 27, 1991

- I. Call the Meeting to Order  
 The meeting was called to order at 1:00 PM, January 27, 1991 by Moderator Jack Richens.
- II. Reading of the Call  
 The call to the meeting was read by Church Clerk Kenneth May.
- III. Determination of Quorum  
 The Clerk stated membership to be 197; a quorum would be twenty members. Following a count, which resulted in forty-six members present, the Moderator declared a quorum present.
- IV. Opening Worship  
 Kay Myott opened our meeting with worship consisting of a hymn and a prayer.
- V. Determination of Voting Procedure  
 The Moderator stated his intention to follow Robert's Rules and the Rules of Procedure as published. A motion was made and seconded to follow those procedures and approved by vote.
- VI. Adoption of Minutes of the 1990 Annual Meeting  
 A motion was made and seconded to approve the 1990 Annual Meeting minutes as printed. Approved.
- VII. Adoption of Agenda and Rules of Procedure  
 A motion was made and seconded to adopt the Agenda as printed. A motion was made and seconded to amend the Agenda by placing item XII.A. before item VIII. After discussion, the amendment was passed on a voice vote. The amended agenda was then accepted on a vice vote.
- XII. New Business
  - A. Action upon the Diaconate recommendation for Interim Pastor  
 Gordon Myott presented the recommendation from the Diaconate the Rev. Susan DiSimone be selected as Interim Minister. Gordon outlined the process that the Diaconate followed, and why they are making this recommendation. After a period of discussion, the recommendation was presented as a motion, seconded and approved by voice vote.
- VIII. Presentation of Annual Reports
  - A. Pastor - As printed
  - B. Church Council -  
 The number of regular meetings was corrected to eleven and the number of special meetings was corrected to two.
  - C. Church Clerk - As printed
  - D. Trustees - As printed
  - E. Diaconate - As printed
  - F. Board of Christian Education - As printed
  - G. Sunday School - As printed
  - H. Youth Group - As printed
  - I. Stewardship -  
 There was some discussion as to whether there were additional pledges to report. There are no new pledges to report. The seventeen unspecified pledges are estimated to total \$4,000.00 if completed at the same level of given as begun in January.
  - J. Missions - As printed
  - K. Ways and Means - As printed
  - L. Pastoral Relations -  
 Two questions were raised: the reference in the report to a letter from the Tolland Association elicited an inquiry as to the contents of the letter. Carol Dywer stated that the Association had raised questions concerning parts

## Minutes [Con't]

of Virginia's contract regarding certain expenses. Also, the reference to "show of peace" in the report generated an inquiry as exactly what that referred to. Carol responded that it referred to the moment during the service when people greet each other and wish each other God's peace.

M. Music Committee - As printed

N. Organist - As printed

O. Delegates -

In response to a question, Clerk Ken May stated that the report was written by him based on a report given to Church Council in October.

P. Historian -

Myron Davis stated that the Annual Report should contain a listing of all the Trust Funds in the care of the Church.

Q. Auditors -

The auditors reported that all the financial reports were audited and found correct. It is noted that that it was Eileen Landry, not Ava Landry, that served as an auditor.

R. Financial Secretary - As printed

S. Missionary Secretary - As printed

T. Treasurer - John Leavitt gave an overview of the Treasurers report. Questions were raised on two items: 1) the Church Telephone bill was much higher. Trustees should have questioned this. 2) under D34 Building Fund, add transfer to escrow in the amount of \$270.00.

After a motion and second, all reports as printed or as corrected were accepted by vote.

IX. Nominating Committee Report

Motion and second to accept report as printed. The Moderator then asked for volunteers first, and nominations second, from the floor. Some positions were filled, others not. The report was accepted by vote. Remaining positions will be referred to Nominating Committee.

X. Adoption of 1991 Budget

A motion and second were made to accept the proposed budget as printed. Treasurer John Leavitt gave an overview of what items he expected to come in under budget. The results would produce expected expenditure of \$64,767.15. An amendment was moved and seconded to take the \$64,767.15 amount, remove the salaries of the organist, custodian and secretary at 1990 rates of pay, then calculate an amount of reduction equal to 5% of the balance, giving discretion to the Board of Trustees as to where the reductions will be applied. After discussion with the Treasurer and Clerk, this amount was determined to be \$2,934.18. After the derivation of this amount was explained to the members present, it was discussed. The amendment was defeated by a vote of 13-17-0. A second amendment was moved and seconded to reduce the budget total to \$64,767.15 by reducing the Pastor's salary to \$25,695.29, the Organist's salary to \$3,738.32, and increasing the Pulpit supplies item to \$1,050.00. Under the Receipts area the item for pledges was reduced to \$23,009.79. Following a brief period of discussion, this amendment was passed 28-1-1. The amended budget was then passed on a vote of 28-1-1.

XI. Old Business

A. Report of the Organ Replacement Committee - No Report

Recess

After the meeting was reconvened, the Moderator announced that Diaconate did not make quorum to elect officers. Trustees met and elected Jack Richens Chairman and Lee Kerr secretary. Church Council met and elected Nancy Tripoli to serve as secretary. Church Council will meet the third tuesday of each month. All other Boards and Committees are encouraged to meet during the first two weeks.

**Minutes [Con't]**

XII. New Business

- B. New Business from the Floor - a brief discussion was held on the question "Do we want to continue deficit spending?" There was no concensus reached and no request for further consideration.

XIII. Closing Worship

Following another hymn, Kay Myott offered another paryer.

Adjournment

The 1991 Annual Meeting of the Second Congregational Church of Stafford at West Stafford was adjourned at 4:30 PM.

Respectfully submitted,  
Kenneth May  
Church Clerk

**Pastor's Report**

When I began serving this church a year ago, I found a church with many strengths and some issues that needed attention.

With the help of the Diaconate, we immediately held a series of cottage meetings. You attended these meetings dutifully, working hard to reconcile differences and to make sense out of what had happened in the previous year. Allow me to quote myself; my report for February said, "There were moments of grace as members truly understood the burdens that the others were carrying. People showed great courage and nobility as they stayed with sometimes painful dialogues long enough to reach resolution or insight. I was very moved to witness this process."

And now you are voting on a Search Committee! You have prepared well for this by attending two 5-hour workshops on Shared Vision (what you have been, and what you want to be and do in the future), and Pastoral Vision (what qualitates you want in a pastor, and what you have to do to attract and keep such a person).

You deserve an A+ as a church in the way you handle power and decision making. There are no manipulative individuals or cliques. Individual gifts are recognized and idiosyncrasies (including mine) are accepted. You have also demonstrated in many ways that you care for each other and for others in the world. You will see from reading tthis Annual Report that you have accomplished enough this year to make the angels envious.

I believe you are as ready as any church can be to call a new pastor. In the meantime, I intend to enjoy every day we have together until that new pastor comes.

\* \* \* \* \*

In all times and seasons, the work of the ministry goes on in this church. I have led worship, attended meetings, done my share of management and office work, led Bible study, taught Confirmation Class, counseled, attended meetings and educational events for clergy, conducted baptisms and funerals, stayed in communication with church officers, led workshops and cottage meetings, and visited people in the hospital and at home.

I baptized Gregory Burns, Evan Chouinard, Carolyn Vincenzo, Ariel Marin, Echo Piaxo, Wayne Bourque, Sarah Chouinard, Annica Mara, Bennett Ellis, and Joseph McCormack. I conducted funerals for Marian Pellerrini (Lori Potter's mother) and Kara McCormack. I officiated at the weddings of Bruce Hetrick and Pamila S. Klien, David Cooley and Barbara Smith, and Edwin Barton and Linda Warner.

In all of my ministry here I have felt sustained not only by God, but also by your friendly and cooperative ways.

Respectfully submitted,  
Susan De Simone  
Interim Minister



## Church Council

The Church Council met nine times in 1991, one less than normal. The December meeting was canceled due to inclement weather. The Council meetings were well attended with approximately fifteen members present monthly.

Sue Leavitt served as Moderator from the Annual Meeting of January 1991 until September 1, 1991 at which time she stepped down citing personal reasons and time constraints. I was elected to serve the remainder of her term. The Council has fulfilled its duties overseeing the workings of the Boards and Committees and I would like to briefly mention a couple we acted on.

The Council took over the Ways and Means Committee functions because the Committee did not have enough members to be self-sufficient. While fund-raisers fell a little short of the budgeted amount, Council and the individuals who volunteered to head different fund-raisers did a good job.

We also got involved with the Covenant to Care program through the efforts of the Missions Committee and Linda May. A "new" fund-raiser, the Goods and Services Auction, chaired by the Leavitts will be making its debut February 8, 1992. These are only a few of the items that the Council has addressed throughout the year.

I would like to acknowledge and thank all the members of Church Council for their dedication, cooperation, and assistance during 1991. I enjoyed serving with you.

Respectfully submitted,  
Bruce Ladr, Moderator

## Church Clerk

The Church Clerk's report for 1991 is as follows:

Total Membership January 1, 1991	197
A. Additions during the year:	
1. Confirmation	0
2. Confession	0
3. Re-affirmation & Transfer	8
4. Re-activated	<u>1</u>
	9
B. Losses during the year:	
1. Death	1
2. Transfer	1
3. Other	<u>0</u>
	2
Total Membership December 31, 1991	204

In the year 1991 we bid "good-bye" to Grace Crombleholme who passed into the next life. Emily Dickenson-Adams transferred her membership to another church.

Respectfully submitted,  
Kenneth H. May, Clerk

## Trustees

The Trustees held eleven meetings during the year.

Some of the many items accomplished by the Trustees are:

1. Insurance changed to Emery Webb Insurance. This saves the church approximately \$400 per year with much better coverage.

**Trustees** [Con't]

2. Fire extinguishers were either updated or replaced.
3. We had two workdays this year.
4. Fence around the playground was repaired.
5. Light sensor was installed on Parish House.
6. New floors were installed in downstairs classrooms in Parish House.
7. Proposed budget was prepared for Stewardship Committee.
8. Actual budget was prepared for Annual Meeting.
9. New water pump was installed at church.
10. Requested committees meet at members houses so additional heating of Parish House was not necessary.
11. New memorial book was purchased.
12. All church properties have been maintained to the best of our ability. Water heaters, faucets, toilets, etc. have been repaired or replaced as necessary.

We would like to thank all who helped during the year with a special "Thank You" to Ernie Meyer.

I would like to thank Lee Kerr for being secretary for the year.

Respectfully submitted,  
Board of Trustees

Joe Demars	Bruce Ladr
Jan Glenister	Lee Kerr, Secretary
Bill Gowdy	John Richens, Chairperson

**Diaconate**

1991 for the Diaconate was a year of commitment and growth in themselves and hopefully for the Church as a whole.

We began the year by presenting to the church through a social hour and a guest Sunday Service our choice for our interim minister. Rev. Susan De Simone was then voted on at our Annual Meeting and began her duties with us on February 5.

Susan brought with her many ideas which we soon began to implement for the church to be whole again. We started by having Cottage Meetings at the homes of the Deacons where all could talk out their frustrations and could come to understand each other more fully. Many feelings came from these meetings and many hurts were healed.

We also sponsored the Shared Vision and Pastoral Vision workshops, along with Inquirers Meetings for prospective new members and a potluck supper to work on the Order of Worship. To be perfectly honest, though, the brunt of the work on these items was done by Susan.

Soon we will begin the use of name tags in Church as well as the use of a Prayer Board in Fellowship Hall. The membership list was looked at according to our by-laws and a list of members to be moved to the inactive list will be presented for vote at the Annual Meeting.

Each Deacon is a sponsor for a Confirmand during his/her learning time up to confirmation. We also sponsored the Tupper Supper where Bob told of his trip to Puerto Rico as well as a meeting with our area Conference Minister Ginny King.

Guest Preachers were hired to fill in for Susan's vacation times and we conducted a very successful Lay Sunday in October.

The usual Special Services of Maunday Thursday, Easter (with breakfast to benefit campers), Sun Valley, Christmas (with breakfast for enjoyment), and Christmas Eve were once again conducted.

We hope we have helped the church during this past year and are always open to suggestions or comments on which we try hard to work through for the good of the church.

**Diaconate [Con't]**

## DEACON'S FUND

Balance December 31, 1990	\$796.88
Contributions	600.50
Interest	42.47
Disbursements	<652.50>
Balance December 6, 1991	\$787.35

Respectfully submitted,  
Diaconate

Linda DeMars, Secretary	Gordon Myott, Co-chairperson
Roger Gratto	Kay Myott, Co-chairperson
Ross Kerr	Lori Potter
Ava Landry	Shirley Salsbury
Alistair MacKenzie	

**Board Of Christian Education**

The Board is made up of six active members. We meet on the second Tuesday of the month. This year the Board held two Special Sundays to give the teaching staff a few extra mornings to attend the worship service.

Something new was started in September. Instead of recognizing each teacher individually we started recognizing the whole class. Every month one class does a special project for the bulletin board in Fellowship Hall. This shows the congregation what they are learning in Sunday School and shows the children how much they are a part of the church.

The children's mission this year contributed to our youth, our "town" community and our "state" community. We gave money to be used for camperships among our youth, for local Desert Storm families, to buy a scale for the Wellness Clinic and to be used to help rebuild houses by Habitat for Humanity.

From January thru June we had an active Youth Group. Debbie Perko was the leader. She was assisted by her husband Joe and Debby Silvia. They held a few meetings with serious discussions, has some fund raisers and did fun things such as roller skating and camping. Since June no one has stepped forward to take over the youth group.

In September Rev. De Simone started a very intense confirmation class. She has nine members attending. They meet most Sundays from 11:00 AM till Noon until June 7th when they will be confirmed. Each member has a Deacon sponsor.

The Christmas Pageant was presented December 8th. Many thanks to all who participated and all who helped.

Respectfully submitted,  
Board of Christian Education

Patty DuPont	Debby Silvia, Chairperson
Janice Gowdy	Ruthanne Talamini
Linda May	Robert Tupper

**Sunday School Report**

An active year for the Sunday School has been completed. The teachers meet the third Sunday of the month after church service. We met ten times last year to discuss curriculum, attendance, programs and problems. Since September all classes up to the sixth grade have used "David C. Cooke" curriculum again this year. Seventh and up started using "Joy" and they are much happier with the change.

**Sunday School Report [Con't]**

The children contributed to several projects this year. They gave to Desert Storm families, camperships in our church, the Wellness Clinic and Habitat for Humanity. In the spring they collected Lenten containers (also for camperships) and in the fall they collected for UNICEF. The Sunday School offerings from the children is what makes these projects so successful.

A new policy was set up last year concerning attendance. The policy is a little bit more flexible because it allows a sickness to not be counted as an absence. It also allows faithful attendance to miss four sundays instead of two. We were able to give a lot more pins away on Children's Day which is a good incentive for the Children to come more often. Nine children achieved "Perfect" attendance and thirteen achieved "Faithful" attendance.

On September 25th we held a work night to paint and clean out the Parish House. Twelve people came and we were able to clean out all of the cupboards and paint most of the rooms.

Sunday School Savings Account  
SSB # 12002469

Beginning Balance 1/1/91		\$587.23
Plus:	Deposits	\$1003.52
	Interest	32.88
Less:	Desert Storm	<100.00>
	Habitat for Humanity	<250.00>
	Camperships	<250.00>
	Wellness Clinic	<86.39>
	UNICEF	<99.52>
	Net	250.49
Ending Balance 12/31/91		\$837.72

Respectfully submitted,  
Ruthanne Talamini, Sunday School Superintendent

**Youth Group**

No Report Submitted

**Stewardship Committee**

The 1991 stewardship campaign was based on membership visits. Two visits were held, one during the summer and one on October. A total of nine people conducted these visits. Prior to each round of visits, visitor training was conducted by Ken Taylor (Connecticut Conference UCC).

The objective of the first visit was to listen to the membership. Approximately seventy (70) families were contacted. Generally, people were satisfied with the church's direction, but some still expressed concern about Virginia Doherty's leaving. Also much interest was expressed in forming a new search committee. The detailed results of these visits were tabulated and given to Susan De Simone for planning and workshop preparation.

The second visit was aimed at describing the 1992 church program and budget and encouraging pledging. To support this effort a narrative budget in the form of a catalog was prepared and sent to members and friends. The formal stewardship campaign ended with a spaghetti dinner on October 26.

Pledge results to date (1-8-92) are as follows:

Number of pledges	58
Local Church Support	\$27,000

**Stewardship Committee [Con't]**

Building Fund	\$2,800
Mission Support	\$6,000

Respectfully submitted,  
Stewardship Committee

Bob Glennister                      Don Sanger  
John Leavitt

**Missions Committee**

We have had a very busy but very rewarding year. The rewarding part comes from belonging to such a generous body of Christians. It makes our job easier and more fulfilling.

Along with our special offerings, food collections, Blanket Sunday and Mitten Tree, we also branched out in other areas. We donated money to the Methodist Soup Kitchen and the N. E. Sexual Assault Crisis Center, sponsored an evening with Robert Porter, missionary to Sri Lanka and joined Covenant to Care. Linda May graciously joined our committee as the liason for Covenant to Care.

In May Peg Ekenbarger, Cindy Meyer and the minister attended a Missions meeting in Hartford which was educational and stimulating. In November Cindy Meyer and the minister attended the two day Global Mission Seminar in Chicopee, Ma. This was a real moving experience meeting some of our own missionaries up close and personal in the company of 300 Christians.

Respectfully submitted,  
Missions Committee

Peg Ekenbarger                      Cindy Meyer, Chairperson  
Linda May                              Gibby Piaxo

**Ways And Means Committee**

No Report Submitted

**Pastoral Relations Committee**

No Active Committee

**Music Committee**

We are pleased that the Music Ministry in our church is alive and thriving. Many thanks to Jim Tripoli, our organist, and to the members of the Adult and Junior Choirs for all their time and enthusiasm given. Junior Choir increased to fifteen young people who performed nearly all the music for the Christmas Pageant! Quite an achievement.

On the practical side - our piano was tuned twice this year - a necessity to ensure the "health" of this beautiful instrument. The choir robes, acquired in the fall of 1989, were professionally cleaned.

We look forward to a New Year filled with song.

Respectfully submitted,  
Music Committee

Nancy Tripoli

## **Organist**

As I complete my first year as organist and choir director, I find it was a most gratifying, uplifting and fast paced year indeed. I have learned much, and am still learning about myself and our choir, and their abilities, which continually impress me. Their spirit, their willingness to give of themselves, and even their candor when we disagree, are a great part of what makes our music what it is. I am also grateful to the congregation for their comments, which help guide us in fulfilling our task.

Our summer music program was one filled with joy, as members and friends of the church made a great variety of contributions, both vocal and instrumental.

I hope during the coming year we can continue to provide the musical leadership and inspiration our congregation expects from us, and praise God with every note.

Respectfully submitted,  
Jim Tripoli, Organist

## **Delegates**

As delegates in 1991, Bob and Janet Glennister attended:

1. Ecclesiastical Council, Installation and Reception in Vernon, Ct on April 21, 1991
2. Tolland Association Annual Meeting and worship in Stafford Springs, CT on May 5, 1991.
3. Tolland County delegates meeting at Columbia, Ct on June 17, 1991 (Bob only).
4. Connecticut Conference Annual Meeting in Waterbury, Ct on October 18-19, 1991.
5. Tolland Association Fall meeting in Somers, Ct on November 3, 1991.

Janet gave report on State Conference at Morning Worship service November 10, 1991. Kay Myott represented our church at Scott McLeod's ordination October 27, 1991.

Respectfully submitted,  
Jan Glennister  
Robert Glennister, Delegates

## **Historian**

No Report

## **Auditors**

To be given at the Annual Meeting

Respectfully submitted,  
Auditors

Jack Richens

Don Sanger

## **Financial Secretary**

This past year started off pretty shaky but we pulled together and made it. We had 15-20 people who are not members but contributed to our church, which was a big help and we thank them.

Many members at the end of the year give me pledge money for the past year after the books have been closed and I have to put it in for the following year. The first of December I will put a notice in the church bulletin and newsletter with the deadline for the closing of my books.

**Financial Secretary [Con't]**

During the year 1991 we accomplished the following:

Pledges	44	Paid in full	16
		overpaid	7
		underpaid	21
Other	24	- Contributed but did not pledge	
Building Fund	20	Paid in Full	6
		Overpaid	2
		underpaid	12
Other	6	- Contributed but did not pledge	

Respectfully submitted,  
Claire C. Richens, Financial Secretary

**Missionary Secretary**

## Mission Pledges Received in 1991

1st Quarter	\$1,668.00	2nd Quarter	\$1,548.00
3rd Quarter	1,472.50	4th Quarter	1,554.10
		Total Pledges	\$6,242.60

Special Offerings

World Day of Prayer	\$70.00		
One Great Hour of Sharing	\$385.25		
Missions Committee (C.L.&P.)	\$600.00		
Blanket Fund	\$216.00		
Hope for Heather	\$216.00		
Youth Challenge	75.00		
Needy In Stafford/Rev. Post	100.00		
Neighbors In Need	241.50		
Russian Relief	60.00		
Middle East	25.00		
Veterans Of The Cross	<u>406.93</u>	Total Special Offerings	\$2,395.68
		1991 Total Missions	\$8,638.28

Respectfully submitted,  
Robin Davis, Missionary Secretary

**Treasurer**Receipts

R8	Insurance: Refund of Premium		\$222.50
R10	Miscellaneous:		
	Alanon	\$120.00	
	Christian Education Books	440.65	
	Use of Church (5 Weddings)	425.00	
	Project Safe Graduation	83.00	
	Donation for parsonage washer/dryer	175.00	
	Other	<u>146.00</u>	1,389.65
R13A	Summer Conference: School Lenten Container		21.00
R15	Stewardship:		13.50
R18	Fund Raising:		
	Tag, Food, Rummage Sales (2)	2,234.60	
	Craft Auction	2,240.30	
	Flea Market	631.30	
	Greeting & Christmas Card Sale	108.36	
	Bike Ride	59.00	
	Other	<u>156.50</u>	5,430.06
R19	Free Will		2,976.60
R20A	Holding Account: Transfer from Money Market Acct		8,767.79
R22	Youth Group: Transfer of balance to be held in general fund		68.81
R23	Pulpit Supplies		
	Bible Study books	69.70	
	Confirmation Class car wash	115.00	
	Other	<u>69.70</u>	244.60
R26	Lighting of the Cross		329.00
R28	Pledges		28,054.95
R28A	Contributions		2,369.00
R29	Missions (Basic Support)		6,242.60
R30	Missions:		2,395.68
R31	Special Offerings: Initial		40.25
R32	Memorial Gifts		260.00
R32A	Living Endowment		400.00
R34	Building Fund		2,188.50
R38	Checking Account Interest		206.06
	<b>Total Receipts.....</b>		<b>\$61,620.55</b>



## Treasurer [Con't]

Disbursements

D1	Minister's Salary:		\$16,236.29
D2	Minister's Travel Allowance:		521.31
D3	Minister's Annuity & Family Protection:		3,035.76
D3A	Social Security:		883.67
D4A	Interim Ministry Fund		2,969.01
D5	Custodians:		1,260.17
D5A	Secretary:		322.80
D6	Church Utilities:		
	Oil	1,538.10	
	Electric	589.34	
	Telephone	<u>509.54</u>	2,636.98
D6A	Parish House Utilities:		
	Oil	957.77	
	Electric	<u>288.07</u>	1,245.84
D7	Parsonage Utilities		
	Oil	326.70	
	Electric	492.77	
	Telephone	233.89	
	Cable	<u>160.85</u>	1,214.21
D8	Church Insurance:		
	*UCC	775.50	
	Emery & Webb	1,377.00	
	Other	<u>31.62</u>	2,184.12
D9	Organist:		3,720.36
D10	Miscellaneous:		
	*Christian Education Books	462.06	
	1990 CL&P donation to special missions	300.00	
	Missionary Society of CT (Youth Conferences)	200.00	
	*Parsonage Washer/Dryer	175.00	
	*Project Safe Graduation	83.00	
	Other	<u>123.14</u>	1,343.20
D11	Per Capita Dues:		
	Missionary Society of Conn.	193.00	
	Tolland Association	<u>57.90</u>	250.90
D12A	Sunday School:		1,608.65
D14	Office Supplies:		1,144.19

**Treasurer [Con't]**

D14A	Postage:		
	*Newsletter	197.24	
	General	<u>193.47</u>	390.71
D15	Stewardship:		
	Dinner	80.00	
	Supplies	<u>21.40</u>	101.40
D16	Maintenance:		
	Copier Maintenance	967.64	
	Sunday School Room Repair	885.00	
	Lawn Care	202.00	
	Well Pump	413.26	
	Fire extinguishers	177.95	
	Other	<u>350.55</u>	2,996.40
D17	Music:		457.80
D18	Fund Raising:		
	*Advertising	46.00	
	*Constable	59.00	
	*Other	<u>156.50</u>	261.50
D22	Youth Group:		55.00
D23	Pulpit Supplies: (Diaconate)		
	Guest Ministers	525.00	
	*Confirmation class materials	201.25	
	*Bible study materials	65.45	
	Special breakfasts	79.15	
	Other supplies	<u>177.68</u>	1,048.53
D29	Missions Pledges - Basic Support		6,242.60
D30	Missions - Other:		
	*One Great Hour of Sharing	385.25	
	*World Day of Prayer	70.00	
	*Blanket Fund	216.00	
	*Youth Challenge	75.00	
	*Neighbors In Need	241.50	
	*Needy in Stafford c/o Rev. Post	200.00	
	*Hope for Heather	216.00	
	*Russian Relief Fund	60.00	
	*Middle East Relief Fund	25.00	
	*New England Sexual Assault Crisis Center	60.00	
	*Methodist Church Soup Kitchen	50.00	
	*Covenant To Care	85.00	
	*Cindy Meyer	85.00	
	*Veterans of the Cross	<u>406.93</u>	2,271.68
D32A	Living Endowment transfer to savings:		
	Grace Crombleholme	10.00	
	*Special Gifts	<u>400.00</u>	410.00
D34	Building Fund: Transfer to escrow		2,188.50

**Treasurer** [Con't]

D37	Parsonage Mortgage - Stafford Savings Bank	1,937.16
D40	Town Constable: Treasurer - Town of Stafford	2,229.00
	<b>Total Disbursements</b> .....	<b>\$61,167.74</b>

Summary

Total Receipts	\$61,620.55
Total Disbursements	<61,167.74>
Net Operating Gain/<Loss>	\$452.81

## Checkbook Summary:

Balance on Hand - January 1, 1991	\$667.05
Plus - Receipts	61,620.55
Less - Disbursements	<61,167.74>
Balance on Hand - December 31, 1991	\$1,119.86
Allocated Funds - December 31, 1991	<473.81>
Balance Available - December 31, 1991	\$646.05

## Parsonage Mortgage Summary:

Balance 12/31/90	\$17,177.51
Total 1991 Payments	<1,937.16>
Total 1991 Interest	1,353.09
Mortgage Balance	\$16,593.44

## Money Market Savings Account - Living Endowment - SSB #47000226

Note: Only 90% of the interest may be disbursed. Principle and remaining interest must be reinvested.

[This account includes \$3,926.18 in Trust Funds.]

Opened Nov. 7, 1986

Principle Amount	\$7,948.94
Balance 12/31/90	10,276.46
Deposits	1,410.00
Withdrawals	0.00
Interest earned 1991	603.96
Balance 12/31/91	\$12,290.42

## Savings Account - Living Endowment - SSB #12-002440

Note: Only 90% of the interest earned may be disbursed. Principle and remaining interest must be reinvested.

When a church member dies, \$10 must be added to this account from the general fund.

Balance 12/31/90	\$700.48
Deposits	0.00
Withdrawals	0.00
Interest earned 1991	39.30
Balance 12/31/91	\$739.78

**Treasurer [Con't]**

## Money Market Account SSB #463113010

Note: This is a checking account with fluctuating interest rates. It has no restrictions, except as other funds temporarily deposited in it, may be restricted.

Balance 12/31/90	\$139,910.17
Less - Transferred to general fund	<8,767.79>
Less - Transferred to Central Bank	<90,000.00>
Plus - Deposits:	
CD #85000471	47,022.38
Escrowed funds transfer	2,188.50
Interest earned 1990	<u>4,313.76</u>
Balance 12/31/91	\$94,667.02

Restricted funds in this account include:

Building fund escrow	4,883.67
Organ fund escrow	1,544.00
Virginia Doherty annuity escrow	<u>3,812.33</u>
Total Restricted funds	10,240.00

## Certificate of Deposit SSB #85000471

No restrictions on this money

Principal estimated 12/31/90	45,280.66
Interest earned 1991 at maturity	1,741.72
Transferred to SSB #463113010	<47,022.38>

## - Certificate of Deposit - Central Bank #2040087393

Opened 1/24/91 (yeild 8.085%)	35,000.00
Interest earned at maturity 7/25/91	1,424.70
Transferred to Central Bank #3310097005	<36,424.70>

## Certificate of Deposit - Central Bank #2040087401

Opened 1/24/91 (yeild 8.085%)	35,000.00
Interest estimated to 12.31.91	2,643.68
Principal estimated 12/31/91	37,643.68
Matures 1/24/92	

## Passport Account - Central Bank #3310097005

Opened 1/24/91	20,000.00
Deposit of matured CD #2040087393	36,424.70
Interest earned 1991	<u>2,236.78</u>
Balance 12/31/91	58,661.48

Restricted funds in this account:

Principal of Marie Carlson Estate	\$55,361.57
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\* \* \* \* \*

## Invested Funds Summary:

Balance 12/31/90	\$196,167.77
Total Restricted Interest earned 1991	64.33
Total Unrestricted Interest earned 1991	12,939.57
Transfer to general fund	<8,767.79>
Total Deposits	3,598.50
Balance 12/31/91	\$204,002.38
Restricted	\$75,536.37
Unrestricted	\$128,446.01

Proposed 1992 Budget

<u>Expenditures</u>	'91 Proposed	'91 Actual	'92 Proposed	Change
Minister's Salary	\$25, <sup>655.29</sup> <del>767</del> .15	\$23,646.04	\$27,779.28	\$2,012.13
Secretary	1,258.19	322.80	3,000.00	+1,741.81
Custodian	1,258.19	1,260.17	1,301.14	+42.95
Church Utilities	3,300.00	2,636.98	3,200.00	-100.00
Parish House Utilities	1,500.00	1,245.84	1,400.00	-100.00
Parsonage Utilities	1,500.00	1,214.21	1,700.00	+200.00
Mortgage	1,937.16	1,937.16	1,937.16	+0.00
Insurance	2,800.00	2,184.12	2,400.00	-400.00
Organist Salary	3,738.32	3,720.36	3,922.86	+184.54
Youth Group	200.00	55.00	200.00	+0.00
Miscellaneous	3,000.00	1,343.20	1,500.00	-1,500.00
Per Capita Dues (Conf. & Tolland Assoc.)	300.00	250.90	275.00	-25.00
Christian Education & Sunday School	1,700.00	1,608.65	2,000.00	+300.00
Summer Conferences	500.00	0.00	25.00	-475.00
Conference Delegate Expenses	100.00	0.00	100.00	0.00
Supplies	1,500.00	1,144.19	1,200.00	-300.00
Postage	250.00	390.71	400.00	+150.00
Stewardship	50.00	101.40	100.00	+50.00
Maintenance	3,000.00	2,996.40	3,000.00	0.00
Music	850.00	457.80	850.00	+0.00
Fund Raising	4,000.00	261.50	500.00	-3,500.00
Pulpit Supplies (Diaconate)	1,050.00	1,048.53	600.00	-450.00
Living Endowment	30.00	410.00	30.00	0.00
Building Fund	3,000.00	2,188.50	2,300.00	-700.00
Pastoral Expenses	0.00	0.00	500.00	+500.00
Search Committee	0.00	0.00	2,000.00	+2,000.00
Constable	2,250.00	2,229.00	2,400.00	+150.00
<b>Total Expenditures</b>	<b>\$64,767.15</b>	<b>\$52,653.46</b>	<b>\$64,620.44</b>	<b>\$-146.71</b>

Receipts

Pledges	\$30,000.00	28,054.95	\$30,000.00	\$+0.00
Freewill	3,000.00	2,976.60	3,000.00	+0.00
Contributions	3,000.00	2,369.00	2,500.00	-500.00
Fund Raising	12,000.00	5,430.06	6,000.00	-6,000.00
Building Fund	3,000.00	2,188.50	2,300.00	-700.00
Summer Conferences	500.00	0.00	25.00	-475.00
Lighting Of The Cross	250.00	329.00	275.00	+25.00
Sunday School	100.00	21.00	0.00	-100.00
Youth Group	50.00	68.81	0.00	-50.00
Special Offerings	50.00	40.25	40.00	-10.00
Miscellaneous	1,000.00	2,530.25	1,400.00	+400.00
Checking Account Interest	175.00	206.06	175.00	+0.00
Transfer Invested Funds	18,632.36	8,767.79	18,905.44	+273.08
<b>Totals</b>	<b>\$64,767.15</b>	<b>\$52,982.27</b>	<b>\$64,620.44</b>	<b>\$-146.71</b>

Proposed 1992 Benevolence BudgetExpenditures

Basic Support	\$6,300.00	6,242.60	\$5,000.00	\$-1,300.00
Special Offerings	1,400.00	2,271.68	2,000.00	+600.00

Receipts

Basic Support	\$6,300.00	6,242.60	\$5,000.00	\$-1,300.00
Special Offerings	1,400.00	2,395.68	2,000.00	+600.00

**Nominating Committee**

<u>Position</u>	<u>Qty</u>	<u>Term Expires</u>	<u>Candidates</u>
Moderator	1	Jan 1993	<u>Bruce Ladr</u>
Clerk	1	Jan 1993	<u>Kenneth May</u>
Ass't Clerk	1	Jan 1993	<u>Peg Ekenbarger</u>
Treasurer	1	Jan 1993	<u>John Leavitt</u>
Ass't Treasurer	1	Jan 1993	<u>Nancy Tripoli</u>
Financial Secretary	1	Jan 1993	<u>Claire Richens</u>
Ass't Fin Secretary	1	Jan 1993	<u>Margaret Salsbury</u>
Missionary Secretary	1	Jan 1993	<u>Robin Davis</u>

**Boards and Committees**

<u>Name</u>	<u>Current Members</u>	<u>[Term Expires]</u>	<u># Openings</u>	<u>Candidates</u>	<u>[Term Expires]</u>
Trustees	Jan Glenister Joe Demars Bruce Ladr Lee Kerr	[Jan 1993] [Jan 1993] [Jan 1994] [Jan 1994]	2	<u>Bob Anderson</u> <u>Nancy Tripoli</u>	[Jan 1995] [Jan 1995]
Diaconate	Lori Potter Shirley Salsbury Ross Kerr Ava Landry	[Jan 1993] [Jan 1993] [Jan 1993] [Jan 1993]	5	<u>Roma Higgins</u> <u>Paula G. G.</u> <u>Don Demars</u> <u>Shirley Salsbury</u> <u>Steve Loring</u>	[Jan 1994] [Jan 1994] [Jan 1994] [Jan 1994] [Jan 1994]
Deacon Emeritus	Harold Hansen				
Deaconess Emeritus	Claire Richens				
Christian Education	Bob Tupper Linda May Janice Gowdy	[June 1993] [June 1993]3+ [June 1993]		<u>Judy Del Bene</u> <u>Sue Fay</u> <u>Steven Loring</u>	[Jun 1994] [Jun 1994] [Jun 1994]
Stewardship	Don Sanger	[Jan 1993]	2	<u>Harold Hatch</u> <u>Shirley Hatch</u>	[Jan 1994] [Jan 1994]
Missions	Cindy Meyer B. Ekenbarger Peg Ekenbarger Julie Piaxo	[Jan 1993] [Jan 1993] [Jan 1993] [Jan 1993]	3	<u>Cindy Lingley</u> <u>Linda DeMars</u> <u></u> <u></u>	[Jan 1994] [Jan 1994] [Jan 1994] [Jan 1994]
Nominating Committee	Vi Irish Joe Perko Ken May	[Jan 1993] [Jan 1993] [Jan 1993]	3	<u>Don Landry</u> <u>Paula McMoray</u> <u></u>	[Jan 1994] [Jan 1994] [Jan 1994]
Auditors			2	<u>John Richens</u> <u>Kay Myott</u>	[Jan 1993] [Jan 1993]

**Nominating [Con't]**

Ways & Means	6+	<u>Bob Anderson</u>	[Jan 1993]
		<u>John DeBane</u>	[Jan 1993]
		_____	[Jan 1993]
		_____	[Jan 1993]
		_____	[Jan 1993]
		_____	[Jan 1993]
Delegates	2	<u>Tony Peane</u>	[Jan 1993]
		<u>Amy Kaluzsiez</u>	[Jan 1993]
Alternate Delegates	2	_____	[Jan 1993]
		_____	[Jan 1993]
Historian	1	<u>Myron Davis</u>	[Jan 1992]
		<u>Peg Ekenbarger</u>	[Jan 1993]
Church Council	4	<del>John DeBane</del> <u>Flo Demars</u>	[Jan 1993]
		<u>Kay Myott</u>	[Jan 1993]
		<u>Cindy Lingley</u>	[Jan 1993]
	B.V. Kerr	<del>Nancy Tripoli</del>	[Jan 1993]