

1996 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting: January 26, 1997
1:00 P. M.
Fellowship Hall

Dedicated to the Ministry of Jesus Christ and to those whose love and labor have made this year a year of celebrations.

- we dedicate this report to those who have begun their life journey in the church:

Noelle Elise Borman
Vanessa Butler
Jeremy Dupont
Michael Willard Gowdy
James Michael Talamini

- we dedicate this report to those who have joined us as part of our church family:

Laurie Ambro
Denise Greaves
Dora Laudenslager
Carol St. King
Terry Seto

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The Second Congregational Church of Stafford
Established in 1764
West Stafford, Connecticut

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Stafford Springs, Conn. 06076
Telephone (203) 684-2336

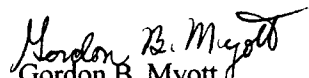
UNITED CHURCH OF CHRIST

January 12, 1997

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 26, 1997, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,


Gordon B. Myott
Clerk

Petitions

None presented.

Agenda

1:00 P.M. Call to Order

- I. Reading of the Call
- II. Determination of Quorum
- III. Opening Worship
- IV. Determination of Voting Procedure
- V. Adoption of Minutes of the 1996 Annual Meeting
- VI. Adoption of Agenda and Rules of Procedure
- VII. Presentation of Annual Reports:
 - A. Pastor's Report
 - B. Church Council
 - C. Clerk
 - D. Trustees
 - E. Diaconate
 - F. Christian Education
 1. Christian Education
 2. Sunday School
 3. Youth Group
 - G. Stewardship Committee
 - H. Missions Committee
 - I. Ways & Means Committee
 - J. Pastoral Relations Committee
 - K. Music Committee
 - L. Delegates
 - M. Historian
 - N. Long Range Planning Committee
 - O. Auditors
 - P. Financial Secretary
 - Q. Missionary Secretary
 - R. Treasurer
- VIII. Nominating Committee
- IX. Election of Officers, Boards
- X. Adoption of 1997 Budget
- XI. Old Business

Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]

XII. New Business

- A. Removing of certain members from active membership to inactive membership.
- B. Vote to accept Karen Hatch's request to be removed from membership.
- C. Trustee's Report on Investment Committee, discussion and vote on recommendations.
- D. Trustee's Report on Long Range Planning Committee, recommendations, discussion and vote on recommendations based upon building inspector's findings at the parish house.
- E. Honoring Seventy and Eighty year members.
- F. Report on Renovations of Meeting House including Financial Repayment, and discussion and vote on plan to re-dedicate the Meeting House.
- G. New Business from the floor (discussion and/or initiation).

XIII. Closing Worship

Adjournment

Rules Of Procedure

“Robert's Rules of Order shall prevail at the Annual Meeting.”
 Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

From "Robert's Rules of Order":

- Following the Agenda: "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business: "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate: "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question: "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent: "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- Voting by Ballot: "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports: "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action: (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

Recommended by the Conference Parliamentarian:

- Amendments in Writing: Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

Minutes of 1996 Annual Meeting

Annual Meeting
Second Congregational Church of Stafford at West Stafford
January 28, 1996

- I. Call the Meeting to Order
The Meeting was called to order at 1:00 PM, January 28, 1996 by Moderator Kay Myott.
- II. Reading of the Call
The call to the meeting was read by Clerk Gordon Myott.
- III. Determination of Quorum
A head count was taken and 41 people were present. The Clerk determined the church membership was 186 and the constitutional quorum requirement of 19 was satisfied.
- IV. Opening Worship
Kay Myott lead opening worship with a reading from the Bible, and a hymn.
- V. Determination of Voting Procedure
The Moderator stated her intention to follow Robert's Rules of Procedure as published, and voting would be by show of hands because no major items appeared on the agenda. A motion was made and seconded to follow those procedures and approved by vote.
- VI. Adoption of the Minutes of the 1995 Annual Meeting
A motion was made and seconded to approve the 1995 Annual Meeting minutes as printed and it was approved by vote.
- VII. Adoption of Agenda
A motion was made and seconded to adopt the agenda as printed. It was approved by vote.
- VIII. Presentation of Annual Reports
 - A. Pastor - As printed. Rev. Wadsworth read from the last paragraph on page 8 to the end explaining that it reflects what we will do in 1996.
 - B. Church Council - As printed
 - C. Church Clerk - As printed. The Clerk explained the new membership might appear to disagree with the Diaconate report, however item 4 "other" represents three people left off previous years record and were discovered in 1995 and added to the number of members.
 - D. Trustees - As printed
 - E. Diaconate - As printed
 - F. Board of Christian Education
 1. Christian Education -A correction was made in the signature block, change Talimini to Talamini.
 2. Sunday School - A correction was made to the Ending Balance Date, it should be 12/29/95.
 3. Youth Group - As printed
 - G. Stewardship - Changes were made as follows:

50 pledges	\$31,442.00	changed to	54 pledges	\$32666
27 pledges	5437.00	changed to	28 pledges	5645
16 pledges	2080.00	changed to	15 pledges	2776
 - H. Missions - As printed
 - I. Ways & Means - No report, no committee.
 - J. Pastoral Relations - As printed. A report was distributed at the meeting.
 - K.. Music Committee- No report
 - L. Organist - No report
 - M. Delegates - No report
 - N. Historian - As printed
 - O. Auditors - Oral report given by Jack Richens. The books were audited and found to be correct.
 - P. Financial Secretary - As printed
 - Q. Missionary Secretary - As printed
 - R. Treasurer - Changes as follows:

Minutes of 1996 Annual Meeting (Con't)

Disbursements - D1 should be \$14,743.41

D2 should be 5,265.63

Money Market SSB # 463113010 - Ending balance date should be 12/31/95

Asterisk denotes receipts with equal offsetting disbursements.

IX. Nominating Committee Report - Ross Kerr made the following additions and corrections:

Diaconate add Barbara Passmore term expires 1 Jan 1997.

Christian Ed. terms expire in June

Christian Ed. add Martine Cague term expires 1 June 1998

Christian Ed delete one vacant position

Stewardship add Kay Myott term expires 1 Jan 1998

Missions delete vacant position

Auditors add Jack Richens

Long range Planning add James Tripoli and Judy Delbene term expires 1 Jan 1998

An explanation of the duties of Alternate Delegates was requested and given.

A call for nominations from the floor for the position of Alternate Delegates was made, none were received.

A motion was made and seconded to accept the slate as presented. A vote approved the nominations as presented.

X. Adoption of 1996 Budget

Ross Kerr was asked to present the budget and he deferred to John Leavitt, Treasurer. John reviewed significant points and drew attention to the siding fund deficit. There were no questions. A motion was made and seconded to accept the budget as presented. A vote approved the budget as presented.

XI. Old Business

Len Pollard raised the fact that the Parish House furnace return ducts are not connected and the furnace may operate more efficiently if they were. The matter was referred to the Trustees. There was no other old Business.

Recess

After the recess the Moderator called for the committees that met during recess to state the new chairperson and meeting date and time. The results are as follows:

Council; Moderator, Sue Leavitt; meeting, 3rd Tuesday @ 7 PM
Secretary, Kim Kowalshyn

Diaconate; Chair, Diane Hassman; meeting, 1st Tuesday @ 7 PM

Trustees; Chair, Ross Kerr; meeting, 2nd Monday @ 7:30 PM
Secretary, Bill Hassman

Christian Ed.; chair, Ruthanne Talamini; meeting, 2nd Tuesday @ 7:30 PM

Sunday School meeting, 2nd Tuesday @ 7 PM

Ways & Means; Chair, Kay Myott; meeting, TBA
Secretary, Lee Kerr

Pastoral Relations; Chair, Rusty Milam, Meeting, 4th Tuesday @ TBA

XII. New Business

A. Sue Leavitt, Diaconate, indicated the following people qualified to be removed to the Inactive Member List: Michael Boyd, Brenda Green, Priscilla Hunt, Tonya Hunter, Carol Karkevich, Frank Vincenzo and Susan Vincenzo. A Motion was made and seconded to move the names to inactive. Discussion was had about the criteria for removal, the fact that letters were sent to each person with no response, impact on dues, voting rights, what it meant to be removed to inactive and that reinstatement to active could be done if the member made a request. The motion was approved by vote.

B. The Moderator asked Ross Kerr to talk about the Long Range Planning Committee. Ross traced the beginning of the committee back to a Council meeting a few months ago where it was decided to form the committee and that a steering committee was not necessary. The objectives of the committee will be developed by the committee but would include looking into the physical facility of the church, program needs, outreach needs, long range growth, long range needs of the community and parking. Joe

Minutes of 1996 Annual Meeting (Con't)

Wadsworth spoke about the committee's need to look at dreams of the church that have been examined before as well as the dreams of the church to present. Ross pointed out that the committee has great potential because of the cross section of members on it, both long term and newer members. There were no questions and no further discussion.

C. New Business From the Floor

Sue Leavitt brought up the organist salary for discussion. She pointed out the high quality music program we had and the low rate of salary and encouraged the church to consider what we pay the organist. No further discussion.

Rev. Wadsworth expressed belief that we've had a dynamic year, thanked the Moderator and others who worked hard all year.

Jack Richens thanked everyone who worked on the financial records for doing an excellent job.

XIII. Closing Worship

Kay Myott, Moderator, closed with a prayer and the Lord's Prayer in unison.

Adjournment

The 1996 Annual Meeting of the Second Congregational Church of Stafford at West Stafford was adjourned at 2:16 PM.

Respectfully submitted,
Gordon Myott
Clerk

Pastor's Report

As in past years my report occurs in three parts. The first reviews statistically my activities, the second reflects on our mutual goals and the third is a general narrative covering the past year.

Part I

Worship Services

at Second Congregational Church - 55

Ecumenical Worship - 6 services

Worship outside of 2nd Cong. Church - 18

Funerals - 7

Wedding + Rehearsals - 5

Communion shared - 13 times (Home Communion - 1)

Baccalaureate - 1

Memorial Day - 1

Baptisms - 7

Public Prayers offered - 2

Meeting Attended

Deacons - 8

Pastoral Relations - 7

Missions - 1

Pre-confirmation - 1

Acolytes - 1

CT. Conf. Mtg (1 day)

Tolland Assoc. Bi-Annual - 2

Town and Community - 45

Trustees - 5

Sunday School Teachers - 2

Council - 9

Long Range - 7

Staff - 1

CT. Conf. Historians Meeting - 1

Stafford Clergy - 9

Informal Meetings: Archives, Music

Christian Education - 6

Stewardship - 1

Ways and Means - 1

Focus Group - 1

CT. Conf. Annual Meeting (3 days)

Tolland Assoc. - 5

Conference Staff - 3

Informal Meeting: Prayer Chain

Teaching and Outreach

Visits: Apt., Hosp, Emerg - 150

pre-Funeral Meetings - 16

pre-Membership Meetings - 3

Communion Class - 1

Counseling - 24 by apt

pre-Baptismal Meetings - 6

Bible Study sessions - 31

tutorials - 4

pre-Marital Meetings - 17

Sunday School Visits - 3

Pastor's Report (Con't)

Part 2- Reviewing our 5 year Goals-

Since I will assume that our Long Range goals will be re-calibrated for next year's Report this will be my final reflection on the "5 year goals" in current form.

Our active membership has remained stable, keeping evenly paced with deaths and dismissals this year. North Central CT is still in some recession and stability is as challenging as ever but our church family has maintained its numbers. This year the number of pledges did not reach the targeted number but the support in a number of pledges increased, some substantially. The Sunday School continues to be well attended and I am glad Robin Davis is continuing as superintendent for a second term. Logistically our church continues to draw people from some distance. I do wish more of them remembered to sign the guest book. I am proud of you who share your love for this church and for the faith you feel is nourished here.

The financial challenge still stands unmet but the investment committee and trustees have wrestled with the issues and have made some inroads towards better returns on our investments as well as better management of currently used funds. Costs of operations seem not to have increased proportionately with the increased usage of the facilities by community and church groups. I am assured that the meeting house is far more efficient due to the siding project and workdays. The prior sale of the parsonage lessened the costs of operations and capital expenses due to soon-to-be repairs needed there soon. I hope in the future we will be able to challenge this goal even more closely.

Our debt repayment is indeed a celebration. The foreseen cost of windows, siding and roof was \$36,000 representing between 40-50% of a year's budget but in 4 years we have not only completed the project but have repaid our borrowed funds. The community also applauds our new look. Paralleling this our church empowered a Long Range Planning Committee to undertake the difficult and monumental task of helping us envision the next 5 - 15 years. Their work impacted us immediately as a careful inspection of the Parish House raised issues of immediate needs to be addressed in the Annual Meeting and elsewhere. Many attended the "Focus Group" hosted this Fall and saw the cumulative results. (If not they are a part of their report and well worth reviewing) I know the task is only begun as this information is categorized and presented for decisions by the congregation. I am proud of the LRPC and look forward to their future reports.

This past year in ministry began with a full slate of officers and boards even though there were extra committees formed. 1996 has indeed been a challenging and full year. Our leadership has taken it in stride and have given 110%.

Services of worship continue to be added to with the accentuation of a superb choir and minister of music. We also add the service as shared by our laity and children; all special. Our Acolytes continue to serve every Sunday and I am grateful for the Deacons who organized this team this year. I also salute the quiet but powerful ministry of our prayer chain and the countless hours of caring this dedicated group offers. This year I also applaud our youth group and their (fearless) leader Cindy Lingley who worked to give them a venue for interaction as well as service. This year, as in other years they have supported the siding project and have added their energies on workdays and projects. I have also begun the 3rd year of Bible Study on an ongoing basis.

Socially, our church continues to regularly get together, whether task oriented (i.e. "Greening the church") or for fun such as trips to NYC or a local play. This is a fun side to our church family that will hopefully continue into our future.

Part 3-

1996 has been a Banner Year. We are in a time of transition of our Conference (2 year project thus far) with many foundational changes taking place. The installation of a new Conference Minister being one central event and the redesign of the internal areas of the Conference being another. I was honored to be there and to participate in an historic celebration.

1996 was also special for our church family. This year we re-created the church directory (applause to Cindy Meyer, Ross and Lee Kerr especially). As I noted earlier, we commissioned a Long Range Planning Committee and they have tended their task with sensitivity and with care. This year through ecumenical endeavors with other churches, through outreach programs and missions for our neighbors we have tried to connect with people near and far. Funds are easy to calculate. Still we have given over 700 pounds of food to the local food bank (Sept-Dec.) and collected an offering for churches that were burned. Labels and can tabs plus time spent serving meals show our hope to help others. I thank you for the time you grant me to share worship at Evergreen and Avery Park; sharing the

Pastor's Report (Con't)

Gospel with those who otherwise could not attend worship elsewhere. I also applaud that we had 13 youth attend Silver Lake last summer and I was quite glad to see the groundswell of willingness to help Silver Lake with their needed repairs. Thanks to the many of you who are willing to pitch in from emergency bakers and repair-folk to organizers of events and outreach. I thank you for your care for this church and its mission. We have worked through a busy year and you are all to be commended.

I want to lift up two events of note. The pageant was a wonderful tribute. More than 40 were involved and over 130 in attendance. Even when faced with delays due to storms and conflicting schedules I was proud of the day. I also want to thank you for allowing me to attend the seminar in Washington last spring. Moreover your voluntary contribution was indeed unexpected and touching. I cannot tell you how much it meant to me and the learning I gleaned from it.

Turning to the future I look forward to future input from the Long Range Planning Committee and discussions regarding the parish house and parking issues. (Perhaps the expected installation of the stoplight will help a little.) The challenge to reach out to the community will be ongoing for us to give of resource as well as time. I still have the dream of watching someone decide to enter either ordained parish ministry or mission work. Indeed I continue to celebrate the people of our church who share faith with children and neighbors, and bring them here to share in this ministry at Second Congregational Church. I envision that continuing.

My friends, it is a joy to be here and to be your pastor; to join hands with you. I believe 1997 will be challenging and quite exciting. I will continue to count upon your energies and support and ask, as always, for your forgiveness when I err. We are limited only by our faith in God and our dreams. I bid you peace.

This year I offer as scripture : Psalm 148.

Sincerely submitted,
Rev. Joseph A. C. Wadsworth III, pastor.

Church Council

The Church Council has held nine regular meetings in 1996. We have heard reports from each church board, committee and officer as well as the pastor. Our news has been reported in KIT in an effort to keep the congregation informed.

Although this year has been rather quiet, the Second Congregational Church continues to be an exciting and dynamic witness to Christ in the world. It is due to the great dedication of the members of the leadership and all those who dare to share their vision of the Christian Community.

The major accomplishment has been the completion of the work on the siding and roof including the final payment of the project and the loan to ourselves. As a result of the annual meeting last year, the church council formed a Long Range Planning Committee which has worked diligently to try to assess the needs and desires of the congregation for the next 5 to 10 years. It has been very exciting to see all the wonderful ideas which had been generated by this committee and will continue to be a focus of the LRPC for the next year.

I am extremely grateful to all those members of the council who have faithfully attended meetings and wrestled with the problems confronting us as we look forward to new growth in the church. It would be remiss of me to fail to mention the unswerving dedication and leadership provided to us by our pastor, Rev. Wadsworth and the diligent work of our council secretary, Kim Kowalyshyn.

Respectfully,
Susan Leavitt, Moderator

Church Clerk

This has been a relatively quiet year with my only activity devoted to routine record keeping business and providing membership lists to committees in need of them. Because there is no official requirement to maintain a "friends of the church list" and no firm criteria to follow, with approval of the Church Council have stopped keeping such a record.

In January of this year the old paper records of members, baptisms, weddings and deaths were retired and new separate books were started for each category. The new books should make it easier to locate information. The computer data bank on membership is still being kept and is up to date.

We had an average worship service attendance of 66.2 during 1996 compared to 64.5 during 1995 and the Choir had an average attendance of 13.39 during 1996 compared to 11.7 during 1995. The Sunday School students and teachers averaged 41.9, for the 34 week period they were in session, during 1996 compared to 39.9 during 1995. The Sunday school figures may be different than numbers contained in Sunday School records because I eliminated weeks when there was no formal Sunday school session to avoid distorting the averages.

We are ending 1995 with 186 active members calculated as follows:

Our total Active Membership as of 12/31/96 is 184 as follows:

Total Active Members as of 12/31/95		186
A. Additions during the year:		
1. Confirmation	5	
2. Affirmation	3	
3. Re-affirmation	2	
4. Re-instatement	1	
Total		11
B. Losses during the year:		
1. Transfer	2	
2. Moved to Inactive	7	
3. Death	3	
4. Withdrawal	1	
Total		13
Total Membership December 31, 1996		184

Respectfully submitted,
Gordon B. Myott, Clerk

Trustees

The Trustees again did a fine job of overseeing the needs of our Church property. The siding project was finally completed with the painting of the Bell Tower by Ralph Winn and assisted by some church members not afraid of heights. We can all be justifiably proud of the effort put forth over the past few years to handle this project financially.

An Investment Committee was established this year to review how our funds are invested with an eye toward long-term needs and goals. The actions taken so far and the Committee's recommendations will be discussed at the Annual Meeting.

The Long Range Planning Committee turned various projects over to the Trustees for action. Some of them have been completed that were safety related in the Parish House. A railing has been installed to the second floor, bricks from a long since demolished chimney were removed from the attic, and various amounts of junk were

Trustees (Con't)

removed from the second floor and basement. The direction the Trustees would like to go in 1997 will be addressed at the Annual Meeting.

We continue to make good use of the facilities for various Church related and non-Church related events. A Cub scout pack and Brownie troop meet in Fellowship Hall, AI-Anon, CODA, and a Birth-to-Three group meet in the Parish house.

Our Spring and Fall work days were very well attended and much was accomplished. As always, rain played a part in how much was done, but nothing serious was missed. For work days, there is always next year.

Overall, our business needs were handled very well by Bill Gowdy, Bill Hassman, Jim Kelly, Jack Richens and Ralph Winn. Financially, we were kept straight, as always, by John Leavitt.

Respectfully submitted,
Ross Kerr, Chair

Diaconate

The Board of Deacons for the Second Congregational Church has worked to provide worship services and spiritual opportunities for the congregation. We have met ten times to discuss our business and responsibilities.

This year we have offered more opportunities for the congregation to become involved in the worship services during Rev. Wadsworth's visits to the Sunday School as well as Laity Sunday. It has been a great honor to hear what our members have to offer.

The Silver Lake Conference was attended by many of our youth. The Scholarship Fund was supported by the Deacons as well as the campers families. This year we tried something new with a poinsettia sale which was a huge success.

We met with our confirmands after their course with Rev. Wadsworth. As always it was quite refreshing to hear words of wisdom from our youth. All confirmands were unanimously accepted for membership.

Our summer coverage was provided by Allan Tinkham, Jane Hooper and Eileen Stock. The Sun Valley Service was a huge success complete with a Baptism by immersion.

We were honored this year to participate in an original Christmas Pageant created by Suki Milam.

I am grateful to have had the opportunity to work with a group of dedicated and conscientious deacons. It has been a privilege to work with Rev. Wadsworth and offer our support in his ministry.

DEACON'S FUND

Balance January 1, 1996	\$2,031.20
Contributions	739.52
Interest	53.24
Disbursements	<1,151.00>
Balance December 19, 1996	\$1,669.73

Respectfully submitted,
Diane L. Hassman, Chairperson

Board Of Christian Education

We meet once a month on the second Tuesday at 7:30 in the Parish House.

The theme for this year is "The Parables" which are featured monthly on the Sunday School bulletin board in Fellowship Hall by the Sunday School classes as well as during chapel when the older classes present plays for their fellow students.

Board Of Christian Education (Con't)

In October our Church began the Adult Sunday School which is led by Sue and John Leavitt. Classes meet Sunday evenings at 7:00 PM in the Parish House.

The Christmas Pageant, written by Suki Milam, was presented to us on December 22nd under the direction of Nancy Tripoli. The music was provided by Jim Tripoli and the stage scenery was made by Karen Keish. The play was enhanced by the acting talents of a cast of our fellow church family.

There were only two young people interested in Confirmation so Reverend Joe will hold off on that class until next fall when he anticipates that more students will become of age to participate.

We appreciate the opportunity to serve our church and God in this capacity.

Respectfully submitted,
Linda Sprague, Chairperson

Martine Cague	Linda Sprague
Myrna Gambino	Ruthanne Talamini
Karen Keish	

Sunday School

The Sunday School year starts off already in progress with the 95-96 year September to June with the older classes presenting the Mission Moment Children chat. There was a Communion Class for the fifth and sixth grade class.

Every class featured their class for the bulletin board. Starting in September the theme was "Parables". This theme is also being used for the Chapel Plays for the third grade and higher classes. Chapel takes place the first Sunday of the month. When there isn't a play there are two chapel co-directors taking turns leading chapel.

Children's Sunday Worship Service was on prayer. All classes participated.

Rally Day started with over fifty students and a teaching staff of twenty-eight. They use the David C. Cook curriculum.

Surprise Fire Drills are given. Banner Awards are presented each month to the class with the highest percentage rate. Rev. Wadsworth has scheduled visits three times a year with two classes each visit.

We had a wonderful Christmas pageant that included children and adults and over forty participated. The pageant was creatively written by one of our teachers Suki Milam and superbly directed by Nancy Tripoli with new costumes and scenery.

We have a teaching staff that is energetic, faithful and committed to their positions.

Teachers: Linda May, Ed Parker

Co-teachers: Martine Cague, Judy DelBene, Michael Gowdy, Kevin Ladr, Karen Keisch, Suki Milam, Ali Paixao, Debby Silvia.

Helpers: Tina Butler, Vanessa Butler, Jeremy Dupont, Michelle LaBarre, and Jamey Talamini

Substitutes: Tara Brazalovich, Patty Dupont, Myrna Gambino, Bill Hassman, Paula McNerney, Terry Seto and Carol St. King.

Support Staff: Sue Leavitt, Susan Mack, Ken May, Dorraine Parker, Nancy Tripoli

All moneys were transferred to the General Fund and the Sunday School Savings Account - SSB # 12002469 was closed.

Total deposits for 1996: \$552.28

Respectfully submitted,
Robin Davis, Superintendent
Susan Mack, S.S. Treasurer

Youth Group

Our year in review - In January we had a get together at the Dupont's for fun and games, and celebrated Ali Paixao's 16th birthday. Our progressive dinner was a great success with 25 people. We started at the Paixao's for appetizers, Talamini's for salad, May's for main course and Gowdy's for dessert. It was a great evening of fellowship.

Once again our Annual St. Patrick's Corned Beef & Cabbage Dinner was a huge success. Our fabulous cooks, Bruce Ladr, Linda May and Ralph Winn slaved over the stove all day. They were assisted by Gibby Paixao Patti Dupont, Judy DelBene, Jeremy, Mike, Tara and Kevin. Servers were Ali, Laura, Erin, Andy, Adam, Tim and Kim Grotheer. Tickets were made by Bob May, signs by Kim Grotheer and Jack Richens, posters by Lee Kerr and ads by Jan Glenister. We netted \$542.00 from our dinner and raffle.

We took our trip to Riverside in August, NYC in September. Our car wash brought in \$188.00, First Aid Kit sales \$240.00 which we use for our trips, outings and project donations.

In October we finally got a weekend to spend together in Vermont. The Leavitt's hosted us for a wonderful time at their cabin. We did lots of fun and interesting things: chopped and stacked wood, pitched tents, took hikes, walked, did some star gazing, played some games, learned to survive without indoor plumbing and all the comforts of home and what a close family is like.

We helped serve dinners and helped pack dinners for Thanksgiving and Christmas with the Missions Committee. We also delivered them to Human Services along with gifts from the Angel and Mitten trees. We made cookies and brought them to where we went to sing carols.

This year has been difficult to schedule very many activities as the kids are so busy with school, jobs and other commitments. The time we spend together is always lots of fun. I appreciate all the parents and church families help and support.

Respectfully submitted,
Cindy Lingley, YG Leader

Stewardship Committee

The Stewardship Committee chose October 27, 1996 as Stewardship Sunday. One mailing went out to all friends and members explaining our needs, providing a proposed budget as prepared by the Trustees, and supplying a pledge card for people to return either on or before October 27, 1996. The members of the committee planned and conducted the opening sections of the worship service on that Sunday. A special coffee hour was hosted to honor the pledge givers and their pledges.

As of December 29, 1996 the following pledges had been received:

Pledges - 55	Local Budget	\$32,822
Pledges - 23	Building Fund	\$ 3,808
Pledges - 33	Missions	\$ 5,903

Respectfully submitted,

The Stewardship Committee
Sam Hatch, Shirley Hatch, Kay Myott, Nancy Tripoli, Chair

Missions Committee

We started off a busy year setting up our calendar for all our projects and volunteers to oversee them. OGHs March 24 with Jean Barton, Blanket Sunday May 19 with Florence Demars, NIN September 29 with Lesley Bourque,

Missions Committee (Con't)

Thanksgiving and Christmas Boxes with Linda DaRos, Patti Dupont and Cindy Lingley, Veterans of the Cross Christmas Eve with Patti Dupont, Ronald MacDonald House with Jean Barton.

Jean takes care of our ongoing tab collecting for Ronald MacDonald House. Once our jug, located in Fellowship Hall is filled she takes it up to Springfield, they turn them in for funds to support their "house". Please keep collecting them at home and work.

Many thanks to behind the scenes helpers, the Pollards, as they make frequent trips to Human Services for food deliveries from our weekly food offerings. Please help us bring in over 1000 pounds of food to match Bruce, Larry and Joe's combined weight.

We're still saving labels for the Elon home. If you need information on what to save we have sheets available.

This year we made twelve Thanksgiving and Christmas boxes for our local Neighbors In Need. At Thanksgiving we were able to get turkeys for \$.39 a pound at Big Y in Manchester for \$54.00 and by Christmas they were \$.68 a pound for \$110.00. We collected all the money for the turkeys and all the fixins' from your generous donations.

Our Angel Tree started with 35 names and four last minute requests, a special thanks to our 'last minute angels'! Together with our food boxes, our Angel and Mitten Trees we shared the real meaning of Christmas.

The Youth Group always does a great job packing the boxes and this year had a chance to help delivering all the items to Human Services.

During the year we have received several thank you notes from Human Services, the Ronald MacDonald House and our Wider Missions Support to the conference and beyond. I often wonder if people ever get tired of being asked to help out but then I realize we all have been blessed and it's our way of saying thanks.

With thanks to Bruce Ekenbarger and CL&P we have received another donation for \$300.00 for our local missions. We send donations to the Soup Kitchen, and our local Fuel Bank. We buy bulk rice and beans to repack and take to Human Services, and other requests that may come up.

Once again I am very grateful for your awesome support. Another big year - another big THANK-YOU!!

Respectfully submitted,
Cindy Lingley, Chairperson

Ways And Means Committee

The first year back for the Ways and Means Committee after a few years hiatus has been a busy one. We started off with the Goods and Services auction in April, had our spring and fall Tag and Rummage Sales, a Tupperware Party in August, an Apple Supper in September, a Candle sale and finally the Holly Bazaar and Ham Dinner in November.

We believe the bottom line for fund raising this year looks pretty good, but we are always looking for different ideas for the year ahead. So please let us know if you have anything new and exciting we might be able to do to help supplement the church's budget.

The Committee would like to thank all who took on jobs for us and who supported us through attending our fund raisers during the year.

The Ways and Means Committee

Florence Demars

Lee Kerr

Cindy Lingley

Susan Dewey

Ross Kerr

Kay Myott, Chair

The Pastoral Relations Committee

The Pastoral Relation Committee collected forty-two surveys and received two letters. This was a very good response to evaluate our minister's performance. In all, the positive far outweighed the negative.

The Pastoral Relations Committee (Con't)

The Pastoral Relations Committee, as always, encourages you to let Joe know of his performance. It is this type of reinforcement and clarity will keep our church going strong for years to come.

Respectfully submitted,
Rusty Milam, Chair

Music Committee

The task of the Music Committee is to oversee the condition of the organ, piano, and choir robes and to advise the Council of special events or needs regarding the music life of our church. This year the piano was tuned twice, while the organ continues to function without professional upkeep. The choir robes were cleaned during the summer.

Special music was presented by the choir during the Maundy Thursday Service and the 7:00 PM Christmas Eve Service. Many members of the choir sang in an ecumenical choir for the Clergy Association's Thanksgiving Service held on the Sunday before Thanksgiving. Several singers went to the Stafford Baptist Church to help welcome their new pastor in mid-December. We continue to be blessed with a dedicated organist and an enthusiastic choir.

Respectfully submitted,
Nancy Tripoli

Delegates

This year we attended two meetings in Hartford in the capacity of delegates. In the spring we joined other conference delegates at the Asylum Congregational church at a special meeting conducted for the purpose of hearing and voting on the recommendations of the Conference Search Committee for the candidate of Conference Minister, Rev. Dr. Davida Foy Crabtree. Rev. Crabtree was a most impressive candidate and was approved by the delegates.

October brought the two and a half day Annual Conference in Hartford. We participated in budget approval, reconfiguration of the Conference area jurisdictional lines, approval of Conference slate of officers, allocating conference resources in favor of affordable housing, and drug programs.

The Annual Conference was a good opportunity to see our conference government in action and understand how the conference works

Respectfully Submitted,
Gordon & Kay Myott.

Historian

This year the Historian and Archives Committee continued the process of sorting through the archives and separating the material based on type of record. A box of uniform size with interior boxes was obtained for storage. Desiccate materials were placed in the safe in an attempt to control the humidity and reduce the amount of mildew attacking the archives.

Respectfully submitted,
Kenneth May, Historian

Long Range Planning Committee

This report will be broken into two parts and an appendix. The first will be what the committee was trying to accomplish this year. The second will be the things we did as a committee to accomplish those goals. The appendix will be some feedback on what we found out in our focus groups and our plan for dealing with and reporting back to the congregation on a plan of action.

The purpose of this committee is to facilitate the dreams of the congregation. It is our job to find out what the congregation wants and direct the appropriate committee with the idea or a plan to consider in making the dream come true. It is important to note that the dreams we were looking for cover the gamut from the mundane to the wild.

As a committee, we spent the first few meetings trying to come up with a direction. We did things like brainstorm our own ideas to get ourselves in the correct frame of mind. After a few meetings like this, we put a priority on the parish house. We decided to have the parish house inspected for soundness and safety. The work was done by the CLERKE agency. The conclusion of the inspection was that the parish house was worth saving, but there was a list of safety issues that needed to be addressed. These issues were things that needed to be taken care of regardless of the long term plan for the parish house. The committee then turned the report over to the trustees so that they could deal with the list of safety issues. Report is available from the trustees if anyone would like to review it.

The next major issue the committee had to deal with was getting the congregational direction we needed. Our first attempt was to put together a survey of questions that might stimulate thought about the future of our church. We sent out about 200 surveys to all members and friends. The response we got back was disappointing. We did spend some time analyzing them. The conclusion we came to was that we did not hear from a large enough number of people to be useful in coming up with a long range plan. The survey results were compiled into a single document and presented to council.

The committee needed another approach to reach more of the church family in a more detailed manner. This is where the thought of the focus group meetings came from. The basic outline of the meetings were to get a small group of 10 - 15 people together to talk about the future of our church. The point was made that it is easier to speak about things than to write about them. So, the ground rules for these meetings were very simple. All ideas were accepted and judgment of the ideas was not allowed. We started with two basic questions. What do you like about our church. What would you like to change about our church. After the first meeting we added a third question: How can we get more people involved. There were four focus group meetings held in peoples homes to make people feel more comfortable. They were a huge success. Over fifty people attended these meetings from all age groups and involvement levels. The insight gained there is invaluable. The general feeling that came out of these meetings is that we love what we have as a church. The committee would like to thank all who participated for making our jobs easy and fulfilling.

The next task the committee had to undertake was to organize the vast information we received from the focus groups. The first pass of this process we took all of the random ideas and grouped them into major categories, i.e. facilities, worship, Christian Education. We also noted the frequency of ideas coming up at different meetings. For example, the parking issue came up at all four meetings and it goes under facilities. The next pass was to then look at each idea and decide if it could be done without more planning. These ideas we then put on a list to be passed to the appropriate committee. The ideas that needed more planning are staying with the long range planning.

This is where the real work begins. Our job for the coming months is to take the planning list and start evaluating the ideas on their own and in conjunction with other ideas. We are going to develop the different possibilities and then let the congregation decide which way to go. Along the way, we will need input from the church family. The form that this takes is undecided at this point. Anytime anyone has some input about the future please speak to anyone on the committee. Our meetings are open to anyone who would like to come. We encourage anyone from our church family to join with us in dreaming about our future.

The feedback from the focus groups is detailed in Appendix A.

In conclusion, the past year has been a fulfilled journey into our future. I would like to thank the congregation and the rest of the committee members for their participation in this process. Without your help this committee would have trouble being successful. I would like to thank you in advance for your future participation.

Auditors

To be given at the Annual Meeting

Respectfully submitted,
Auditors

Financial Secretary

In 1996 we accomplished the following in pledges and contributions:

<u>Pledges</u>	56	Paid in full	20
		Overpaid	16
		Underpaid	20
Other	32	Contributed but did not pledge	
<u>Building Fund</u>	18	Paid in full	7
		Overpaid	3
		Underpaid	8

Siding Fund The siding fund is all paid for.

When making out your check for pledges please do the missions separately. The financial secretary records only local pledges, building fund and others.

Respectfully submitted,
Claire C. Richness, Financial Secretary

Missionary Secretary

Mission Pledges Received in 1996

1st Quarter	\$ 1,340.50	2nd Quarter	\$ 1,299.75
3rd Quarter	1,227.25	4th Quarter	1,357.00
		Total Pledges	\$ 5,224.50

Special Offerings

One Great Hour of Sharing	\$ 117.00		
Missions Committee (C.L.&P.)	300.00		
Blanket Fund	308.00		
Burned Churches	295.13		
Neighbors In Need	146.00		
Veterans Of The Cross	369.00		
Total Special Offerings	\$ 1,535.13		
1995 Total Missions			\$ 6,759.63

Respectfully submitted,
Robin Davis, Missionary Secretary

TreasurerReceipts

R10	Miscellaneous:		
	Use of facilities		\$ 386.00
R12A	Christian Education:		
	*Bible Study books	36.00	
	Other	75.46	111.46
R12B	Sunday School Funds:		
	Balance transfer	1,636.62	
	Offerings (8 months)	802.53	2,439.15
R13A	*Summer Conference:		
	Registration Reimbursements	1,255.00	
	Other breakfasts (2)	275.50	
	Poinsettia Sale	250.00	
	Easter Breakfast	207.00	
	Bake Sale	60.00	
	Other donations	45.00	2,092.50
R16	Maintenance:		
	Material returns		101.15
R17	*Music:		
	Other donations	795.00	
	In memory of R. MacKenzie	282.50	
	In memory of E. Meyer	50.00	1,127.50
R18	Fund Raising:		
	Tag, Food Rummage Sales (2)	2,903.30	
	Bazaar	2,880.90	
	Dinners (4)	2,431.05	
	Goods & Services Auction	2,343.00	
	Flea Market	719.30	
	Candle Sale	387.00	
	Tupperware Sale	240.00	
	*Church History Books	30.00	11,929.55
R19	Free Will Offerings		2,947.25
R20A	*Transfer from Invested Funds		7,592.42
R20B	*Transfer Interest Earned on Parsonage proceeds		4,479.09
R22	*Youth Group:		
	Sale of First Aid kits	600.00	
	Corned Beef Dinner	597.00	
	Car Wash	188.00	1,385.00

Receipts (Con't)

R26	Lighting of the Cross		230.00
R28	Pledges		30,579.50
R28A	Contributions		5,493.50
R29	*Missions (Basic Support)		5,224.50
R30	*Special Missions		1,535.13
R31	Initial Offerings (for pledge envelopes)		52.00
R32	Memorial Gifts:		
	Ruth MacKenzie	515.00	
	Alistair MacKenzie	85.00	600.00
R32A	Living Endowment - Gift		1,000.00
R34	*Building Fund		2,840.50
R34A	*Siding Fund (Donations):		
	Other Donations	1,666.00	
	In memory of E. Meyer	1,295.00	
	Sunday School	500.00	
	In memory of A. MacKenzie	310.00	
	In memory of R. MacKenzie	257.50	4,028.50
R34B	Siding Fund - Transfer from escrow		2,665.15
R38	Checking Account Interest		91.06
	<u>Total Receipts</u>		\$88,930.91

Disbursements

D1	Minister's Salary		14,916.67
D1A	Guest Ministers		375.00
D2	Minister's Travel Allowance		2,224.92
D2A	Minister's Book/Study Allowance		825.00
D2B	Minister's Housing Allowance		9,000.00
D2C	Minister's Reimbursed Professional Expenses		5,853.39
D2D	Minister's Bonus		146.61
D3	Minister's Annuity & Family Protection		3,418.34

Disbursements (Con't)

D3A	Social Security		1,836.00
D4	Minister's Health Care		
	Health Care Premiums	2,810.82	
	Health Care Premium reimbursement	1,440.00	
	Health Care fund payments	896.16	
	Transfer to Minister's Health Care Fund escrow	363.02	5,510.00
D5	Custodian		100.00
D6	Church Utilities:		
	Oil	1,624.43	
	Electric	888.87	
	Telephone	327.77	
	Gas	39.50	2,880.57
D6A	Parish House Utilities:		
	Oil	929.81	
	Electric	575.22	1,505.03
D8	Church Insurance:		
	*Property and Casualty	1,183.00	
	Workman's Compensation	372.00	1,555.00
D9	Organist:		
	James Tripoli	4,279.03	
	Tara Tupper	130.00	4,409.03
D10	Miscellaneous:		
	Long Range Planning Committee	282.84	
	Other	83.50	
	Commemorative Plaques	71.65	
	These Days	54.00	
	Census	32.00	523.99
D11	Per Capita Dues:		
	Connecticut Conference	186.00	
	Tolland Association	106.80	292.80
D12A	Christian Education:		
	Sunday School Curriculum materials	1,364.17	
	Other	188.78	
	Pageant	100.00	
	*Bible Study materials	76.23	
	Confirmation Class	27.00	1,756.18
D12B	*Sunday School Funds:		
	Transfer to escrow	1,689.15	
	Siding Fund	500.00	
	Habitat for Humanity	125.00	

Disbursements (Con't)

	Alexander Haraghag Fund	125.00	2,439.15
D13	Delegates		150.80
D13A	*Summer Conferences:		
	Registrations:	1,670.00	
	Poinsettias	127.50	1,797.50
D14	Office Supplies:		
	Copier Supplies	202.48	
	Treasurer's Supplies	127.10	
	Other Supplies	55.39	
	Special Bulletins	53.31	
	Financial Secretary's Supplies	14.70	452.98
D14A	Postage:		
	*Newsletter	224.00	
	Treasurer	64.00	
	Other	38.42	326.42
D15	Stewardship		72.58
D16	Maintenance:		
	Copier Maintenance	1,582.43	
	Plumbing and Heating	468.03	
	*Supplies for Work Days	278.84	
	Paper Goods	249.88	
	Lawn Care	240.00	
	Furnace Maintenance	174.44	
	Lawn mower	167.99	
	Electrical	98.29	
	Other	44.92	3,304.82
D17	Music:		
	*Organ Fund	1,127.50	
	*Music	364.40	
	Piano tuning	150.00	
	Choir robe cleaning	40.00	1,681.90
D18	Fund Raising:		
	*Supplies for Dinners (2)	402.84	
	Candle Sale	210.10	
	*Other	112.80	
	*Change for Bazaar	100.00	
	*Advertising	80.09	905.83
D20A	Transfer to invested funds		1,324.00

Disbursements (Con't)

D22	Youth Group:		
	Transfer to escrow	592.42	
	First Aid Kits	360.58	
	Trip to NYC	232.00	
	Trip to VT	200.00	
	Trip to Riverside Park	200.00	1,585.00
D23	Worship Supplies:		
	Baptismal Certificates	56.00	
	Flowers	30.00	
	Communion Cups	16.90	
	Other	10.50	113.40
D29	*Missions Pledges - Basic Support		5,224.50
D30	*Missions:		
	Missionary Society of CT	632.00	
	Church World Service (Blankets)	308.00	
	National Council of Churches - Burned Church Fund	295.13	
	Operation Fuel	24.00	1,259.13
D32	Memorial Gifts:		
	*Transfer to siding fund	342.50	
	*Transfer to organ fund	257.50	600.00
D32A	*Living Endowment:		
	Designated Gift	1,000.00	
	Alistair MacKenzie	10.00	
	Ruth MacKenzie	10.00	
	Ernest Meyer	10.00	1,030.00
D34	*Building Fund - transfer to escrow		2,840.50
D34A	*Siding Fund - painting of Bell Tower		3,500.00
D34C	Siding Dund - Repay loan from invested funds		3,193.65
D38	Adjustment to interest posted on account		0.22
	<u>Total Disbursements.....</u>	<u>.....</u>	\$ 88,930.91

Summary

Total Receipts	\$ 88,930.91
Total Disbursements	<88,930.91>
Net Operating Gain/<Loss>	\$0.00

Checkbook Summary:

Balance on Hand - January 1, 1996	\$1,119.86
Plus - Receipts	88,930.91
Less - Disbursements	<88,930.91>
Balance on Hand - December 31, 1996	\$1,119.86

Living Endowment Funds:

Note: Only 90% of the interest may be disbursed. Principal and remaining interest must be reinvested.
When a church members dies, \$10 must be added to this amount from the general fund.

[This account includes \$3,926.18 in Trust Funds.]

Premium passbook - SSB #48000789

Balance 1/1/96	\$ 12,144.11
Deposits	1,030.00
Deposit - transfered from Fidelity MM #141-227447	\$ 5,373.52
Interest Earned 1996	547.46
Balance 12/31/96	\$ 19,095.09
Principal	\$ 13,087.67
Accum. Interest	\$ 6,007.42

Living Endowment Funds held in Fidelity MM #141-227447

(These funds are included in the full statement of this account below)

Balance 1/1/96	5,138.29
Interest earned 1996	235.23
Transferred to SSB #47000789	\$ <5,373.52>
Balance 12/31/96	\$ 0.00

Money Market Account SSB #463113010

Note: This is a checking account with fluctuating interest rates. It has no restrictions except as other funds temporarily deposited in it may be restricted.

Balance 1/1/96	\$ 1,192.41
Interest earned 1996	36.03
Balance 12/31/96	\$ 1,228.44

SSB Premium Passbook #48000690

Balance 1/1/96	\$ 20,048.27
Less - estimated return on parsonage funds transfered to General Fund	<4,479.09>
Less - transfered to General Fund	<7,592.42>
Less - transfered from Siding Fund escrow	<2,665.15>
Plus - transfered from to invested funds	1,324.00
Plus - transfered to Youth Group escrow	592.42
Plus - transfered to Pastor's Health Care Fund escrow	363.02
Plus - transfered to Building Fund escrow	2,840.50
Plus - transfered to Organ Fund escrow	1,127.50
Plus - transfered to Sunday School Funds escrow	1,689.15
Plus - repayment of Siding Fund loan	3,193.65
Interest earned 1996	704.38
Balance 12/31/96	\$ 17,146.23

Fidelity Money Market #141-227447	
Balance 1/1/96	\$ 134,743.04
Transferred to MBNA 42-055982-3	<50,000.00>
Transferred from SSB #48000789 (Living Endowment)	<5,373.52>
Interest earned 1996	5,936.88
Balance 12/31/96	\$ 85,306.40
Restricted funds in this account: \$ 55,361.57 (Principle of Marie Carlson estate)	
SSB CD #75001323	
(5 year, matures 5/30/00, APY 7.00%)	
Principal	\$ 28,000.00
Estimated accrued interest to 12/31/95	1,208.22
Estimated Interest earned 1996	1,977.40
Estimated Balance 12/31/96	31,185.62
SSB CD #74000566:	
(4 year, matures 6/16/99, APY 6.35%)	
Principal	\$ 50,000.00
Estimated accrued interest to 12/31/95	1,731.03
Estimated Interest earned 1996	3,196.98
Estimated Balance 12/31/96	\$ 54,928.01
MBNA CD #42-055982-3:	
(5 year, matures 11/19/01, APY 6.77%)	
Transferred from Fidelity MM #141-227447	\$ 50,000.00
Estimated Interest earned 1996	387.87
Estimated Balance 12/31/96	\$ 50,387.87
Escrowed funds in the above accounts include::	
Building Fund escrow	\$ 9,113.23
Organ Fund escrow	4,156.05
Maintenance Fund escrow	768.54
Memorial Fund escrow	2,166.28
Minister's Health Care Fund escrow	1,658.57
Youth Group escrow	1,261.99
Sunday School Funds escrow	1,689.15
Total escrowed funds	\$ 20,813.81
Invested Funds Summary:	
Balance 1/1/96	\$ 249,067.08
Total Restricted Interest earned 1996	712.32
Total Unrestricted Interest earned 1996	12,075.68
Interest on Parsonage Funds	<4,479.09>
Other transfers to General Fund (net)	<6,268.42>
Repaid by General Fund against Siding Fund loan	3,193.65
Escrow transfers (net)	3,947.44
Other deposits	1,030.00
Balance 12/31/1996	\$ 259,277.66
Unrestricted funds	\$ 101,743.21
Restricted or escrowed funds	\$ 157,534.45

1997
Proposed 1996 Budget

<u>Expenditures</u>	<u>'96 Proposed</u>	<u>'96 Actual</u>	<u>'97 Proposed</u>	<u>Change</u>
Pastoral Compensation Pkg	43,846.00	43,730.63	45,161.00	1,315.00
Funding of Sabbatical	0.00	0.00	2,700.00	2,700.00
Substitute Pastors	300.00	375.00	300.00	0.00
Secretary	0.00	0.00	0.00	0.00
Custodian	1,200.00	100.00	0.00	-1,200.00
Church Utilities	3,200.00	2,880.57	3,200.00	0.00
Parish House Utilities	1,500.00	1,505.03	1,600.00	100.00
Insurance	2,000.00	1,555.00	1,600.00	-400.00
Organist Salary	4,285.18	4,409.03	4,980.00	694.82
Youth Group	200.00	1,585.00	200.00	0.00
Miscellaneous	1,000.00	1,848.21	1,000.00	0.00
Dues (Conf. & Assoc.)	100.00	292.80	460.00	360.00
Christian Education	2,200.00	1,756.18	2,200.00	0.00
Summer Conferences	1,250.00	1,797.50	1,400.00	150.00
Conference Delegate Expenses	100.00	150.80	150.00	50.00
Supplies	1,000.00	452.98	800.00	-200.00
Postage	400.00	326.42	400.00	0.00
Stewardship	100.00	72.58	100.00	0.00
Maintenance	3,500.00	3,304.82	3,200.00	-300.00
Music	850.00	1,681.90	850.00	0.00
Fund Raising	250.00	905.83	500.00	250.00
Worship Supplies	200.00	113.40	200.00	0.00
Living Endowment	30.00	1,030.00	30.00	0.00
Building Fund	3,100.00	2,840.50	3,600.00	500.00
Maintenance Fund	0.00	0.00	2,000.00	2,000.00
Memorial Gifts	0.00	600.00	0.00	0.00
Siding Fund - payments	0.00	3,500.00	0.00	0.00
Siding Fund - Escrow	0.00	0.00	0.00	0.00
Siding Fund - to loan	3,193.65	3,193.65	0.00	-3,193.65
Sunday School Funds	0.00	2,439.15	1,500.00	1,500.00
Benevolence - Basic Support	5,500.00	5,224.50	5,500.00	0.00
Benevolence - Spec. Missions	2,000.00	1,259.13	1,200.00	-800.00
Total Expenditures	81,304.83	88,930.61	84,831.00	3,526.17
 <u>Receipts</u>				
Pledges	32,000.00	30,579.50	32,000.00	0.00
Freewill	2,900.00	2,947.25	3,200.00	300.00
Contributions	6,500.00	5,493.50	6,500.00	0.00
Fund Raising	6,500.00	11,929.55	9,540.00	3,040.00
Building Fund	3,100.00	2,840.50	3,600.00	500.00
Maintenance Fund	0.00	0.00	2,000.00	2,000.00
Summer Conferences	1,250.00	2,092.50	1,400.00	150.00
Lighting Of The Cross	325.00	230.00	300.00	-25.00
Christian Education	100.00	111.46	100.00	0.00
Initial Offerings	50.00	52.00	50.00	0.00
Miscellaneous & Other	250.00	4,599.65	250.00	0.00
Siding Fund - Rcpts	3,193.65	4,028.50	0.00	-3,193.65
Siding Fund - From escrow	0.00	2,665.15	0.00	0.00
Checking Account Interest	125.00	91.06	100.00	-25.00
Transfer Invested Funds	13,032.09	7,592.42	13,111.91	79.82
Interest on Parsonage Funds	4,479.09	4,479.09	4,479.09	0.00
Sunday School Funds	0.00	2,439.15	1,500.00	1,500.00
Benevolences - Basic Support	5,500.00	5,224.50	5,500.00	0.00
Benevolences - Spec. Mission	2,000.00	1,535.13	1,200.00	-800.00
Totals	81,304.83	88,930.91	84,831.00	3,526.17

Nominating Committee

Officers

<u>Position</u>	<u>Qty</u>	<u>Term Expires</u>	<u>Candidates</u>
Moderator	1	1 Jan 1998	<u>Sue Leavitt</u>
Clerk	1	1 Jan 1998	<u>Gordon Myott</u>
Ass't Clerk	1	1 Jan 1998	<u>Kim Kowalyshyn</u>
Treasurer	1	1 Jan 1998	<u>John Leavitt</u>
Ass't Treasurer	1	1 Jan 1998	<u>Nancy Tripoli</u>
Financial Secretary	1	1 Jan 1998	<u>Claire Richens</u>
Ass't Fin Secretary	1	1 Jan 1998	<u>Ruthanne Talamini</u>
Missionary Secretary	1	1 Jan 1998	<u>Lee Kerr</u>

Boards and Committees

<u>Name</u>	<u>Current Members</u>	<u>Term Expires</u>	<u># Openings</u>	<u>Candidate Names</u>	<u>Term Expires</u>
Trustees	Bill Hassman	1 Jan 1998	2	<u>Kim Kowalyshyn</u> <u>Dick Passmore</u>	1 Jan 2000 1 Jan 2000
	Jack Richens	1 Jan 1998			
	Bill Gowdy	1 Jan 1999			
	Ralph Winn	1 Jan 1999			
Diaconate	Michelle LaBarre	1 Jan 1998	4+	<u>Barbara Passmore</u> <u>Paula McNerney</u> <u>Laurie Ambro</u> <u>Ross Kerr</u> <u>Peg Ekenbarger</u>	1 Jan 1999 1 Jan 1999 1 Jan 1999 1 Jan 1999 1 Jan 1999
	Judy Winn	1 Jan 1998			
	Bill Dupont	1 Jan 1998			
	Ken May	1 Jan 1998			
	Robert May	1 Jan 1998			
Deacon Emeritus				<u>Jack Richens</u>	
Deaconess Emeritus	Claire Richens				
Christian Education	Myrna Gambino	1 Jun 1998	3+	<u>Suki Milam</u> <u>Dorain Parlier</u> <u>Linda Sibold</u>	1 Jun 1999 1 Jun 1999
	Martine Cague	1 Jun 1998			
Stewardship	Nancy Tripoli	1 Jan 1998	2	<u>Linda Daros</u> <u>John Leavitt</u>	1 Jan 1999 1 Jan 1999
	Kay Myott	1 Jan 1998			
Missions	Lesley Bourque	1 Jan 1998	3	<u>Ruthanne Talamini</u> <u>Patty Dupont</u> <u>Flo Demars</u>	1 Jan 1999 1 Jan 1999 1 Jan 1999
	Cindy Lingley	1 Jan 1998			
Missions:ex Officio	Bruce Ekenbarger				
Nominating Comm.	Bruce Ladr	1 Jan 1998	1+	<u>Myrna Gambino</u> <u>Paula McNerney</u> <u>Robin W. G. Smith</u>	1 Jan 1999 1 Jan 1999 1 Jan 1999
	Cathy Banta	1 Jan 1998			
	Ruthanne Talamini	1 Jan 1998			

Nominating (Con't)

Auditors			2	<u>Don Sanger</u> <u>Steve Dewey</u>	1 Jan 1998 1 Jan 1998
Ways & Means			6+	<u>Cindy Lingley</u> <u>Lee Kerr</u> <u>Kay Myott</u> <u>Diane Hassman</u> <u>Ross Kerr</u> <u>Florence Demars</u>	1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998
Delegates			2	<u>Gordon Myott</u> <u>Kay Myott</u>	1 Jan 1998 1 Jan 1998
Alternate Delegates			2	<u>Sue Leavitt</u> <u>Ed Parker</u>	1 Jan 1998 1 Jan 1998
Historian			1	<u>Susan Dewey</u>	1 Jan 1998
Historian Emeritus	Myron Davis				
Church Council			4	<u>Don Lingley</u> <u>Kathy Ladr</u> <u>Kate Tripoli</u> <u>Suki Milam</u>	1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998
Pastoral Relations	Sue Fay Rusty Milam Gibby Paixao	1 Jan 1998 1 Jan 1998 1 Jan 1998	3+	<u>Janice Gowdy</u> <u>John Leavitt</u> <u>Gordon Myott</u> <u>Robin Davis</u>	1 Jan 1999 1 Jan 1999 1 Jan 1999 1 Jan 1999
Archives Comm.			3	<u>John Richens</u> <u>Len Pollard</u> <u>Fred Beriman</u>	1 Jan 1998 1 Jan 1998 1 Jan 1998
Long Range Planning	Ed Parker Sue Leavitt Joe Demars Jim Tripoli Judy DelBene	1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998 1 Jan 1998	5		

Treasurer's Summary of Programs for 1996

Note: This is not intended to be a complete financial statement, but rather a summary or overview of expenses in comparison with budget, presented by program. Please see detailed Treasurer's Report for itemized listing. Actual amounts will differ since some entries are net of reimbursement.

Receipts	<u>Budget</u>	<u>Actual</u>
Regular Offerings	\$ 41,400.00	\$ 39,020.25
Fund Raising	6,500.00	11,023.72
Missions Gifts	7,500.00	6,759.63
Invested Funds	17,511.18	12,071.51
Capital Projects Funding	6,293.65	9,534.15
Other	<u>2,100.00</u>	<u>3,598.02</u>
Total Receipts	\$ 81,304.83	\$ 82,057.28
Expenses		
Ministers Services	\$ 43,846.00	\$ 43,730.63
Salary, Mileage Allowance, Business/Book Allowance Annuity, Health Care, Partial Social Security Offset		
Guest Ministers	<u>300.00</u>	<u>375.00</u>
	44,146.00	44,105.63
Facilities (Church, Parish House & Parsonage)		
Utilities	\$ 4,700.00	\$ 4,385.60
Insurance	2,000.00	1,555.00
Maintenance	2,500.00	1,722.39
Custodial Services	1,200.00	100.00
Reimbursements	<u>0.00</u>	<u><101.16></u>
	10,400.00	7,661.83
Music Ministry		
Organist	\$ 4,025.18	\$ 4,279.03
Guest Organists	260.00	130.00
Other Music	400.00	364.40
Repairs and Maintenance	450.00	190.00
Organ Fund	<u>0.00</u>	<u>1,127.50</u>
	5,135.18	6,090.93
Christian Education		
Sunday School	\$ 1,800.00	\$ 1,464.17
Confirmation Class	200.00	27.00
Youth Group	200.00	1,585.00
Adult Bible Studies	200.00	76.23
Silver Lake	1,250.00	1,797.50
Reimbursements	<u>0.00</u>	<u><3,477.50></u>
	3,650.00	1,472.40
Office		
Postage	400.00	336.42
Supplies	1,000.00	452.98
Repairs and Maintenance	<u>1,000.00</u>	<u>1,582.43</u>
	2,400.00	2,371.83

Other		
Dues	\$ 100.00	\$ 292.80
Delegates	100.00	150.80
Stewardship	100.00	72.58
Worship/Fellowship Expenses	200.00	113.40
Living Endowment	30.00	1,030.00
Capital Projects	6,293.65	9,534.15
Other	<u>1,680.00</u>	<u>2,677.30</u>
	8,073.65	13,871.03
Missions		
OCWM Basic Support	\$ 5,500.00	\$ 5,224.50
Special Missions	<u>2,000.00</u>	<u>1,259.13</u>
	7,500.00	6,483.63
TOTAL PROGRAMS	\$ 81,304.83	\$ 82,057.28

Summary of Capital Projects 1993 - 1996

Expenses:

Roofing (1993)	\$ 4,600.00	
Roof Repairs (1993)	1,955.00	
Window Replacement (1994)	6,875.00	
Siding (1994 - 95)	18,516.45	
Steeple Repair (1994)	627.37	
Electrical Repairs (1994)	478.50	
Paint Bell Tower (1996)	3,500.00	\$ 36,552.32

Funding:

Building Fund (Roof) - 1993	6,555.00	
Building Fund (Windows) - 1994	4,000.00	
Siding Fund - 1993	3,534.63	
Siding Fund - 1994	10,571.33	
Siding Fund - 1995	7,390.80	
Siding Fund - 1996	4,028.50	
Maintenance Budget 1993 - 1994	999.91	37,080.17

Note: \$ 10,000 borrowed from invested funds in 1994 to cover siding expenses. \$ 6,806.35 was repaid to invested funds in 1995 and the remaining \$ 3,193.65 was repaid in 1996. At the close of the project we have raised 101.4% of the necessary funds. The excess has been transferred to the Maintenance Fund for the safety and structural repairs on the parish house.

Appendix A Long Range Planning Committee Feedback

In this section I will list the ideas under the committee that they belong to. Ideas that need more work will be under planning. Most of the ideas are self-explanatory, and others are not. I will attempt to briefly explain the ideas that are not. If I have got an idea wrong, please correct me.

TRUSTEES:

- Parking: This issue came up as a major issue at every meeting. A draft to increase parking was submitted at one of the meetings. The Trustees are looking at the merit of this plan now.
- Seat cushions for the pews.
- Handicap accessibility: This is mainly referring to fellowship hall and the parish house. A mention of the unfriendliness of the chair in the sanctuary was made, bathrooms were mentioned as well.
- Building safety: This deals with compliance of the building codes.
- Update electrical.
- More bulletin board space.
- Fill in puddles: This is referring to pot holes in the driveway.
- Treasurer/bookkeeper/financial secretary as paid positions.
- Re-evaluate investment strategy.
- Paid secretary/custodian.

CHRISTIAN EDUCATION:

- Nursery that is more conducive to babies.
- More participation by Sunday School in worship service: This is referring to mission moments and plays.
- Junior Youth group.
- Youth Group to do a skit.
- You Group activities to be more church related, less social.
- More training for Sunday School teachers.
- Kids page in KIT: I am not sure if this is stuff aimed at kids or stuff written by kids.
- Help children improve public speaking.
- Second pageant.
- Church field trips (missions)
- Retreats/seminars for adults.
- Consolidate Sunday School forms: This refers to the medical forms. One per family instead of one per child.

DEACONS:

- Prayer box for private concerns.
- New acolyte robes.
- Two services.
- Earlier summer service.
- More outdoor services.
- Alternative formats (puppets, prayer service, sacred dance).
- Thanksgiving service on Wednesday evening.
- Have announcements after benediction.
- Bigger bread at communion.

- Bring in speakers of various faiths and backgrounds.
- Growth by about 50.
- Tape services/written sermons.
- Hymn sing (as a separate entity).

MUSIC:

- New hymnals (more contemporary music).
- Variety of visiting musicians.
- More men in the choir.
- Choir to record music.
- Hymn sing (as a separate entity).

STEWARDSHIP:

- Improve financial support of pastor.
- Stewardship budget to exceed minister's salary: To cover entire budget.

NOMINATING:

- More volunteer information.
- Job descriptions for committees.

PASTOR JOE:

- Sermons focused on Jesus and salvation.
- Increase interaction with Johnson Memorial Hospital.

COUNCIL:

- Use UCC resources (planning and search for sabbatical and interim).
- More volunteer information.
- Give back to UCC.
- More pot lucks, progressive dinners, singles/couples activities.
- Booth at Woodstock Fair.
- Pumpkin run.

PLANNING (These things require more thought and research from Long Term Planning):

- More storage.
- Larger organ/choir area.
- New organ.
- Better piano.
- Music room.
- Handicap accessibility.
- Parish House: On this issue, we got ideas at all four meetings to replace building. We also got ideas at all four meetings to improve the building.
- Adequate well.
- Larger church office.
- Larger, more comfortable library.
- Auditorium/chapel

- Large yard for children/picnics.
- Goldfish pond.
- Acquire more land around church.
- Remove parish house and add to back of church.
- Move church to a new site: This came up at all the meetings.
- Recreation Hall.
- Community function hall.
- Daycare/preschool/co-op school/private school as income producers.
- Van or bus.
- Relocate choir robes and music.
- Youth Minister (interim).
- Improve Sunday School atmosphere.
- Maintenance person.
- Gardener.
- Associate minister.
- Update computer.
- Integrate Church and Sunday School databases.
- Audio/visual equipment.
- Merge with other churches.
- Establish scholarship.
- Thrift store.

OTHER (Things individuals can do):

- Have a spirit of dreaming, share dreams, take leaps of faith, and try to develop more volunteers.

WAYS TO GET MORE PEOPLE INVOLVED (This was a question we asked in the last three meetings.):

- Provide child care.
- Make it fun.
- Mentor program.
- New member meets with heads of committees.
- Provide job descriptions for committee positions.
- Be honest about responsibility and time involved.
- Make smaller time allotments.
- Reevaluate length of service on committees.
- Update directory more often.
- Update calling tree more often.
- Give personal invitations.
- Don't use a passive approach.
- Stress the need for broader congregational involvement.
- Find new ways for people to help out in their area of expertise.
- Limit meeting time and stick to arranged agenda.
- Appeal to people's faith.
- Designate a chauffeur.
- Have "Bring a friend Sunday".
- Offer food.
- Pass sign up sheets around, include time slots.
- Be open to new ideas, let new people lead new activities.
- Use prayer.
- Checklist survey of interests and talents.
- Give new members directory, committee information.
- Give people recognition for contribution.

5 Year Goals

I. Demographic -

- a). To have an increase in active members of 20%.
- b). To have an increase in the numbers of pledging units of 50%.
- c). To have an increase in Sunday School attendance of 20%.
- d). To draw people from an increased area of 15%.

II. Financial -

- a). To meet the actual budget financially without detrimentally impacting endorsement for three years in a row.

III. Capital Debt -

- a). To complete phase I reimbursement of borrowed funds for roofing and siding work in 4 years.
- b). To procure neighboring property (if proven feasible) and utilize it for parking.
- c). To have in place an Ad Hoc committee to do long range planning regarding use of all church properties, present and proposed.

IV. Ministry -

- a). To have fully staffed boards and committees (2 years straight).
- b). To have (per year) five or more special worship services which may be musical, children oriented, in another location, and laity led.
- c). To institute and install a prayer chain.
- d). To institute and install a tape ministry for shut-ins.
- e). To involve our 11 - 14 year olds as Acolytes.
- f). To have a self sustaining youth group.
- g). To have an ongoing, self sustaining bible study.
- h). To increase the Ecumenical ministry within Stafford by 25% and increase regional participation by our church family.

V. Social -

- a). To have potluck suppers and other "outing" on a regular basis.
- b). To increase interactive events with other neighboring organizations and churches by 25%