

1999 Annual Year Book

Second Congregational Church of Stafford at West Stafford

Annual Meeting: January 23, 2000
1:00 P. M.
Fellowship Hall

Dedicated to the Ministry of Jesus Christ and to those whose love and labor have made this year a year of celebrations.

- we dedicate this report to those who have begun their life journey in the church:
 - Otto Bolduan
 - Helen Hancock
 - Dorothy Lehmann
 - Freda Marden
 - Meylan Marden
 - James Missell
 - Kim Missell
 - Tanner Toney
 - Paul Wentworth
 - Rebecca Wentworth
 - Christian Westhall
 - Rebecca Westhall

- we dedicate this report to those who have joined us as part of our church family:

- we dedicate this report to those who have passed into the next life from our church family:
 - Otto Bolduan
 - Mildred Calchera
 - Myron Davis
 - Freda Rackham

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The Second Congregational Church of Stafford
Established in 1764
West Stafford, Connecticut

481 West Stafford Road
Stafford Springs, Conn. 06076
Telephone (203) 684-2336

UNITED CHURCH OF CHRIST

January 9, 2000

The Annual Meeting of the Second Congregational Church of Stafford will be held on January 22, 2000, which is the fourth Sunday in January. This date is in compliance with Article XII, Section B, 1, b of the Constitution.

The Annual Meeting will convene at 1:00 P.M. to hear the reports of the officers, boards, committees and delegates; elect officers, boards, delegates, auditors and historian; act on the audit and budget; act on business and petitions legally presented; review work of the past year and recommend priorities for the coming year. No items other than those on the agenda may be acted upon at this meeting.

Signed,

Kim Kowalyshyn
Clerk

Petitions

None presented.

Agenda

- 1:00 P.M. Call to Order
- I. Reading of the Call
 - II. Determination of Quorum
 - III. Opening Worship
 - IV. Determination of Voting Procedure
 - V. Adoption of Minutes of the 1999 Annual Meeting
 - VI. Adoption of Agenda and Rules of Procedure
 - VII. Presentation of Annual Reports:
 - A. Pastor's Report
 - B. Church Council
 - C. Clerk
 - D. Trustees
 - E. Diaconate
 - F. Christian Education
 1. Christian Education
 2. Sunday School
 3. Youth Group
 - G. Stewardship Committee
 - H. Missions Committee
 - I. Ways & Means Committee
 - J. Pastoral Relations Committee
 - K. Music Committee
 - L. Delegates
 - M. Historian
 - N. Sabbatical Report
 - O. Building Committee
 - P. Capital Funds Committee
 - Q. Auditors
 - R. Financial Secretary
 - S. Missionary Treasurer
 - T. Treasurer
 - VIII. Nominating Committee
 - IX. Election of Officers, Boards
 - X. Adoption of 2000 Budget
 - XI. Old Business
 - A. Discussion of Job Description of the position of Secretary as approved by the Trustees
- Recess - [Diaconate and Trustees will elect their officers if quorums are present. Church Council will elect a secretary, if a quorum is present.]
- XII. New Business
 - A. Removal of Active Members to In-active Members at the request of the Diaconate
 - XIII. Closing Worship

Adjournment

Rules Of Procedure

“Robert's Rules of Order shall prevail at the Annual Meeting.”
 Constitution of the West Stafford Church, Art. XII., Sect. B, Item 1h.

From "Robert's Rules of Order":

- Following the Agenda: "If it is desired to transact business out of its order, it is necessary to suspend the rules, which can be done by a two-thirds vote."
- Conducting Business: "Before any subject is open to debate it is necessary, first, that a motion be made by a member who has obtained the floor; second, that it be seconded; and third, that it be stated by the moderator."
- Debate: "Each member has the right to speak twice on the same question ... but cannot make a second speech on the same question as long as any member who has not spoken on that question desires the floor. Debate must be limited to the merits of the immediately pending questions."
- The Previous Question: "The form of this motion is, 'I move the previous question!'. As it cannot be debated or amended, it must be voted on immediately ... the effect of ordering the previous question is to close debate immediately, and to bring the assembly at once to a vote on the immediately pending question."
- General Consent: "Business can be expedited greatly by avoiding the formality of motions and voting in routine business and on questions of routine importance, the chair assuming general consent until someone objects."
- Voting by Ballot: "Where the by-laws do not require the vote to be by ballot, it can be so ordered by majority vote, or by general consent."
- Acceptance of Reports: "If the report contains only a statement of fact for the information of the assembly, the reporting member makes no motion its disposal, as there is no necessity for action on the report. But, if any action is taken, the proper motion, which should be made by someone else, is to accept the report, which has the effect of endorsing the report and making the assembly assume responsibility for it. If it is a financial report ... and when the auditing committee reports, this report should be accepted, which carries with it the endorsement of the financial report. If the report contains recommendations ... the proper motion is to adopt the recommendations."
- To Defer Action: (a) Postpone to a Certain Time. If it is desired to defer action upon a question till a particular time, the proper motion to make is "to postpone it to that time." (b) Lay on the Table. Instead of postponing a question to a particular time, it may be desired to lay it aside temporarily until some other question is disposed of, retaining the privilege of resuming its consideration at any time. The only way to accomplish this is to move that the question "lie on the table".

Recommended by the Conference Parliamentarian:

- Amendments in Writing: Members proposing amendments to motions, resolutions, reports, or recommendations shall submit the amendments in writing to the clerk at the time the amendment is moved.

Minutes of 1999 Annual Meeting

The meeting was called to order at 1:05 p.m. on January 24, 1999, and the Clerk read the Call to the Annual Meeting. There were 47 members present. We needed 20 members for a quorum.

Opening worship: Kay Myott conducted an opening worship with a scripture reading and a prayer.

Determination of voting procedure:

Motion: Ken May, that voting be conducted by a show of hands.

Seconded: Nancy Tripoli

Vote: 42 affirmative, 1 negative

Adoption of minutes:

Motion: Jack Richens, that the minutes be accepted as printed.

Seconded: Suki Milam

Vote: unanimous

Adoption of agenda:

Motion: Ken May, that the agenda be accepted as printed.

Seconded: Dick Passmore

Vote: unanimous

Presentation of reports:

Motion: Ken May, to accept the reports after they were all read.

Seconded: Gordon Myott

Vote: unanimous

The writer of each report was given an opportunity to make comments or corrections to the printed report:

- Kim Kowalshyn made a correction to the Clerk's report on page 12, under Additions during the year, number 3, Re-affirmation. Cross out the 12 and make it a 7. Also, under the same title, add a 5th column called Transfer and put a 5 under the number column.
- Dick Passmore made a correction to the Trustees report on page 12, under Tasks accomplished. Add that a new roof was put on the Parish House.
- John Leavitt made a correction to the Stewardship Committee report on page 15, under the following pledges were received. It should say, Up from prev. high of 55 last year.
- Jack Richens reported on behalf of the Auditors that the books have been audited and found correct.
- Nancy Tripoli mentioned that the numbers on the Missionary Treasurers report don't match the numbers on the Treasurers report because not all donations went through Stafford Savings Bank. Some donations were made by check payable to a charity instead of the church.
- John Leavitt highlighted some important points of the Treasurer's Report. He also made a correction on page 25, under Summary Total Receipts it should be \$104,173.78 and Total Disbursements should be \$104,173.78. Also, under Checkbook Summary, Plus-Receipts should be \$104,173.78 and Less- Disbursements should be \$104,173.78. Joe Demars asked what the Capital Campaign Securities Account was. It was explained that a donation of securities was made to the Capital Campaign and since the end of the year, has been changed into cash and is in a money market account. Lee Kerr asked John why last year we had 30 missions pledges and this year we only have 13. John said the pledge cards that were sent out were hard to understand and not many people pledged to missions. Nancy Tripoli said that Missions donations are still coming in.

Motion: Jack Richens, to accept the changes to the reports.

Seconded: Suki Milam

Vote: unanimous

Nominating Committee Report:

There was a change on the Ways & Means Committee, Ralph Winn should be crossed off and Janice Lutzen should be

Minutes of 1999 Annual Meeting (Con't)

added. Also, the following people volunteered to fill the following positions:

Robin Davis	Missionary Secretary & Alternate Delegate		
Linda May	Diaconate	Lisa May	Diaconate
Bruce Ladr	Diaconate	Eric Tripoli	Diaconate
Nancy Tripoli	Diaconate	Patty Dupont	Missions
Ruthanne Talamini	Ways & Means	Michael Talamini	Ways & Means
Suki Milam	Delegate	Laurie Ambro	Delegate
Paula McNerney	Alternate Delegate	Sue Leavitt	Pastoral Relations

Motion: Ken May, to close the nominations.

Seconded: Don Sanger

Vote: unanimous

Motion: John Leavitt, to accept the slate of nominations, with additions.

Seconded: Suki Milam

Vote: unanimous

Adoption of proposed budget:

John Leavitt reviewed and answered questions on the proposed budget. He also made a correction to Basic Missions under the Disbursements. The 1999 proposed amount should be \$5000.00 and the change column should be \$-500.00. John Leavitt and Nancy Tripoli recommended that the line item for Treasurer/Asst. Treasurer for \$600.00 be removed from the proposed budget. All totals and subtotals need to be adjusted accordingly. John will give me a corrected copy for the Clerk records.

Motion: Dick Passmore, to accept and amend the 1999 Budget.

Seconded: Laurie Ambro

Vote: unanimous

A ten-minute recess was taken.

Election of Officers, Board Chairpersons:

During recess the following chairpersons were elected:

Deacons	Debby Silva
Trustees	Bob Hoffman
Pastoral Relations	Jack Richens

Old Business:

Letter A under New Business on the agenda should be old business. A favorable discussion was held on the joint Worship Services with Stafford Springs Congregational Church on pastor's vacation Sundays. We will try to do it again this year. Dick Passmore mentioned that the Church in Staffordville might be interested in switching with us also.

Kay Myott read a Job description for the Secretary Position. The general consensus was that we are asking someone to do a lot of work for about \$6.75 an hour. It was suggested that we use the \$600.00 from the Treasurers/Asst. Treasurers line item on the 1999 budget. It was turned over to the Board of Trustees.

Joe Wadsworth mentioned that the construction for the stoplight out front would begin in April. It should be completed by July.

Minutes of 1999 Annual Meeting (Con't)

New Business:

Ed Parker gave a short presentation on behalf of the Long Range Planning Committee. He focused on the planning to be done to the Parish House. Some of the highlights are:

- A safety inspector inspected the Parish House
- He found the building sound and worth fixing
- They met with the congregation to decide what to do next
- The results of the meetings were to renovate the Parish House
- The truck ran into the Parish House

Ken May gave a presentation on behalf of the Building Committee. He gave a description of the renovations to be done to the Parish House both inside and out. When all has been completed, we will have eight class/meeting rooms plus the library. An estimate was received from Moulton Brothers on a worse case scenario for the amount of \$125,000.00. The goal is to have the contractors start in the middle of May 1999 and finish by the middle of September 1999. Council will appoint a Clerk of the Works to be a liaison between the builders and the congregation. Ken May answered many questions and the Board of Trustees will get a couple more bids on the renovations of the Parish House.

Motion: Ross Kerr, to accept the plans for the renovations to the Parish House from the Building Committee.

Seconded: Laurie Ambro

Vote: 45 votes in favor and 1 abstained

John Leavitt gave a presentation on behalf of the Capital Fund Committee. The committee is looking to raise \$165,000.00 for the following:

- \$125,000.00 for the renovations on the Parish House
- \$30,000.00 to pay off the existing mortgage
- \$7,000.00 for short term borrowing cost to get construction done this year

The Capital Fund Committee is looking to raise the \$165,000.00 over a 5-year period. We have \$7,000.00 in the Building Fund to add to the capital funds plus we have already received some pledges in money and labor. So far we have about \$64,000.00. We will put all money received from the Building Fund pledges into the capital fund. It is the hope of the committee that by June 1, 1999, we will have \$165,000.00 in pledges to be paid up by February 2004. When we have \$165,000.00 in pledges we will borrow about \$75,000.00 to fund the project for this year. We would use the money collected from the pledges to pay the mortgage payment with any extra being applied to the principal at the end of the year. It is projected that we will pay off this mortgage in 2 ½ years. We can then start paying off the Parish House mortgage. If we do not receive \$165,000.00 in pledges by June 1, 1999, we will have to put off the renovations. We are going to use pledge cards. It was mentioned that the contributions we have received so far come mostly from the Capital Fund Committee members.

Motion: Jim Tripoli, to authorize the Capital Campaign to raise \$165,000.00 to cover costs of construction and pay off our existing mortgage; to authorize expenditure of the \$7,000.00 balance in the Building Fund toward this project; to apply all 1999 Building Fund pledges toward the Capital Campaign; and to authorize borrowing to fund the balance of the project if sufficient pledges to cover the cost of construction are received, with the loan to be repaid on an accelerated schedule as monies are received.

Seconded: Ken May

Vote: unanimous

New Business from the floor:

Dick Passmore mentioned that some doors have been left unlocked at the church. Please make sure you lock the doors when you are done using the church.

Minutes of 1999 Annual Meeting (Con't)

Claire Richens wanted to know if we are going to have a Holly Bazaar this year. Ways & Means will look into it first thing this year.

The meeting closed with a song and prayer by Kay Myott. Meeting adjourned at 4:05 p.m.

Respectfully Submitted,
Kim Kowalyshyn, Clerk

Pastor's Report

Part One: Statistical

Worship @ Second Congregational Church – 48

Communion – 15	Home Communion – 3	Avery Park – 9
Evergreen – 8	Ecumenical Worship Service – 5	Weddings (+Rehearsals) – 3 (3)
Funerals – 7	Baptisms – 5	New Member Sundays – 1
Joint Services with Stafford Springs Cong. Ch. – 2		Sun Valley services – 1
Memorial Meditation- 1	Dedication of Parish House- 1	

Meetings:

Deacons – 10	Confirmation – 4	Trustees – 9
Conn. Conference (Annual Mtg.)- 1	Christian Education – 5	Instillation – 1
Teachers – 3	Ecclesiastical Council – 2	Pastoral Relations Cmtee- 5
Tolland Association Meetings – 5	Council – 9	Annual Meeting – 1
Pre- Marital – 18	Stafford Clergy – 6	Pre- Funeral – 19
Clergy – 23	Pre- Baptismal – 10	Staff – 4
Caroling – 1	Building Committee – 2	Confirmation Tutorial – 3
Capital Campaign – 2	Community – 43	Pre Membership – 5
Annual Meeting – 1	Sunday School Visits – 3	Other – 15
Acolytes – 1		

Outreach –

Visits – 155	Bible Study – 28	Counseling Pats – 41
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Part 2: Text –

Since my ordination in 1982 I have not yet seen a church family rise to the challenge as you have this year. I am indeed proud of all of you. The 150-year-old generally dilapidated parish house, once a pariah of the church, is now a showpiece! We have effectively doubled the classroom teaching space and usable storage, and tended to the valuable issues of safety, function, efficiency and aesthetics. The great number of volunteer hours and volunteering persons is not countable. Thanks especially to those people or teams who took on major portions of the project such as Ralph Winn (underground drainage and septic systems), Norman Lutzen (furnace and plumbing systems), Dick Passmore (Siding and siding team coordination), The Kerr, Lingley, Kowalyshyn and Richens (etc.) families (painting and staining). I know the list is potentially quite extensive and I do not have room but to only touch on the highlights. I still hope that you will hear of others in other reports and see their contribution in the photographic album of the progress of the parish house project. I hope you will be as proud of the renovated building as I am for many years to come.

This was a huge project of great complexity and I am amazed at your voyage in faith for your children, and humbled to have played a small part in the progress. Last year we said we worked hard “to balance practicality, faith, vision and the Spirit’s leading.” (Second Cong. Church Annual Report, 1998, Pastor’s Report, Page 9) We have done that. I know many of you have truly stretched yourselves in both time and treasures. I hope you will continue to bring friends and neighbors to show then your church home and “the carpenter’s house”. When we dedicated the building in early November it was a very special day for your pastor. As we now enter the year 2000 we can reflect back on the metamorphosis and the 90+ children it houses.

On the ecumenical front, 1999 remains a great year. The two joint services that we had with the Stafford Springs Congregational Church were well received as were the various Lenten, Advent and Thanksgiving events. I was also

Pastor's Report (Con't)

honored to represent you at the 85th Anniversary celebration of the Holy Trinity Lutheran Church in Stafford. Now that the historic CONCORDAT agreement between the UCC, ELCA, Episcopal and other denominations is in force we can share ecumenically on levels never before allowed. I was one of four denominations represented at that celebration. The "Free Thanksgiving" dinner did not go off well this year. The food was good but the event was not well attended. I will need to consider the event next year. As I was the cook, Rev. Sharon Miesel is to be commended and thanked for assistance in organization of volunteers and the usage of the Fellowship Hall of United Methodist Church.

In reviewing some of the statistics presented in the first part of this report you can easily see a lot of ongoing activity at Second Congregational Church and I could not possibly attend every committee meeting as on some occasions there were three meetings held simultaneously! So far this year I have received better input and updates from some committees and very little or none from others when I am not able to attend. This remains a challenge for the laity leadership as well as a challenge for me as pastor. Some meetings are not posted in KIT (Not the fault of the KIT editors) and it is important to publicize them all as meetings of this church are open to its membership with the exception of Deacons and Pastoral Relations Committee. I would like to see further progress in this area this year as non-communication would be especially frustrating to an interim sabbatical pastor who is not used to the way things are done here. I do want to thank Lee Kerr for taking over the creation of the bulletins from Robin Wadsworth. Also a thank you to our ongoing Sunday School Superintendent Ed Parker for the shepherding of the Sunday School through the construction project (2 moves) and the organizing of staff to fit the newly appointed rooms. Every year I extend thanks to John Leavitt who continues to maintain the books amidst the complexities of the various projects, computerization and investment/loan management. On a functional vein your other staff person, Jim Tripoli, continues to amaze and enrich us with his creativity and joy in music. We are most fortunate.

Last year I offered two challenges to you and as of the composition of this report we have had over 1000 'thank you's' that I have heard myself. I am assuming that was the tip of the iceberg and that there were many more spoken as well. You were also challenged to donate 1000 pounds of food and with the current food drive in place we have also exceeded that amount (in November). The last challenge of having a live nativity scene for the Christmas of the year 2000 is still to be seen.

As your pastor I have tried to offer ministry that was relevant, useful to you in life, Scriptural, and faith enhancing. I have tried to be sensitive to the needs of the parish and the community as they have come to be known by me. As we grow, so do the tasks and requirements of the job. There have been times when energy and time did not allow a rapid response to a situation as the opportunity to interact with a committee. As we grow in size I hope we will take into account that the administrative and pastoral role does increase as well proportionately. I promise to continue to offer the best I have to you and will be honored to continue to represent you in wider community, associational and denominational circles. Thank you to many of you for your support, prayers and friendship.

Seven years ago I challenged you with a list of goals we could use to center our striving and growth. This list helped to motivate us forward together and to strengthen our resolve to improve the ministry we all shepherd together. I have noted an eight year window which will allow us time to complete the current campaign and then to focus on the future. I hope you will reflect on them and join me as we try to project some of these into the future. These are included at the end of this textual part.

As we begin our New Year together I offer the following Scripture for this year and 2001.

Psalm 121: *"I lift up my eyes to the hills. From whence comes my help? My help comes from the Lord, who made heaven and earth. He will not let your foot to be moved, he who keeps you will not slumber. Behold, he who keeps Israel will neither slumber nor sleep. The Lord is your keeper; the Lord is your shade on your right hand. The sun shall not smite you by day, nor the moon by night. The Lord will keep you from all evil; he will keep your life. The Lord will keep your going out and your coming in from this time forth and forevermore."*

There are a few challenges I put forth to you as I reflect on the preceding year in your midst. First, continue to practice tolerance and courtesy to one another. There is a lot of activity and work that is regularly planned at the church. Sometimes events, tasks or projects bump into one another and caring coordination is called for. As we minister to the community we need to continue to be in fellowship ourselves.

I challenge you to volunteer. We need and require the input of many hands, hearts and minds to operate this ministry. Sometimes projects have been sparsely attended so I ask you to give your church some preference this year.

I challenge you to keep informed of the events around your church; both those of a volunteer nature as well as those of

Pastor's Report (Con't)

a religious and social nature. Keeping In Touch is a well-organized and written newsletter full of relevant information and data to find out many things so I hope you each read it closely and that news from many areas of the church are publicized. Also the bulletin boards in both the church and parish house contain items of information and interest. Make these available to you and be engaged in our shared ministry. I also challenge the leaders of events to be better at advertisement. People can't plan to be a part of an event if they are unaware of it and the sign in front of the parish house is good but limited. Wider and more comprehensive publicity is a must if we are to draw from a wider area. This would bring the community into the facility for dinners, events and worship which in turn helps let them feel this is a place they might like to grow in faith themselves. Please be involved. That is my challenge to each one of the members of Second Congregational, that in the year 2000, every member be involved in the ministry of this faith community, either by active input or support. Indeed, WE have this ministry.

As I close my report for the year 1999, the beginning of a new year/ century/ millennium is ahead and I close this year with much gratitude. I have only touched on the highpoints here. The list of so many that have been of help this year would be formidable and I am hoping they are mentioned in some of the specific reports contained herein. As we begin the new year, I thank you for your continued support and prayers; your trust and friendship. When I err I thank you for your forgiveness. We have come a long way together but it resonates what I have said on occasion, "With God in our midst, even the surprising can be possible!" May God bless us this New Year together.

Rev. Joseph Wadsworth, Pastor.

Church Council

The Church Council met ten times during the year at which times we heard reports from the pastor, officers, boards, and committees.

Items considered during the year were not extensive. We requested the Trustees to come up with a usage form for the renovated Parish House. We also decided to furnish the Parish House with new tables and chairs in hopes that the congregation would defray this cost. As of this writing, we still need funding for over half of the furniture.

We also approved for the Nominating Committee fewer positions to be filled for the year 2000 and 2001.

We have asked that all outgoing officers and chairpersons be sure to have a list of dates and duties to present to the new chairpersons, in order that we can have continuity of projects etc. going forward.

We also revisited the church's photography rule. No pictures shall be taken during any formal service conducted at the church, ie. weddings and baptisms. The minister shall inform all participants and also have a note in bulletins during these times.

Our special interest for the year is to hire an interim pastor while Rev. Wadsworth is on sabbatical. A committee was approved to do just that and they are: Kay Myott, Laurie Ambro, Diane and Bill Hassman and Eric and Nancy Tripoli. Judith Horvath from the conference center visited with us in December and we are on our way to hire an interim pastor within a couple months.

Kay Myott
Moderator

Church Clerk

It has been another quiet year. I have kept both the paper records and the computer records updated. I want to thank Ken May for putting the Church Membership records in Access. Now I can work from home. Thanks Ken! We are finishing up 1999 with a total active membership of 206 compared to 201 for the same time in 1998. The calculations are as follows:

Total Active Members as of December 31, 1998	201
A. Additions during the year:	
1. Confirmation	0
2. Affirmation	3

Church Clerk (Con't)

3. Re-affirmation	2	
4. Re-instatement	2	
5. Transfers	5	
Totals		12

B. Losses during the year

1. Transfers	0	
2. Moved to in-active	3	
3. Deaths	4	
4. Withdrawal	0	
Totals		7

Total Active Members as of December 31, 1999

2076

We had an average worship service attendance of 60.6 compared to 68.2 in 1998 and the Choir had an average of 8.6 compared to 10.3 in 1998.

Respectfully Submitted,
Kim Kowalyshyn, Clerk

Trustees

1999 was a very busy year for the Board of Trustees. Accomplishments varies from renovations of the Parish House to finishing touches on the Sunday School and a new traffic light. This board had its work cut out and the members took on the challenge with a positive enthusiasm.

In February, no fewer than five specs were mailed out for bids on the renovation, and the job was awarded to Les Moulton. The contract was signed in May. We voted early on to make the Trustees responsible for the Clerk of the Works, working with the building committee, and the Capital Fund committee would be responsible only for the money. Three people were appointed for Clerk of the Works and they were:

Norm Lutzen
Joe Demars
Jack Richens.

Special thanks go to Norm Lutzen who volunteered to do the plumbing, Ralph Winn who volunteered to do the septic system, and Dick Passmore who volunteered to do the siding. These efforts have been greatly appreciated and progress continues to be made.

Thanks also to the Boy Scouts and everyone else who helped to demolish the first floor. We would like to acknowledge our gratitude to Reverend Joe's mother for her donation of the furniture and chandelier, and to Joe and Robin for the VCR television in the Archives Room. Thanks go to all those who so generously donated Sunday School furniture and to the Myott family for their thoughtfulness in furnishing the nursery. To all those who pledged to the Capital Campaign, we thank you as well.

The "new" house has air-conditioning, new ceiling fans, an attic fan, new furniture, new carpeting, new walls, fresh paint and molding, new furnace and oil tank. Guide wires for the telephone to run from the Parish House to the church have been installed and just need to be hooked up. This will enable the Deacons to notify the Sunday School teachers when service is over, so the students don't disrupt the adult service by being dismissed before it is over.

Some other things still to be done are:

Painting the basement room
Trim work in the basement room
Eave venting
Installing the vacuum system
Finish the siding
Connection of the buzzer from the church to the Sunday School.

Trustees (Con't)

To date, most of the process is complete. It's a good feeling to be able to demonstrate how a congregation can work together to attain a common goal. God must be well pleased.

A special 'thank you' goes to Ed Parker and his Sunday School students who sacrificed this year with shortened Sunday School studies, activities, and for having the nursery in the church basement for a time.

There was a unanimous vote in March to buy a new copier and it now makes its home in the Parish House Library. As it turned out, this was done in the nick of time. The old copier soon expired after the vote.

The computer has been upgraded and is Y2K compliant thanks to the efforts of Ken May.

A new, more spacious secretary's office has been built with the hope that the Trustees can find a secretary. This will be a task for the Trustees in 2000.

A gift was received to refurbish the barn in March. This kicked off discussions on the barn renovations. It was voted to build a wall in the barn to reinforce the foundation as the old rocks are crumbling. This project will carry over to the next year.

After years of letter after letter, and a miraculous "near miss" by a flying, driver less pick-up truck impaled in the outside wall of the Parish House, we finally have our traffic light installed. Unfortunately the beautiful maple had to be cut down. Thank you Tom Hoefle for doing so.

We thank God for all the volunteers who gave their time and effort along with those mentioned earlier in this report. If anyone has been left out, please accept my apology. There were so many in our congregation who gave so unselfishly. Without your contributions, none of this could be achieved and a grand achievement it is.

Respectfully submitted,
Bob Hoffman, Trustee Chair

Diaconate

1999 was an active year for a very dedicated group of hard working deacons. We assisted in every service including baptisms, welcoming new members and the confirmation class, and Laity Sunday. The congregation continues to grow which includes a big increase in the number of children in attendance. This has kept the deacons busy providing seating. The following report highlights the accomplishments of our year.

Pulpit Exchange with Stafford Springs Congregational Church

For the second year in a row, Second Church hosted Rev. Howard Putnam and the Springs Church congregation for one Sunday during Joe's vacation and the Springs Church hosted Rev. Joseph Wadsworth and our congregation one Sunday during Howard's vacation. It is a great experience of community and fellowship.

Sun Valley Service

The annual tradition on the first Sunday in August continued with a memorable service on the pavilion by the lake at Sun Valley Resort. As always, the communion worship with its special music was very moving.

Rededication of the Parish House

A special service was conducted to celebrate and rededicate the newly remodeled Parish House. The congregation moved outside for music, prayer and the release of balloons.

Jack Richens- 50 years of Membership

A special thank you went out to Jack Richens – a man who has worn many hats in service to our church these past 50 years.

In preparation for Joe's impending sabbatical, a list of duties was prepared for the interim minister search committee.

A review of the membership roll was conducted, letters sent and three members will be removed from list at January, 2000 Annual Meeting. Members are Cindy Sanger, Patricia and Steven Dewey.

A bell has been installed for use by the deacons to signal the Sunday School in the Parish House when Sunday worship service is over.

A new tablecloth for the communion table and a white pulpit scarf were purchased with memorial money donated specifically for that purpose.

Fund Raising

Easter Breakfast:	\$ 239.21
Easter Lily Sale	155.00

Diaconate (Con't)

Poinsettia Sale	186.40
Total	\$ 580.61

All proceeds given to Silver Lake Campership Fund

DEACON'S FUND

Balance December 29, 1998	\$ 1,434.34
Contributions	736.75
Interest	44.65
Disbursements	475.00
Balance December 31, 1999	\$ 1,740.74

Respectfully submitted,

Debby Silvia – Chairperson	Suki Milam – Secretary
Tina Butler	Bob Hoffman
Elaine Hoffman	Bruce Ladr
Linda May	Lisa May
Gibby Paixao	Walter Summers
Eric Tripoli	Nancy Tripoli

Board Of Christian Education

This past year was a great year for the Christian Education program. Our dream of a renovated parish house finally came true. This is a wonderful accomplishment and a great benefit to our programs. We now have six beautiful new classrooms plus a new nursery (with new furniture and toys) where our students can learn about their faith. All of the classrooms received new tables. Several classrooms received new chairs and bookcases. The students now have a beautiful, safe environment in which to work. Many people worked on this project and the Board wishes to thank everyone who helped realize this dream.

We began our year by welcoming Tara Brazalovich to our board. Tara replaced Deb Silvia who resigned to devote more time to the Diaconate.

Cindy Lingley continued to be the Youth Group Advisor until May. The Board wishes to thank Cindy for her many years as a dedicated youth group leader. She provided a great service to our youth and she will be missed. We would like to thank Allyson Diana who agreed to take over as youth group advisor in the fall. Her group began by working at the ham dinner and they are looking forward to many more activities.

Rev. Joe Wadsworth continued to lead Bible study throughout the year.

Children's Day was held in May this year due to the construction on the parish house. Many students received Bibles and/or attendance awards. We also presented Excellence in Teaching Awards to Robin Davis and Ali Piaxio. This year, as last year, the Sunday School students voted where to send their offerings. This year the students voted to give \$300 to the Hole in the Wall Gang Camp, \$300 to Church World Services - Kosovo Refugees and \$500 to our own Capital Campaign Fund and \$525 to the Campership Fund.

In June, we said good-bye and thank you to Suki Milam and Dorraine Parker and welcomed Lesley Bourque and Ali Piaxio to our committee. Kathy Ladr was elected chairperson and Lesley was elected to the secretary's position.

Rally Day was moved up to October this year due to the construction of the Parish House. We registered over seventy students this year. Everyone is working hard in the new classrooms. We are pleased that we have the facility and space for all of our new students.

Rev. Joe began a confirmation class this fall. It will be completed in March due to Joe's sabbatical.

We closed out the year with the annual Christmas pageant. This year the students performed an original play entitled, "A Christmas Story", written and directed by Gibby Piaxio and Karen Keish. It was a great success and we thank them for all of their work in preparing and presenting the program.

As we close 1999 and enter 2000, we look forward to the new challenges that the New Year will bring.

Respectfully submitted,

Board Of Christian Education (Con't)

Kathy Ladr, Christian Education Chairperson

Christian Ed Committee:

Ed Parker--Sunday School Superintendent

Allyson Diana--Youth Group Advisor

Lesley Bourque--Secretary

Tara Brazalovich

Kathy Ladr--Chairperson

Ali Piaxio

Sunday School

I would like to start by thanking all of you for giving me the opportunity to work with your children. The Sunday school this year has 75 students. The Staff of the Sunday school is as follows:

Teachers

Age3 – PreK- Lisa Kassane & Patty Dupont

K – 1st - Judy Delbene

2nd – 3rd - Lesley Bourque

4th – 5th - Lynn McCormick

6th – 7th - Kim Kowalyshyn

8th – High -Myrna Gambino & Robin Davis

Helpers

Tara Bravaolvich

Staff

Sunday School Treasurer - Dorraine Parker

Chapel Director - Ken May Suki Miliam

Nursery Coordinator - Dorraine Parker, Karen Kelly, Lisa Ostrowski, Joyce Tedford

Christmas Pageant Director - Gibby Piaxo, Karen Keish

Sunday School Superintendent - Ed Parker

Subs

Carol St.King

Tina Butler

Vanessa Butler

Karen Keish

Darien Wert

Sheila Hoefle

All of these people have been extremely helpful and caring in their service to our children.

The Sunday school has been a roller coaster ride this year. Based on the Parish House project, we ended Sunday School early. This required the Staff to work double time and do children's Sunday a month earlier than normal. I will have to say that they did a great job under all of the pressure. The staff was also charged with getting the old building empty and ready for work to be done. They boxed up all of the Sunday School items and labeled them. I want to add that the Sunday School staff was just a portion of the work force on that day. The entire force did a great job.

Also based on this project, Sunday School started a month later. I was worried that the late start would make the class sizes smaller, but that was not the case. We have an average class size of 10 students. There was a larger increase in nursery involvement and the pre-k class. The pre-K class went from 5 students to 15 students. The future of our Sunday School looks bright.

Respectfully submitted,
Ed Parker
Sunday School Superintendent

Youth Group

No Report Submitted

Stewardship Committee

This year has been a year when our church family has generously given to the work of our church and wider missions. Not only have we been at almost 100% of our pledges for the 1999 year, but we have had a record year in the pledges for the year 2000. We have pledges from 64 people in the amount of \$53,685.00. This is the first time that our pledges have exceeded the cost of the minister's salary package. Bravo to all of you for your interest and concern for the financial well being of the church. Our missions pledges exceed \$5,000 with about 24 people pledging.

As of January 9, the following pledges were received:

Pledges	64	Down from 74 last year	Local Budget	\$ 53,685
Pledges	24		Missions	\$ 5,000

Thank you very much for your generous support of our church, its physical plant, and most importantly the ministry of our staff.

Respectfully submitted,

Susan B. Leavitt, Chairperson, Kenneth May and Lisa Ostrowski

Missions Committee

Another year has come and gone, finding our committee busy as usual with our projects. Many thanks goes to them for their dedication. Each member took care of a special missions from ordering materials, displaying and distributing information for the offerings, and just "taking over".

March 14 was our OGHS with Patti Dupont, May 9, Blanket Sunday with Lesie Bourque, September 26 was NIN with Peg Ekenbarger. Thanksgiving and Christmas boxes and the Angel and Mitten Trees were done by the whole committee, the December 19 and 24 Veterans of the Cross was done by Elaine Hoffman, and the soup labels were done by Patti Dupont.

We always depend on Len Pollard to take care of all our food offerings. We have designated the third Sunday of the month as Food Sunday but now that cold weather is upon us there is always a great need. He makes several trips to the Stafford Food Pantry all year long. Jean Barton is our longtime ambassador to the Ronald MacDonald House in Springfield. She takes care of all those aluminum tabs we bring in. Thanks Len and Jean!!

This years project include: CL&P Fuel Bank \$1 per bill; Stafford High Safe Graduation Project - \$50; Stafford Youth Center - \$100 of soda; Thanksgiving - 12 food boxes; Christmas - 12 food boxes; Angel Tree - presents for 35 children; Hat and Mitten Tree; Campbell Soup labels; and Button Up Connecticut.

The Bible League of South Holland, Illinois recycled our very old Bibles and distributed them around the world. They were very pleased to have them.

A new missions project was brought to our attention in late October, called Button Up Connecticut. We collected forty-two coats, delivered them to Gerber Technology in Vernon. They took 7,300 coats from this area to the Hartford Civic Center and joined other organizations to give out over 25,000 coats. Wow!

Please keep in mind we will be called upon to do this again next year, so at the end of the season save those coats. I would ask you to bring only coats that you would be proud to let your best friend wear.

During the year we have received several donation and as always a \$300 donation from CL&P thanks to Bruce Ekenbarger. We have received many thank you notes from all our endeavors, local and wider mission giving, through the UCC Conference.

Our committee is grateful for everyone's generous support showing that you are always there to help others during times of need and to show your thankfulness for your blessings.

A special thanks to all who have served on our missions committee with me during the past years. We've really helped a lot of people. A great reward.

Respectfully submitted,

Cindy Lingley
Chairperson

Ways And Means Committee

1999 was a great year for the Ways & Means Committee; we had two successful dinners, the Holly Bazaar and several other fund-raising events throughout the year, totaling \$10,000 dollars.

The following is a complete list of events from 1999:

<u>Date</u>	<u>Event</u>	<u>Profit</u>	<u>Attendance</u>
2/10	Gowdy Dinner	\$ 348.25	41
3/13	Corned Beef Dinner (Youth Group Funds)		N/A
4/23	Goods & Services Auction	\$2,400.	N/A
5/15	Tag Sale	\$1,600.	N/A
5/15	Plant Sale	\$ 184.	N/A
6/25	Navigator's BB Game*	\$ 50.	64
7/10	Chicken BBQ Dinner	\$1,349.07	203 (A)/23 (C)
7/10	Raffle/Donations	\$ 202.	N/A
9/25	Tag & Bake Sale	\$1,037.00	N/A
10/10	Bulbs Sale	\$ 250.	N/A
11/13	Ham Dinner	\$ 613.	74 (A)/10 (C)
11/18	Pampered Chef Party*	\$ 260.	35
12/4	Holly Bazaar	\$2,900.	N/A
TOTAL PROFIT		\$11,193.32	

*New fund-raising events this year.

It was a successful year for fund-raising, trying at some new events this year, such as the Pampered Chef Party and the Navigator BB game as well as staying with many of the traditional Church favorites, the Dinners and Tag Sales.

I would like to thank the entire committee, Rev. Joe and all of the church members, their families and friends for their participation and support all year long.

Respectfully Submitted,
Barbara Passmore, Chairman
Ways & Means Committee

The Pastoral Relations Committee

This past year was a quiet one for the committee. We met a total of nine (9) times during the year. Our main task was to formulate a salary package for the minister and present it to the Board of Trustees. Next we had to conduct a pastoral evaluation.

This was accomplished using the questionnaire that the congregation filled out. The overall results we generally quite positive.

The main portion of our time was spent discussing matters of concern to church members and topics presented by Rev. Wadsworth/ Our evaluation told us our church is doing quite well.

Respectfully submitted,

Sue Leavitt Jim Tripoli
Ed Parker Linda Sprague
John Richens, Chairperson

Music Committee

Customary duties of the Music Committee consist of overseeing the music budget, arranging for cleaning of the choir robes and tuning the church piano.

Our adult choir, under the direction of organist James Tripoli, continued to enhance worship with weekly anthems and special services on Maundy Thursday and Christmas Eve. The Junior Choir sang special music several times concluding with Children's Sunday. We are blessed as a church family to have so many in our congregation with as deep a love for music as their love for God.

Music Committee (Con't)

It is with some sadness and with much fondness that we mark the passing of Mildred Calchera, our former organist. Her enthusiasm and dedication to Second Congregational Church, to music, and to God were the building blocks of our present music program. We have many warm memories of singing with Millie and hearing her play. Our hope for the year 2000 is that our music will heighten the worship experience and spread the word of God to all in song.

Respectfully submitted,
Nancy Tripoli

Delegates

Suki Milam and Laurie Ambro attended the annual meeting on October 15th, and 16th at the Port 'n Starboard conference center at Ocean Beach Park in New London. The theme of the conference was "For Such a Time as This". Highlights of the meeting are as follows:

On Friday evening, Davida Foy Crabtree (the conference minister) addressed the conference. She issued three challenges. The first challenge is "ministry and mission in urban settings". Davida would like the three Justice and Witness ministry teams to launch an urban ministry task force by January 1st, to look for new ways to address the urban special needs. She also put forth a call for volunteers to assist the task force. The second challenge is "To strengthen Youth Ministry". She asked that all of us work to involve our youth in ALL of our Church functions and use their young ideas and energy to improve all aspects of our Faith journey. She invited the conference to bring at least one youth to the annual meeting to help with mission projects while there. She asked that each region form an advisory group on Youth ministries and asked them to look at two things. The networking of advisors and youth leaders through training events and rallies; and the development of regional mission trips and work camps. The third challenge is building up Silver Lake conference center for its ministry in the new millennium. Davida said, "The two most urgent needs are: Raise the dollars needed for the facility (\$50,000.00 this year) and to get Silver Lake used during the week from September to June".

On Saturday, our day began with an outside worship service on the boardwalk. The service ended with everyone singing as they returned to the conference hall. At the start of the meeting we were asked to place the quilt squares for the Amistad dedication ceremony into a basket. The square created by Claire Richens received much praise and adoration from the other delegates who saw it. We were also asked to place a symbol from our congregation representing our Church "For Such a Time as This". We placed a copy of our renovation plans for "building the carpenter's house" on the common alter. The morning business session included a vote to set a standard salary recommendation for Clergy (\$27,000.00/YR. plus parsonage or 30% of base salary as housing allowance) and Christian Educators (31,000.00/YR, does not include housing). The annual budget was also presented. After lunch, several workshops were offered, followed by a very moving blessing of the Amistad at Mystic Seaport. There the quilt squares were blessed and presented and an extremely emotional story was told by keynote speaker, Valerie Tutson (Story Teller).

We then returned to the conference center for the remainder of the business session. There were two resolutions presented and we voted on one Saturday night. This resolution was "Public funds for Public Education", and passed with a majority vote. The two resolutions are attached for review. The closing speech on Saturday night was presented by John Thomas, the National Conference President. He envisions an image of the UCC for the new Millennium as one of moral grandeur and spiritual audacity (ready to take a chance). He would like us to become: an Evangelical Church; an Engaged Church; an Ecumenical Church; an Educated Church; and a Eucharistic Church.

Attending this conference was a great and spiritual experience for both of us, and we look forward to serving as delegates at next year's annual meeting.

Respectfully Submitted,
Suki Milam and Laurie Ambro
Delegates

Historian

This year will be an historical watershed of sorts. We have sustained a membership above 200, the parish house has been nearly completed and a new home for the Archives of the church has been put in place. A large file cabinet, an antique table and chair and a VCR/TV system is installed. The old safe (all several tons of it) in the basement was removed by Dave Salsbury during the renovation. Rev. Wadsworth has gone through the archives and re-organized them for useful filing. A portion has been placed in the cabinet but an additional 2/3 remain in boxes awaiting a second cabinet. This cabinet was planned and did not materialize. This will house a number of record books, committee journals and artifacts.

The church history continues to sell well. It is now in its 4th printing with thanks to Ken May and Sue Leavitt for printing, collating and binding the volumes.

The challenge for the coming year will be to procure a cabinet and to put the remainder of the archives in place there. Of course we will need to continue to collect the artifacts yet missing and so I do hope if someone comes across something valuable as a record to the church you will donate it to us. Occasional inquiries are received for community and family information and I expect it will continue into the future.

Rev. Wadsworth continues to research various historical topics to include toll roads, family data, early church glebe lands, and old West Stafford community organizations. Hope to share more in these realms in the future.

Rev. Joseph Wadsworth, historian pro-tem

Sabbatical Report

The planning for my sabbatical has firmed up tremendously and I am looking forward to my time of renewal and learning. The process of finding an interim pastor for the 3 months from late March through June is also under way. I feel confident that the sabbatical period will be both exciting and instructional. I also expect it will be difficult not to be involved in the day-to-day operations of the church's ministry. I am pleased that at this point the interim search process is underway after a meeting with Rev. Judith Hjorth, our Area Minister.

I expect to use the time to do a great deal of reading, to take a selection of seminars and retreats and to be able to see the Passion Play in Germany. My goals are threefold: spiritual/ personal renewal, mental engagement and emotional rest. I have combined a portion of my available vacation time in the sabbatical as a portion of this travel will not apply to the goals stated. I also expect to visit other churches and learn from what they are doing. I already know I will miss you while dis-engaged between late March and the start of July.

As your pastor I want to thank you for your foresight to offer this sabbatical as well as your care for me as a professional clergy.

Rev. Wadsworth

Capital Campaign Committee

The concept of a Capitol Fund campaign to support refurbishment of the parish house and reduction of the existing parish house debt was originated in late 1998. The goal of the drive was set at \$165,000 of either cash or materials and labor, to be raised by February 29, 2004.

The building refurbishment and funding plans were presented to and approved by the January 1999 annual meeting. Following acceptance at the annual meeting, the committee was formalized with the following members: Donald Sanger (chair), Rev. Joseph Wadsworth (ex-officio), Robin Davis (financial secretary), Nancy Tripoli (secretary), Sam Hatch, Shirley Hatch, John Leavitt (ex-officio), Gordon Myott, Dick Passmore, Robin Wadsworth, and Ralph Winn.

The theme of the campaign is "Building the Carpenters House". Goals and objectives of the campaign and details of the refurbished parish house were presented to the congregation in a brochure distributed in February 1999. Following the distribution of this brochure, the committee conducted an "all member" and friends canvas. Personal visits, telephone calls and mailings were used.

After the initial canvas, the committee continued to keep the campaign visible with announcements and "Keeping In Touch" articles. The intent of this was both to keep the congregation informed of progress and encourage additional pledges. This effort will continue.

This committee organized re-dedication the ceremony for the parish house on November 7.

Capital Campaign Committee (Con't)

As of the end of 1999, \$147,986.00 in pledges of Securities, cash, and services in kind has been received. This is over 90% of the committee's goal. Receipts as of the end of 1999 totaled \$72,183.00. The breakdown of these receipts is as follows:

Securities	\$10,393
Cash	\$35,790
Building Fund	\$12,000
Services In Kind	\$14,000

Respectfully submitted,
Donald F. Sanger - Chair

Auditors

To be given at the Annual Meeting

Financial Secretary

In 1999 we accomplished the following in pledges and contributions:

<u>Pledges</u>	68	Paid in full	20
		Overpaid	19
		Underpaid	29
<u>Other</u>	31	Contributed but did not pledge	
<u>Building Fund</u>	17	Paid in full	3
		Overpaid	1
		Underpaid	13

Respectfully submitted,
Dorraine Parker, Financial Secretary

Missionary Treasurer**Mission Pledges Received in 1999**

General Missions Collections	\$5,815.00	
Special Missions		
Blanket Fund	\$ 422.00	
Veterans Of The Cross	357.00	
Donation from C. L. & P.	300.00	
Neighbors In Need	208.00	
One Great Hour of Sharing	<u>138.50</u>	
Total Special Offerings	\$ 1,425.50	
1999 Total Missions		\$ 7,240.50

Respectfully submitted,
Elaine Hoffman

TreasurerReceipts

R1B	Sabbatical Fund		
	Gift toward sabbatical	\$ 300.00	
	Reimbursement for sabbatical expenses	5,872.00	
	Transfer from sabattical escrow for expenses	1,915.60	
			\$ 8,087.60
R10	Miscellaneous		
	Use of facilities		558.60
R12A	Christian Education		
	Bible study books	38.00	
	Other	31.99	
			69.99
R12B	Sunday School Offerings		
	Offerings	1,145.50	
	Transfer from escrow	479.50	
			1,625.00
R13A	Summer Conferences		
	Donation from Sunday School	525.00	
	Easter lily sale	460.00	
	Poinsettia sale	356.00	
	Easter breakfast	239.21	
	Refund	105.00	
			1,685.21
R14A	Postage		
	Gift toward KIT postage		25.00
R15	Stewardship		
	Gifts to offset cost of materials and postage		456.06
R16	Maintenance		
	Refund of balance of copier service contract	415.43	
	Gift toward barn repair	400.00	
			815.43
R17	Music		
	Donations to Organ Fund		1,040.00
R18	Fund Raising		
	Holly Bazaar	3,087.25	
	Tag, Food and Rummage sales (2)	2,650.86	
	Goods and Services Auction	2,113.00	
	Chicken BBQ	1,653.00	
	Navigators' game	893.00	
	Ham dinner	872.00	
	Gowdy dinner	529.00	
	Brecks' bulb sale	500.00	

	Pampered Chef party	325.93	
	History book	15.00	
			12,639.04
R19	Freewill		2,619.06
R20A	Transfer of Invested Funds		
	Transfer for General Fund obligations	3,000.00	
	Loaned to Capital Campaign	69,800.00	
			72,800.00
R20B	Transfer interest earned on parsonage proceeds		4,479.09
R22	Youth Group		
	Corned beef dinner		930.00
R26	Lighting of the Cross		220.00
R28	Pledges (not including salary give back of 1870.67)		46,794.00
R28A	Contributions		5,544.00
R29	Missions - Basic Support		5,815.00
R30	Special Missions		
	Blankets	422.00	
	Veterans of the Cross	357.00	
	Donation from CL&P	300.00	
	Neighbors in Need	208.00	
	One Great Hour of Sharing	138.50	
			1,425.50
R31	Initial Offering		73.00
R32	Memorial Gifts		
	Gifts toward parish house furnishings	880.00	
	In memory of Ernie Meyer - to SS, for PH furn.	500.00	
	Anonymous - for communion linens	300.00	
	In memory of Mildred Calchera - for Organ Fund	165.00	
	In memory of Myron Davis	35.00	
	In memory of Elaine Myott	25.00	
	In memory of Frieda Rackham	25.00	
			1,930.00
R32A	Living Endowment - Designated Gift		1,000.00
R34	Building Fund Donations		5,253.50

R38	Checking Account Interest		259.63
R-CC	Capital Campaign Gifts		
	Giving in cash	35,788.50	
	Gifts of securities	10,200.00	
	Transfer from Building fund escrow	7,306.04	
	Transfer of 1999 Building Fund gifts	5,253.50	
	Net interest from securities account	192.62	
			58,740.66
	<u>Total Receipts</u>		\$ 234,885.37

Disbursements

D1	Minister's Salary		16,946.46
D1A	Guest Ministers (including mileage)		423.70
D1B	Transfer to Sabbatical Escrow		
	Sabbatical expenses	7,787.60	
	Budgeted allocation	2,700.00	
	Designated gift	300.00	
			10,787.60
D2	Minister's Travel Allowance		2,250.37
D2A	Minister's Book/Study Allowance		133.95
D2B	Minister's Housing Allowance		9,000.00
D2C	Minister's Reimbursed Professional Expenses		6,472.16
D3	Minister's Annuity and Family Protection		3,632.52
D3A	Minister's Social Security		1,988.48
D4	Minister's Health Care		
	Health care premiums	3,765.06	
	Health expense reimbursements	1,680.82	
	Transfer to Health Care Fund escrow	1,064.12	
			6,510.00
D5	Custodian		
	Net salary	1,215.88	
	Payroll taxes	151.74	
			1,367.62
D5A	Secretary		0.00

D6	Church Utilities		
	Fuel oil	1,173.78	
	Electric	924.81	
	Telephone	334.24	
	Propane	22.05	
			2,454.88
D6A	Parish House Utilities		
	Fuel oil	659.17	
	Electric	473.10	
			1,132.27
D8	Insurance		
	Property and casualty premiums	1,487.50	
	Workman's compensation premiums	399.25	
			1,886.75
D9	Organist		
	James Tripoli (net)	3,352.65	
	Roz DeCarli	80.00	
	Robin Wadsworth	80.00	
	Payroll taxes	561.08	
	Donation in lieu of salary	160.00	
			4,233.73
D10	Miscellaneous		
	Purchase of photocopier	3,020.00	
	Office desk (ins. reimb. In prior year)	860.00	
	<u>These Days</u>	54.00	
	West Stafford Cemetery Association	10.00	
			3,944.00
D11	Per Capita Dues		
	Connecticut Conference	402.00	
	Tolland Association	80.40	
			482.40
D12A	Christian Education		
	Sunday School curriculum	1,600.57	
	Bibles for Children's Day	285.85	
	Teacher/student gifts	121.42	
	Confirmation class	146.70	
	Sunday School offering envelopes	131.95	
	Bible Study materials	83.05	
	Other	110.19	
			2,479.73
D12B	Sunday School Funds		
	Donation to camperships	525.00	
	Donation to Capital Campaign	500.00	
	Donation to Hole-in-the-Wall Gang Camp	300.00	

	Donation for Kosovo Relief	300.00	1,625.00
D13	Delegate Expenses		501.89
D13A	Summer Conferences		
	Registrations	570.00	
	Scholarships	315.00	
	Easter Lilies	295.00	
	Poinsettias	183.60	
			1,363.60
D14	Office Supplies		
	General office supplies	387.03	
	Copier supplies	164.14	
	Special bulletins	99.50	
			650.67
D14A	Postage		
	Newsletter	261.00	
	Treasurer	33.00	
			294.00
D15	Stewardship		
	Materials	457.06	
	Postage	99.00	
			556.06
D16	Maintenance		
	Lawn care	300.00	
	Copier service contract	215.00	
	Supplies for work day	182.06	
	Furnace maintenance	169.22	
	Snow removal	88.00	
	Paper goods	71.49	
	Cleaning supplies	29.54	
	Other	100.90	
			1,156.21
D17	Music		
	Transfer to Organ Fund escrow	1,040.00	
	Choral music	139.25	
	Piano tuning	80.00	
	Choir robe cleaning	40.00	
			1,299.25
D18	Fund Raising Expenses		
	BBQ	463.54	
	Navigators game	420.00	
	Plant sale	368.50	
	Bazaar	300.00	
	Bulb sale	250.00	
	Ham dinner	242.94	
	Gowdy dinner	181.32	

	Pampered Chef party	42.56	
	Kitchen supplies	35.77	
			2,304.63
D20A	Transfer to Invested Funds		680.52
D22	Youth Group		
	Transfer to escrow	356.00	
	Donation to Capital Campaign	315.00	
	Corned beef dinner expenses	300.00	
	Bowling and pizza	100.00	
	Other activities	59.00	
			1,130.00
D23	Worship Supplies		
	Communion supplies	38.46	
	Confirmation Sunday cake	35.00	
	Flowers	9.00	
			82.46
D29	Missions - Basic Support		5,815.00
D30	Special Missions		
	Blankets	422.00	
	Veterans of the Cross	357.00	
	Neighbors in Need	208.00	
	One Great Hour of Sharing	138.50	
	Youth Center	100.00	
	Safe Graduation	50.00	
	Operation Fuel	24.00	
			1,299.50
D32	Memorial Gifts		
	Parish House Furniture	1,380.00	
	Communion table linens	300.00	
	Transfer to Organ Fund escrow	165.00	
	Transfer to Memorial escrow	85.00	
			1,930.00
D32A	Living Endowment		
	Designated gift - xfr to Living Endowment Fund	1,000.00	
	Deceased members (4) - Otto Bolduan, Mildred Calchera, Myron Davis, Frieda Rackham	40.00	
			1,040.00
D34	Building Fund		
	Transfer to Capital Campaign		5,253.50
D37	Parish House Mortgage		3,235.80
D43	Repayment of Capital Campaign Borrowing		20,781.16

D-CC	Capital Campaign		
	Moulton Bros., Inc	100,682.50	
	Norman Lutzen Plumbing & Heating (materials)	5,000.00	
	Central vacuum system	905.75	
	Whiteboards and corkboards	269.42	
	Giving envelopes	200.26	
	Blinds	154.65	
	Paint, stain and supplies	148.45	
	Septic permit	110.00	
	Bookcases	76.30	
	Printing	62.70	
	Other	149.47	
			107,759.50
	<u>Total Disbursements</u>		234,885.37

Summary

Total Receipts	234,885.37
Total Disbursements	(234,885.37)
Net Operating Gain/(Loss)	0.00

Checkbook Summary

Balance on hand 1/1/99	1,119.86
Plus - Receipts	234,885.37
Less - Disbursements	(234,885.37)
Balance on hand 12/31/99	1,119.86

Premium Passbook Account SSB #48000789

Living Endowment Funds (Note: Only 90% of the interest may be disbursed. Principal and remaining interest must be reinvested. When a church member dies, \$10 must be added to this amount from the General Fund. This account includes \$3,926.18 in Trust Funds.)

Balance 1/1/99	22,916.12
Deposits	1,040.00
Interest earned in 1999	907.15
Balance 12/31/99	24,863.27
Principal	16,147.67
Accumulated Interest	8,715.60

Other funds held in SSB #48000789

(These funds are in addition to the Living Endowment funds above)

Balance 1/1/99	5,736.14
Transfer from SSB #74000566 (CD matured)	63,980.04
Transfers from General Fund - not incl. Capital Campaign	6,390.64

Transfers from General Fund - Capital Campaign repayment	20,781.16
Transfers to General Fund - not including Capital Campaign	(17,180.23)
Transfers to General Fund - Capital Campaign borrowing	(69,800.00)
Interest earned in 1999	786.40
Balance 12/31/99	10,694.15
 Account total	 35,557.42
 Fidelity Growth & Income Fund	
Asset value 1/1/99	6,068.20
Dividends, capital gains and appreciation in 1999	352.05
Asset value 12/31/99	6,420.25
 T. Rowe Price Equity Income Fund	
Asset value 1/1/99	5,576.60
Dividends, capital gains and appreciation in 1999	213.31
Asset value 12/31/99	5,789.91
 Vanguard Windsor II Fund	
Asset value 1/1/99	6,095.07
Dividends, capital gains and appreciation in 1999	(353.89)
Asset value 12/31/99	5,741.18
 SSB CD#75001323 (5 year, matures 5/20/00, APY 7.00%)	
Principal	28,000.00
Estimated accrued interest to 12/31/98	7,622.33
Estimated interest earned in 1999	2,491.58
Estimated balance 12/31/99	38,113.91
(Restricted funds in this account - \$24,363.96 - escrowed funds)	
 SSB CD#74001323 (4 year, matured 6/16/99, APY 6.35%)	
Principal	50,000.00
Accrued interest to 12/31/98	11,888.03
Interest earned in 1999	2,092.01
Balance at maturity 6/16/99	63,980.04
Transferred to SSB #48000789	(63,980.04)
Balance 12/31/99	0.00
 MBNA CD#42-055982-3 (5 year, matures 11/19/01. APY 6.77%)	
Principal	50,000.00
Estimated accrued interest to 12/31/98	7,436.15
Estimated interest earned in 1999	3,909.88
Estimated balance 12/31/99	61,346.03
(Restricted funds in this account - \$55,361.57 - principal of Marie Carlson estate)	
 Merrill Lynch #786-04362 - Capital Campaign Securities Account	
Asset value 1/1/99	10,200.00
Dividends and appreciation	313.66

Commissions and fees	(105.00)
Transferred to Capital Campaign account in General Fund	(10,392.62)
Asset value 12/31/99	16.04

Escrowed Funds in the above accounts include:

Sabbatical escrow	7,859.62
Organ Fund escrow	7,661.53
Pastor's Health Care Fund escrow	3,608.29
Memorial Funds escrow	3,101.86
Youth Group escrow	1,470.70
Sunday School Funds escrow	661.96
 Total escrowed funds	 24,363.96

Invested Funds Summary

Balance 1/1/99	211,675.83
Total restricted interest earned in 1999	90.72
Total unrestricted income earned in 1999	10,484.24
Interest on Parsonage Funds	(4,479.09)
Escrow and other operating funds transfers (net)	(10,789.59)
Capital Campaign transfers (net)	(59,516.46)
Other receipts	1,040.00
Balance 12/31/99	152,984.74
Restricted or escrowed funds	96,744.76
Note: Restriction on parsonage principal removed for duration of Capital Campaign.	
Unrestricted funds	56,239.98
Net Change in invested funds during 1999	(58,691.09)

Summary of Capital Campaign FundsReceipts

Giving in cash	35,788.50
Gifts of securities	10,200.00
Transfer from Building fund escrow	7,306.04
Transfer of 1999 Building Fund gifts	5,253.50
Net interest from securities account	192.62
Donation of plumbing and heating (estimated)	10,000.00
Donation of siding labor (estimated)	2,000.00
Donation of excavation services and material (estimated)	2,000.00
Borrowing from SSB #48000789	69,800.00
	142,540.66

Disbursements

Moulton Bros., Inc	100,682.50
Norman Lutzen Plumbing & Heating (materials)	5,000.00
Fixtures and Furnishings	1,406.12

Paint, stain and other materials	297.92	
Administrative costs	372.96	
Value of donated labor (estimated)	14,000.00	
Repayment on borrowing from SSB #48000789	20,781.16	
		142,540.66

Summary of Borrowing from SSB #48000789:

Borrowed 9/2/99	10,000.00	
Borrowed 9/18/99	31,000.00	
Borrowed 10/9/99	28,800.00	
Repaid 12/20/99	(5,000.00)	
Repaid 12/31/99	(15,781.16)	
Interest accrued 12/31/99	751.04	
Balance outstanding 12/31/99		49,769.88

Proposed 2000 Budget

RECEIPTS

<u>Category</u>	<u>1999 Budget</u>	<u>1999 Actual</u>	<u>2000 Proposed</u>	<u>Change</u>
Pledges	44,000.00	46,794.00	50,500.00	6,500.00
Freewill	3,300.00	2,619.06	2,500.00	-800.00
Contributions	4,000.00	5,544.00	4,500.00	500.00
Fund Raising	13,000.00	12,639.04	12,500.00	-500.00
Building Fund	7,000.00	5,253.50	0.00	-7,000.00
Summer Conferences	1,600.00	1,685.21	1,600.00	0.00
Cross	200.00	220.00	200.00	0.00
Christian Education	50.00	69.99	50.00	0.00
Initial Offering	50.00	73.00	50.00	0.00
Misc. & Other	350.00	14,842.69	1,000.00	650.00
Checking Acct Int.	100.00	259.63	150.00	50.00
From Invested Fds	14,156.71	3,000.00	11,319.41	-2,837.30
Int. on Parsonage Fds	4,479.09	4,479.09	4,389.19	-89.90
Subtotal	92,285.80	97,479.21	88,758.60	-3,527.20
Sunday School Funds	1,400.00	1,625.00	1,500.00	100.00
Basic Missions	5,000.00	5,815.00	5,500.00	500.00
Special Missions	1,500.00	1,425.50	1,500.00	0.00
Totals	100,185.80	106,344.71	97,258.60	-2,927.20

DISBURSEMENTS

Pastoral Compensation	47,500.00	46,933.94	49,000.00	1,500.00
Funding of Sabbatical	2,700.00	10,787.60	3,500.00	800.00
Substitute Preachers	340.00	423.70	450.00	110.00
Secretary	2,400.00	0.00	2,400.00	0.00
Custodian	1,400.00	1,367.62	1,400.00	0.00
Church Utilities	3,200.00	2,454.88	3,200.00	0.00
Parish Utilities	1,600.00	1,132.27	1,600.00	0.00
Insurance	1,900.00	1,886.75	2,200.00	300.00
Parish House Loan	3,235.80	3,235.80	3,235.80	0.00
Organist	6,080.00	4,233.73	6,292.80	212.80
Youth Group	200.00	1,130.00	200.00	0.00
Miscellaneous & Other	1,000.00	3,944.00	1,000.00	0.00
Dues	500.00	482.40	500.00	0.00
Christian Education	2,200.00	2,479.73	2,800.00	600.00
Summer Conferences	1,600.00	1,363.60	1,600.00	0.00
Delegate Expenses	150.00	501.89	200.00	50.00
Supplies	1,000.00	650.67	1,000.00	0.00
Postage	400.00	294.00	400.00	0.00
Stewardship	100.00	556.06	500.00	400.00
Maintenance	3,200.00	1,156.21	3,200.00	0.00
Music	850.00	1,299.25	850.00	0.00
Fund Raising Expense	3,500.00	2,304.63	3,000.00	-500.00
Worship Supplies	200.00	82.46	200.00	0.00
Living Endowment	30.00	1,040.00	30.00	0.00
Transfer to Invested Fds.	0.00	680.52	0.00	0.00
Building Fund	7,000.00	5,253.50	0.00	-7,000.00
Memorial Gifts	0.00	1,930.00	0.00	0.00
Subtotal	92,285.80	97,605.21	88,758.60	-3,527.20
Sunday School Funds	1,400.00	1,625.00	1,500.00	100.00
Basic Missions	5,000.00	5,815.00	5,500.00	500.00
Special Missions	1,500.00	1,299.50	1,500.00	0.00
Totals	100,185.80	106,344.71	97,258.60	-2,927.20

Nominating Committee

Officers

<u>Position</u>	<u>Qty</u>	<u>Term Expires</u>	<u>Candidates</u>
Moderator	1	1 Jan 2001	<u>Diane Hassman</u>
Clerk	1	1 Jan 2001	<u>Kim Kowalyshyn</u>
Ass't Clerk	1	1 Jan 2001	<u>Gordon Myott</u>
Treasurer	1	1 Jan 2001	<u>John Leavitt</u>
Ass't Treasurer	1	1 Jan 2001	<u>Nancy Tripoli</u>
Financial Secretary	1	1 Jan 2001	<u>Dorraine Parker</u>
Ass't Fin Secretary	1	1 Jan 2001	<u>Claire Richens</u>
Missionary Secretary	1	1 Jan 2001	<u>Bill Hassman</u>

Boards and Committees

<u>Name</u>	<u>Current Members</u>	<u>Term Expires</u>	<u># Openings</u>	<u>Candidate Names</u>	<u>Term Expires</u>
Trustees	Ed Parker	1 Jan 2001	2	<u>Ross Kerr</u> <u>Elaine Hoffman</u>	1 Jan 2003 1 Jan 2003
	Bill Dupont	1 Jan 2001			
	Norm Lutzen	1 Jan 2002			
	Bob Hoffman	1 Jan 2002			
Diaconate	Gibby Piaxao	1 Jan 2001	4*	<u>Kay Myott</u> <u>Sue Leavitt</u> <u>Janice Lutzen</u> <u>John Leavitt</u>	1 Jan 2002 1 Jan 2002 1 Jan 2002 1 Jan 2002
	Linda May	1 Jan 2001			
	Lisa May	1 Jan 2001			
	Bruce Ladr	1 Jan 2001			
	Eric Tripoli	1 Jan 2001			
	Nancy Tripoli	1 Jan 2001			
Deacon Emeritus	Jack Richens				
Deaconess Emeritus	Claire Richens				
Christian Education	Leslie Bourque	1 Jun 2001	3+	<u>Lynn McCormack</u> <u>Kim Missell</u>	1 Jun 2002 1 Jun 2002
	Tara Brazalovich	1 Jun 2001			
Stewardship	Lisa Ostrowski	1 Jan 2001	2	<u>Sue Leavitt</u> <u>John Leavitt</u>	1 Jan 2002 1 Jan 2002
	Ken May	1 Jan 2001			
Missions	Elaine Hoffman	1 Jan 2001	2	<u>Leslie Bourque</u> <u>Linda Sprague</u>	1 Jan 2002 1 Jan 2002
	Peg Ekenbarger	1 Jan 2001			
	Patty Dupont	1 Jan 2001			
Missions:ex Officio	Bruce Ekenbarger				
Nominating	Ross Kerr	1 Jan 2001	2	<u>Myrna Gambino</u> <u>Shirley Salsbury</u>	1 Jan 2002 1 Jan 2002
	Ruthanne Talamini	1 Jan 2001			
Auditors			2	<u>Don Sanger</u> <u>Gorgon Myott</u>	1 Jan 2001 1 Jan 2001

Nominating Committee (Con't)

Delegates			2	<u>Suki Milam</u>	1 Jan 2001
				<u>Laurie Ambro</u>	1 Jan 2001
Alternate Delegates			2	_____	1 Jan 2001
				_____	1 Jan 2001
Historian			1	_____	1 Jan 2001
Church Council			4	<u>Lee Kerr</u>	1 Jan 2001
				<u>Ralph Winn</u>	1 Jan 2001
				<u>Carol St. King</u>	1 Jan 2001
				<u>Dick Fish</u>	1 Jan 2001
Pastoral Relations	Jack Richens	1 Jan 2001	3+	<u>Sheila Hoefle</u>	1 Jan 2002
	Jim Tripoli	1 Jan 2001		<u>Bill Gowdy</u>	1 Jan 2002
	Sue Leavitt	1 Jan 2001		<u>Bill Hassman</u>	1 Jan 2002
Archives			3	_____	1 Jan 2001
				_____	1 Jan 2001
				_____	1 Jan 2001

Goals to be accomplished between 2002 and 2010

PHYSICAL PLANT:

- To have purchased and installed a new musical instrument for worship,
- To have designed and installed a good-quality sound system for the sanctuary and fellowship hall to allow for: 1) music ministry; 2) pulpit ministry; 3) aid to hearing impaired; 4) audio/visual connection including feed to fellowship hall,
- To have updated the church kitchen and bathrooms,
- To have new well with improved water – both quantity and quality,
- To have the rear parking lot graded and in use,
- To have the barn repair, painted and a gutter installed on the west side,
- To have the wiring and plumbing in the church replaced,
- To have handicapped access to fellowship hall and the bathrooms installed.

STAFF AND ADMINISTRATION:

- To have a part-time church secretary,
- To have a seminary student (Yale Divinity, Andover Newton or Harvard Divinity) in a paid position for a two year period (could be two one year positions).
- To have fully staffed officers, boards and committees for three years in succession.

OUTREACH AND MISSIONS:

- To have increased the support of the four denominational offerings and blanket and food collections by 30%,
- To have sponsored, in part, either a missionary in the UCC or a refugee family,
- To have gone on a trip as a congregation to the Holy Land or to ??.

MEMBERSHIP AND CHURCH SCHOOL:

- To have a TOTAL active membership of 225 or more,
- To have a Sunday School registration of 90 children or more,
- To have planned and executed a 240th year gala in 2004,
- To have executed a new church directory between 2006 and 2008.

FINANCIAL AND FUNDRAISING:

- To have created a musical/choral recording for sale,
- To have fully supported the voted budget for two consecutive years without impacting invested funds,
- To have held a Medieval Fair (outdoors in the rear of the property).

MISCELLANEOUS:

- To have given/granted a designated parking space to the pastor and secretary,
- To have opened a pastoral counseling center located at the West Stafford Church facility.